

Doctoral Advisory Committee
Minutes
September 10, 2007

Present: Muehsam, Conroy, Edmonson, Klespis, Olson, Price, Titterington, Watts

- I. Approve Minutes
Minutes from the meeting of May 7, 2007 were approved.
- II. Program Syllabi
Members will electronically submit two or three syllabi from core courses within their program. These will be reviewed to assure they demonstrate that we are in compliance with SACS Standards 3.6.1 and 3.6.2.
- III. Accountability Measures
At the recently held ATGS Annual Conference, Dr. Martin gave a presentation about Academic Analytics. Academic Analytics attempts to evaluate the quality of doctoral programs based on faculty productivity. This benchmarking process was discussed and will be reviewed in greater detail at a later meeting. The graduate dean at UH uses Academic Analytics as one measure in their accountability process.
- IV. Self-studies Manual
There is an urgency for the Graduate Council to have the self-studies manual completed by the end of Fall 2007, as the College of Criminal Justice has volunteered to conduct a self-study in Spring of 2008.
- V. Miscellaneous
Committee goals for the coming year were discussed. There will be future discussions concerning what can be done to move forward with doctoral education.

The listing of graduate faculty membership will be put on-line. The pros and cons of this were discussed. The consensus of the discussion was an approval of an on-line presentation.

The Committee will consider the way we present new doctoral programs. At the present time, a recommendation is made to the Provost for his approval. The Committee will discuss the proposal process in future meetings.

There was discussion regarding the designation of one person to review all thesis/dissertations with respect to formatting requirements. The Office of Graduate Studies has offered to fund a position for the Newton Gresham Library with the condition that this position has as its first priority the review of thesis/dissertations. Members of the Advisory Committee expressed their opinion that it may be better for such a person to report directly to the Office of Graduate Studies.