

**GRADUATE COUNCIL MEETING
MINUTES
September 28, 2005**

Present: Ashorn, Creighton, Miller, Muehsam, Mullings, Price, Tayebi

I. Approval of September 8, 2005 minutes

The minutes from the September 8, 2005 meeting were approved.

II. APS 801007

Proposed changes to the policy were distributed and agreed upon. Items 1 and 2 have title changes with contents staying the same, and 2.02 was added to include the requirement of submission of the "Grade/Degree Transfer Request" form when transferring courses from another university toward a graduate degree at SHSU. These proposed changes will be presented to CAD and APC for review/approval.

III. IP grades

This topic was discussed in great length. Dr. Muehsam will contact the Registrar regarding the possible designation of only certain classes as IP classes. If this is approved by the Registrar, the IP class designations will be decided by the individual colleges. Dr. Muehsam will also discuss with the Registrar the designation of IPs in 300 and 400 level classes. The committee members are to take to their deans the subject of students graduating with IPs in non-thesis classes. The deans should ask their chairs if they approve of IPs in 300 and 400 level classes

IV. Grades in thesis course

A discussion was held about grades in thesis/dissertation courses. The key issue was whether or not a letter grade should be submitted for each enrollment in a thesis course or only in the number of hours required by the degree plan with the excess hours receiving a credit or non-credit designation. The committee members will seek input from members within their college.

V. Graduate faculty status policy

The committee members are to think about rewording 2.02 in APS Policy 801014 to tie reappointment to the post-tenure review and/or tenure timelines. It was noted that a nomination for graduate faculty may be submitted at any time as long as the faculty member is not currently a member of the graduate faculty. There was discussion regarding the formation of a committee, with Dr. Muehsam as Chair, to assist in making the decisions of graduate faculty membership. Every program would need to submit their criteria for membership to graduate faculty.

This topic will continue to be discussed at the next Council meeting.