

**Doctoral Advisory Committee Meeting
Minutes
January 22, 2007**

Present: Muehsam, Conroy, Edmonson, Price, Watts

I. Approve Minutes

The minutes from the November 20, 2006 meeting were approved.

II. Graduate Research Exchange

Dr. Edmonson reminded the Committee of the 10th Annual University-Wide Graduate Research Exchange taking place on March 29, 2007 in the Lowman Student Center from 5:30-8:30 p.m.

III. Thesis/Dissertation Program Timelines

Thesis/Dissertation timeline schedules were distributed to the Committee for review. The target date to post the timelines to the web is Monday, January 29, 2007.

IV. Graduate Faculty Status Policy

Dr. Muehsam reported that System Counsel had suggested no corrections be made to the revised Graduate Faculty Status Policy. After President Gaertner has signed the policy, Dr. Muehsam will send to the deans the lists of each of their faculty members currently designated as Regular Graduate Faculty members and Associate Graduate Faculty members. The deans will designate each current Regular member as either Master's or Doctoral and Associate members will continue at the same level. Membership review will be paired with the faculty member's tenure and post-tenure dates with letters submitted to the deans of each college in the spring for post-tenure review and the fall for tenure review.

V. Miscellaneous

Review of the graduate catalog is currently taking place by committees including Associate Deans.

A timeline is needed to encourage the Committee to develop a self-study manual. The Committee is to bring ideas to the next meeting for an entire meeting devoted to discussion of this topic. After a draft has been prepared and agreed upon, it will be sent to the Graduate Council, Faculty Senate, Deans, and APC for review and approval.

There was discussion regarding continuous enrollment for dissertation courses. The Committee is to bring suggestions as to how, if at all, the policy may be amended.

The Committee came to a consensus that the 6 year time-limit for completing a doctorate degree is appropriate if the clock starts after completion of the master's.