

Graduate Council
Minutes
December 13, 2007

Present: Muehsam, Ashorn, Bruce, Cook, Edmonson, Gaillard, Price, Tayebi

I. Approve Minutes

The minutes from the meeting of October 27, 2007 were approved.

II. Self-study Manual

The Texas Higher Education Coordinating Board will soon require that all doctoral programs have an external review. We do not currently have a process on our campus for doctoral self-study.

The Council participated in a page-by-page review of the proposed draft of the self-study manual that has been prepared by a sub-committee of the Doctoral Advisory Committee. The manual was approved pending changes made/approved by the Council. The completed manual will be sent to the deans for their approval.

A timeline for self-studies will need to be worked out next.

III. Miscellaneous

Drs. Muehsam and Price updated the Council on their attendance at the recent annual meeting of SACS in New Orleans, Louisiana.

Council members were asked to e-mail Lou Ann their spring schedules for the purpose of scheduling future Council meetings. Currently, meetings are scheduled for the following dates.

1/10/08

1/24/08

2/7/08

2/21/08

3/6/08

3/20/08

4/3/08

4/17/08

5/1/08

5/15/08

5/29/08