

**GRADUATE COUNCIL MEETING
MINUTES
October 12, 2005**

Present: Ashorn, Creighton, Miller, Muehsam, Mullings, Plugge, Smith

I. Approval of September 28, 2005 minutes

The minutes from the September 28, 2005 meeting were approved.

II. Outside reviews

This topic was discussed in great length. Dr. Muehsam stated that every doctoral program in the state is going to be on a cycle for review per THECB. After much discussion, the consensus was that a 3-4 hour session with the graduate advisors to assess their program goals and objectives would be beneficial. Dr. Muehsam has funds available to bring in an outside person to evaluate/review our master and doctoral programs. Dr. Muehsam will meet with the advisors of the four doctoral programs to invite them to share their particular policies and procedures. It was agreed to come back to this item when the committee has more information.

III. IP grades

This item was tabled until the next meeting.

IV. Grades in thesis course

Dr. Muehsam will discuss this item with the Registrar.

V. Graduate faculty status policy

Dr. Muehsam needs the guidelines for graduate faculty from the individual colleges. There was discussion regarding tenure/post tenure review dates to coordinate with graduate faculty review dates. The committee is to review the policy and be prepared to discuss this item at the next meeting

VI. Miscellaneous

Dr. Muehsam reminded the Council of the availability of travel funds for graduate students making presentations. At the next meeting, the Council will discuss the guidelines regarding the maximum amount of funds available for each travel request.