<table>
<thead>
<tr>
<th>SHSU Program Codes</th>
<th>Program Code Designations</th>
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<tbody>
<tr>
<td><strong>00 - Revenue</strong></td>
<td>00 program code should never be used for expenses.</td>
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</tbody>
</table>
| **10 - Instruction** | • Academic Teaching Departments  
  • Includes faculty, support staff, TAs, O&M, etc.  
  • Study Abroad  
  • Field Schools |
| **20 - Research** | • Sponsored Research  
  • Internal and external  
  • Graduate Research Assistants  
  • Research Centers  
  • TRIES, AARC  
  • Research Proposal and Administration |
| **30 – Public Service** | • Operations that exist to serve the community  
  • Museum  
  • Small Business Center  
  • LEMIT  
  • CMIT  
  • Charter School  
  • COM Clinic |
| **40 – Academic Support** | • Dean’s Offices or organizations that belong to the “College”  
  • Programs in academic areas that are not instructional  
  • Radio Station, Writing Journals  
  • Lab fees  
  • Quality Enhancement Plans, Faculty Senate, and other faculty resources  
  • Raven Nest  
  • Student Success Initiatives, Graduate School, Developmental Programs, PACE, ACE, Academic Success Center, SHSU Online  
  • Library  
  • IT – Systems Client Services, Project Management |
| **50 – Student Services** | • Fund 170400  
  • All Student Activities  
  • Band, Cheerleaders, etc.  
  • Events: Sammypalooza, Commencement  
  • Student Services  
  • Sam Center, Testing Center, Counseling Center, Medical Services, OneCard  
  • Enrollment Management  
  • Financial Aid, Visitor Services, Registrar, Admissions, etc.  
  • Student Facilities  
  • Coliseum, Bearkat Camp, Pritchett Fields, Rec Sports (when not on 18/19 funds) |
| **60 – Institutional Support** | • Office of the President  
  • All VP Offices (including Provost)  
  • Resources for all University employees  
  • Staff Council  
  • Departments that support the institution as a whole  
  • Budget, Controller’s Office, Payroll, IT-ERP, Procurement, University Advancement, etc. |
| **70 – Maintenance and Operations** | Facilities and Police Department use only. |
SHSU Program Codes

Program Code Designations

71 - Depreciation
Controller’s Office use only.

80 - Scholarships
- Scholarships using account codes that begin with 7583XX
- Work study salary and benefits

90 - Auxiliary
- Funds that start with 18 or 19 only.
- Scholarships on 18/19 funds should still use 80

91 - Athletics
- Athletics
  - Including athletic scholarships

Helpful Notes

- Other than scholarships, research, and auxiliaries, your organization should be consistent in the program code it uses.
  - For instance: If you are the Computer Science Department, you should be using program code 10 for your primary organization since you are an instructional area.

- Always contact the Controller’s Office if you have questions about which program code to use.

- Program codes for grants are determined by the Office of Research Administration when the grant is initially set up.

- An EPAF is required to change the program code on a salary.

- If a detail code has an incorrect program code, please contact the Controller’s Office.