



Expansion Policy

I. POLICY STATEMENT

Sam Houston State University (SHSU) recognizes that a strong fraternity and sorority community is a constructive element of campus life. To be considered for expansion at SHSU, interested organizations must provide information on how they will make a positive impact on the Fraternity and Sorority Life (FSL) community, and to conduct itself in a manner consistent with University, Council, and FSL policies and procedures.

II. POLICY PRINCIPLES

This policy outlines the basic requirements for a fraternity or sorority chapter to open/re-colonize/re-organize/re-charter/re-activate at Sam Houston State University. Each council may have specific requirements in addition to the requirements in this document.

III. EFFECTIVE DATE

July 18, 2023

IV. APPLICABILITY

This policy governs any Social and Greek-letter organizations that involve any Sam Houston State University student.

V. POLICY MANAGEMENT

Responsible Office: Fraternity and Sorority Life

Responsible Executive: Interim Vice President for Student Affairs

Responsible Officer: Assistant Dean of Students, Fraternity and Sorority Life

Review process: This document shall be reviewed on an annual basis by the Dean of Students and SHSU FSL staff.

VI. POLICY PROCEDURES

Our office supports expanding organizations on campus, however, to begin the expansion process, interested organizations must complete the FSL expansion interest form. The support of new organizations will be considered and determined by the need of each council and all new organizations must receive approval from their respective council and FSL prior to accepting any new members.

Organizations who have been invited to open/re-colonize/re-organize/re-charter/re-activate by their respective council and SHSU may be offered immediate acceptance to the council or join the community as an Affiliate organization. Affiliated organizations and their members receive additional support and resources to aid in successful growth and transition. Additionally, Affiliate organizations receive all benefits associated with being an official recognized Greek letter organization.

To ensure that fraternities and sororities requesting expansion at SHSU possess the qualifications necessary for a successful organization and for the continued strength of the FSL community, the following standards and procedures shall apply:

- The organization is social and Greek lettered
- The organization must have policies that are congruent with the policies of SHSU, including FSL and the specific council.
- The organization must comply with all SHSU, council, and FSL policies and procedures.
- The organization membership must be only currently enrolled SHSU students.
- There must be at least five (5) active, undergraduate members to begin a recognized student organization. Following the first year, all registered fraternities and sororities must have at least five (5) active, undergraduate members (initiates/new members) on the roster always.

Required Registration Materials

- Complete the SHSU FSL Expansion Interest Form.
- Declaration of Intent: Submit a written letter from the Inter/national President or Executive Director expressing a desire to form an undergraduate chapter at Sam Houston State University.
- Constitution and by-laws of the organization.
- Organization contact Information –
 - Inter/national Fraternity or Sorority: mailing address and phone number
 - Expansion Coordinator: name, email, and phone number
 - Chapter Advisor: name, email, and phone number
 - Description of the Advisory Board composition and advisor expectations (chapter meeting attendance, convention attendance, advisor training attendance, etc.)
 - Description of headquarters requirements that must be met before the colony will be chartered.
 - List of the five most recent expansion/charter chapters to include numbers recruited and chartering dates.
 - Copies of the following organization policies, procedures, and programs upon request:
 - Academic Policy (GPA, programming, and study requirements)
 - Financial Policies (Dues, New Member Fees, Initiation fees, Chapter Budget)
 - Standards/Conduct Policies and Procedures
 - Leadership Development Program
 - Membership Contract
 - New Member Education Program
 - Recruitment / Intake Process
 - Officer Training Program



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- Recruitment Program
- Risk Management Policy and Procedures to include Alcohol/Illegal Drugs/Sexual Assault/Hazing
- Interest Group Roster (if applicable). Roster should include the following information:
 - Student Name
 - Sam ID

VII. Affiliate Organizations

Affiliate organizations are fraternities and sororities recognized by Fraternity and Sorority Life; however, these organizations do not have membership in a governing council. Organizations expanded at SHSU can join the FSL community as an affiliate organization to receive more in-depth resources and support as they prepare to join a governing council. Affiliate organizations receive all benefits and privileges associated with being an official recognized Greek letter organization.

Organizations may be supported by FSL as an affiliate organization for up to two years. If the organization has not joined a governing council for membership following the two-year affiliate period, the organization may lose FSL affiliate recognition.

VIII. EXCLUSIONS

No exclusions apply.

IX. INTERPRETATION

These regulations shall be interpreted, administered, and enforced by the Interim Vice President for Student Affairs.