

**GRADUATE COUNCIL MEETING
MINUTES
November 16, 2005**

I. Approval of October 12, 2005 minutes

The minutes from the October 12, 2005 meeting were approved.

II. Summary of meeting of doctoral advisors

On November 10, 2005, Dr. Muehsam conducted a meeting of the graduate advisors of each of the doctoral programs. The participants were eager to share with each other their different policies and procedures. This committee will meet on a regular basis, after the Spring 2006 semester begins, to continue addressing any problems or concerns the advisors may have regarding their programs.

III and IV. IP grades and Grades in thesis course

Currently IP grades can be assigned any 400 level or higher course. "X" grades can be assigned at any level. Grades in thesis courses change only when a grade change form is submitted.

V. Funds for student travel

There are travel funds available for graduate students who are presenting work associated with their proposed degree. The committee agreed to put a cap of \$1000 on each request. Faculty needs to be more active in encouraging students to present and to travel with the students. Dr. Miller will present some guidelines for graduate student travel to the committee.

VI. Graduate faculty status policy

It was agreed that there needs to be timelines set for Regular Graduate Faculty. It was noted that currently there is no policy stating that Associate Graduate Faculty members can or cannot chair master thesis committees. It was agreed that they should be able to chair the committees. New hires are allowed to be members of the Graduate Faculty.

The committee agreed that 1.05 in the current Graduate Faculty policy should be taken out. Dr. Muehsam will re-word the policy and bring it back to the committee for comments. After agreement of the committee, Dr. Muehsam will present the proposed policy to CAD, Faculty Senate, and APC for approval.

VII. Miscellaneous

The following items will be discussed at future meetings:

1. Guidelines of faculty when on a Masters/Doctoral thesis/dissertation panels.
2. What can we do so that faculty sees it as an honor to be on Graduate Faculty?
3. Should faculty be filtered off of the Graduate Faculty because of minimum research?