



Sam Houston State University
Financial Aid and Scholarships Office
MEMBER THE TEXAS STATE UNIVERSITY SYSTEM

FOR OFFICE USE ONLY

Sam ID: _____
Aid Year: 2425
Form: ATHP25
Code/Initial: _____
Fund Code: _____

PARENT DISBURSEMENT AUTHORIZATION 2024 -2025

If you make any corrections, white outs, or alterations to any of your information on this form, you **MUST** initial next to it.

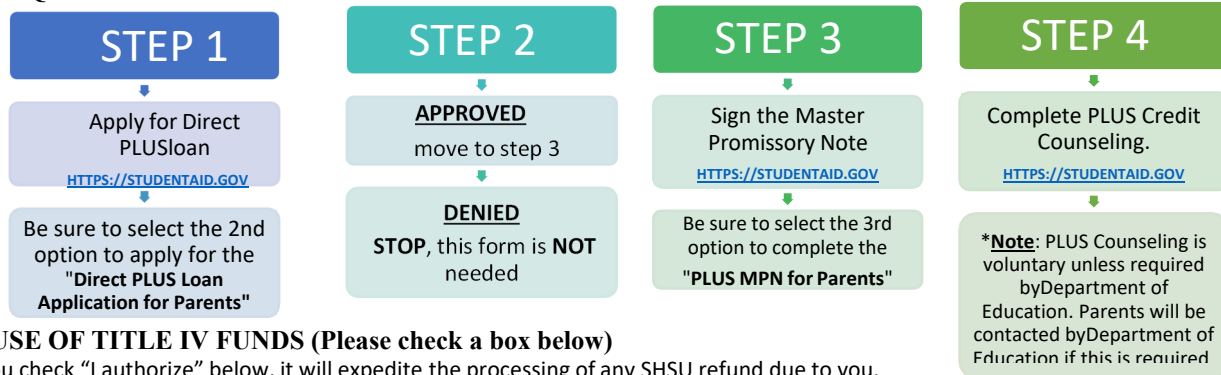
Student Name (blue/black ink only): _____ Sam ID: _____

Parent Borrower Name: _____ Parent Borrower SSN: _____

Parent Borrower DOB: _____ ____ Fall/Spring ____ Summer

Above information must match information submitted on loan application.

A. REQUIRED ITEMS



B. USE OF TITLE IV FUNDS (Please check a box below)

If you check "I authorize" below, it will expedite the processing of any SHSU refund due to you.

☐ I **authorize** SHSU to apply the proceeds of my applied Title IV PLUS and other financial aid proceeds to my student's account as payment of tuition and fees and any other non-institutional charges. These charges may include any current award year and/or past due balances, such as tuition, and fees, room and board, semester loans, aid rebates, and miscellaneous charges for library, parking fines, clinic fees, or non-sufficient funds checks. If the total disbursements will not cover my student's past due and current semester charges, I certify that I will have other funds to cover the balance of these university charges.

☐ I **DO NOT authorize** SHSU to apply Title IV and other financial aid proceeds to my student's account for payment of tuition and fees and any other non-institutional charges. I agree to pay any outstanding SHSU charges with my own resources immediately, and I will contact The Bursar's Office and wait for manual processing. *(If this option is selected, any refund due to you may be delayed.)*

PARENT ACKNOWLEDGEMENT

1. SHSU will automatically disburse the proceeds of any aid I receive on behalf of my student to his/her student account when it is received/made available, as long as all financial and academic eligibility requirements are still met at time of disbursement.
2. My student must review his/her student account to determine if any tuition and fees amount is still due after the initial disbursement of aid. Additionally, if my student does owe current tuition and fees, I must make other payment arrangements. Payment arrangements may be set up with the Bursar's Office or a student Emergency Tuition and Fees Loan (ETFL) if he/she is eligible.
3. If my student is registered for classes and aid applied to his/her student account, my student must process an official resignation through the Office of the Registrar if he/she doesn't attend SHSU for that semester.
4. If any residual funds remain from my PLUS proceeds, after payment of my student's outstanding SHSU charges, they will be refunded by an SHSU check and mailed to me as soon as possible, if that option was selected on www.studentloans.gov.
5. My student must be enrolled at least half-time (6 hours) and must continue to meet financial and academic requirements to be eligible for aid disbursement.
6. If my student is awarded aid and does not enroll, he/she must contact his/her Financial Aid Counselor for potential reinstatement of financial aid for future semesters.
7. I understand this authorization will remain in effect throughout the current award year/period of enrollment. I have the right to cancel this authorization at any time prior to funds being applied to my student's account. It is also my responsibility to provide the Financial Aid and Scholarships Office with my written request for cancellation of this authorization and/or any financial aid awards. I have read and understand the information provided under sections A & B by my signature below.

WARNING: If you purposely give false or misleading information you may be fined, sentenced to jail, or both. Each person signing below certifies that all of the information is complete and correct.

Parent Signature: _____

Date: _____

Return completed form to: Financial Aid and Scholarships Office
Email: PDF from SHSU Email to fadocuments@shsu.edu
Mail: Box 2328, Huntsville TX 77341-2328

Revised 4/2024