Doctoral Advisory Committee Meeting
Minutes
June 23, 2008

Present: Muehsam, Conroy, Edmonson, Klespis, Watts
Melinda Miller (for Debbie Price)
Janet Mullings (for Vickie Titterington)

I. Approve Minutes
The minutes from the meetings of March 24, 2008 and May 12, 2008 were approved.

II. P.E.O. (philanthropic educational organization)
The Committee was briefed and given literature on P.E.O., a philanthropic organization that targets educational opportunities for women. A representative from the organization has been asked to attend a future meeting of the Doctoral Advisory Committee to make a thorough presentation. The Committee is to review the literature to become acquainted with the organization.

III. Graduate Orientation
Graduate Orientation is scheduled for Thursday, August 21, 2008. The Committee is to follow-up with their faculty/staff to assist in stimulating interest of students to attend the Orientation.

IV. 18 Doctoral Characteristics
The 18 Doctoral Characteristics formed by The Texas Higher Education Coordinating Board were discussed. The Committee will begin collecting required statistics to satisfy these qualifications and create a common template to present each program’s information.

V. Miscellaneous
The members are to think about the pros and cons of having outside readers at all dissertations. This will be discussed at a future meeting.

Dr. Larry Hoover of COCJ will be asked to attend a future meeting to share with the Committee how his college restructured comps.

Each Committee member will submit a list of core faculty to connect with Academic Analytics. The members should keep in mind their definition of how they want their Ph.D. program to be measured.