



Sam Houston State University

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM™

Bursar's Office

Office of the Bursar
Box 2273
Huntsville, TX 77341

bursar@shsu.edu
936-294-1083

Payment Terms Agreement

Frequently Asked Questions

What is the Payment Terms Agreement?

This agreement outlines the terms and conditions of the financial responsibilities and obligations associated with attending Sam Houston State University (SHSU).

Why is Sam Houston State University doing this?

Attending SHSU creates a financial obligation. We feel it is important that students understand and acknowledge the financial responsibilities associated with attendance.

Do other institutions do this?

Yes. It is a common practice among higher education institutions across the United States and it is consistent with the national movement to increase financial literacy among college students.

How do I complete the Payment Terms Agreement?

Students agree to the terms and conditions of the Payment Terms Agreement each term with an electronic signature at the time of registration.

Why do I have to do this every term?

Each term's registration is considered to be a separate commitment or "purchase" for which a student must accept financial responsibility.

My parents pay my tuition. Can they complete the form?

No. While payment by a third party is acceptable, it is the enrolled student who is ultimately responsible for agreeing to the terms and conditions of the Payment Terms Agreement.

What if I have an appointment or a scholarship that covers the cost of tuition?

Because certain eligibility is required and must be maintained in order to have the cost of attending SHSU covered by other means, students who have their cost of attendance paid by graduate fee authorizations, appointments, sponsorship, scholarships, or other third-parties are ultimately financially responsible for these costs. As such, all students must agree to the Payment Terms Agreement each term for which they are enrolled.

What if I do not submit the Agreement?

Students who do not complete the Payment Term Agreement prior to registering each term will not be able to complete registration.

Sam Houston State University is an Equal Opportunity/Affirmative Action Institution

Box 2273 Huntsville, Texas 77341-2273 · 936-294-1083 · Fax 936-294-1229 · bursar@shsu.edu