

**GRADUATE COUNCIL MEETING
MINUTES
January 25, 2006**

I. Approval of November 16, 2005 minutes

The minutes from the November 16, 2005 meeting were approved.

II. Doctoral Advisory Committee

A new committee was formed consisting of the graduate advisors for doctoral programs. The Dean of Graduate Studies chairs the committee. Graduate advisors for doctoral programs recommended for approval by the University Curriculum Committee but pending THECB approval will serve as ex-officio members. This committee's recommendations will be brought to the Graduate Council for consideration.

The committee has made a request that Graduate Studies host a campus-wide, graduate programs orientation. Graduate Council members are to bring suggestions for a campus-wide orientation to the next Council meeting.

III. Revised wording of APC 950601 (Outside Readers on thesis committees)

Modifications to APC 950601, Readers Not Employed by SHSU Serving on SHSU Thesis and Dissertation Committees, were brought to the Council per the recommendation of the Doctoral Advisory Committee. The Council made further modifications and approved bringing the modified policy to the CAD. It was decided that in the future the Council will work on expanding this policy into a broader document to include the role of thesis/dissertation committee members.

IV. Graduate Faculty status

It was agreed that Graduate Faculty membership period match tenure review/qualifying dates. The policy will be amended in the near future.

V. Miscellaneous

There was lengthy discussion regarding self-studies. The Council members agreed that it would be valuable for each graduate program to participate in a self-study process that includes an outside review. Council members will gather information from other universities regarding their self-study programs and share their findings at a future meeting. The goal is to have guidelines for a self-study program prepared by the end of the semester.

There was discussion regarding recruitment of graduate students. Dr. Muehsam discussed recruitment with the deans at the CAD meeting. He asked the deans what it would cost to pay an in-house recruiter ¼ time. The deans will report back to him with this information.