## Sam Houston State University
# Career Success Center
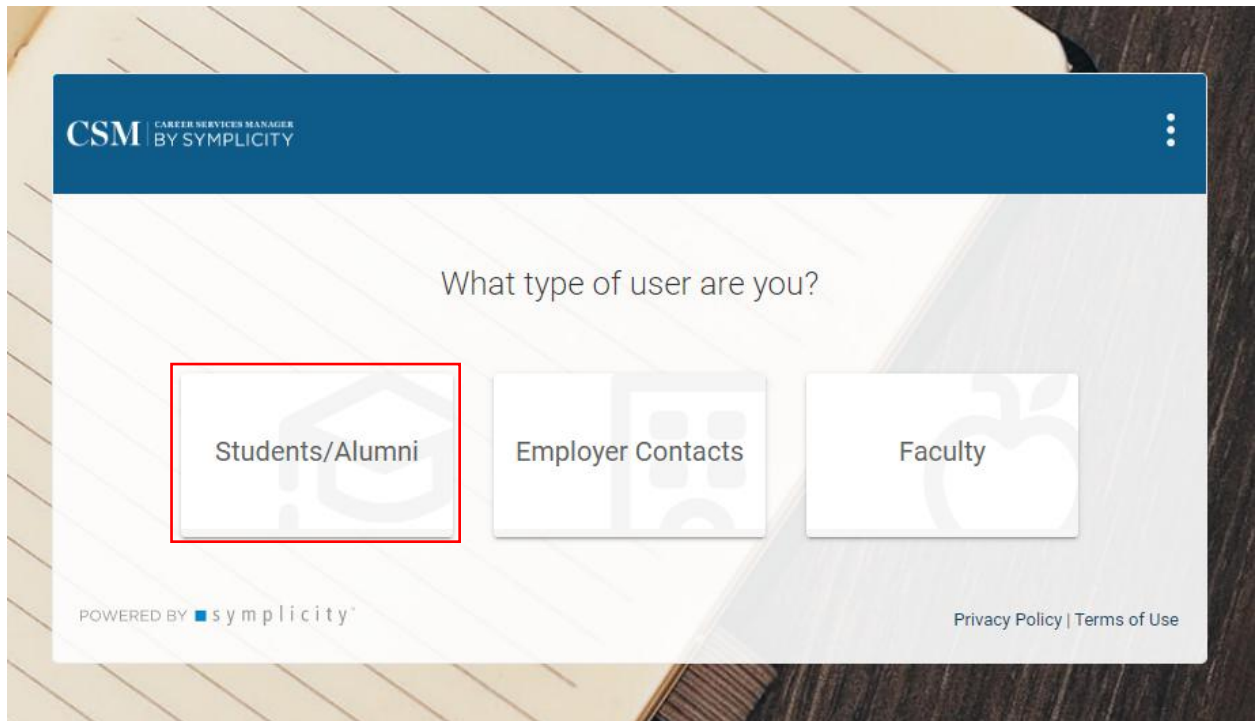## Academic Affairs

https://shsu-csm.symplicity.com/

Student Intro Guide

**Login and navigation** on the Student/Alumni Interface

## Step 1: Login to the Platform

- Open your favorite web browser and navigate to:

https://shsu-csm.symplicity.com/

Step 2: You will be prompted to login. Enter your username and password. We are using the Single Sign On feature which allows you to use your MySam credentials to login.

## Step 3: Navigate to the Homepage



**CSM** | CAREER SERVICES MANAGER BY SIMPLICITY

Jobs   Events   Employers   Resources   Counseling   TA

**Take Your Job Search Mobile!**

Download the Symplicity Jobs and Careers app, and search for jobs from anywhere.

**Download the App**

| Experiential Learning | Interviews | Career Explorer | Public Profile | Add a Resume |
|---|---|---|---|---|
| Gain experience with co-ops or internships. | View and update your on-campus interviews. | Learn about popular careers and leading industries. | Showcase your academic and professional achievements. | Upload a resume to get started with your job search. |

### Upcoming Events

**Resume Writing Workshop**
Workshop
AUG 18 10:00 AM - 4:00 PM

24 seats left

**Learn about Bebop, Inc. with Bebop, Inc.**
Information session — Company Pr...
AUG 24 12:00 PM - 1:00 PM

**Fall 2022 Test Event**
Virtual Career Fair
OCT 17 11:30 AM - 7:30 PM

### Latest Jobs

Mack's Company
Remote — Nationwide, U...

**Recruiter**
Full Time
Apply by Aug 24

Bebop, Inc.
Arlington, Virginia, United...

**Manager**
Full Time
Apply by Aug 24

Awesome Test Employer
Nationwide, United States

**CSM Super User**
Full Time
30d+ ago

Awesome Test Employe...
Miami, Florida, United S...

**Awesome Job Title**
Full Time
30d+ ago

### Announcements

**Take Your Job Search Mobile - Download the Symplicity Jobs & Careers App**
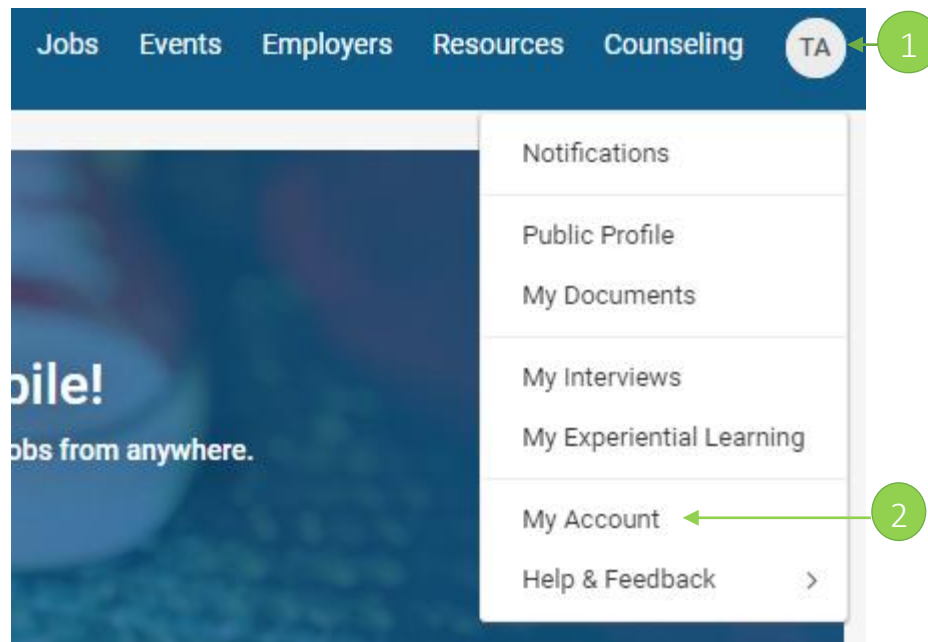Published on Nov 06, 2018

App Store - Apple

Google Play Store

❶Navigation Menu

❷ Account & Settings Menu

❸ Banner Annoucements

❹ Homepage Tiles

❺ Upcoming Events

❻ Latest Job Postings

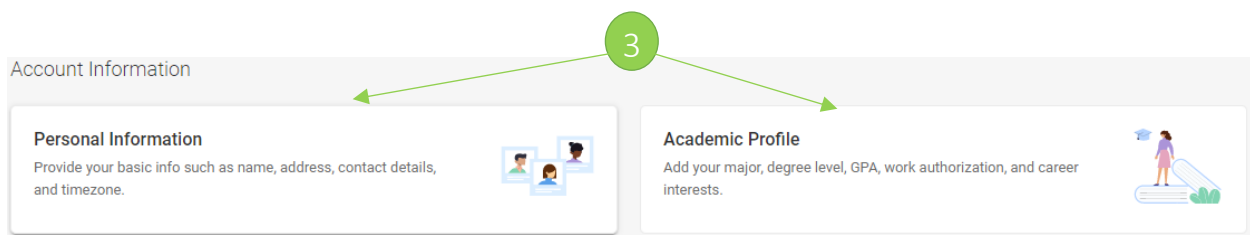❼Announcements

## Step 4: Update your Info

Now is a good time to review your information and update it as necessary.

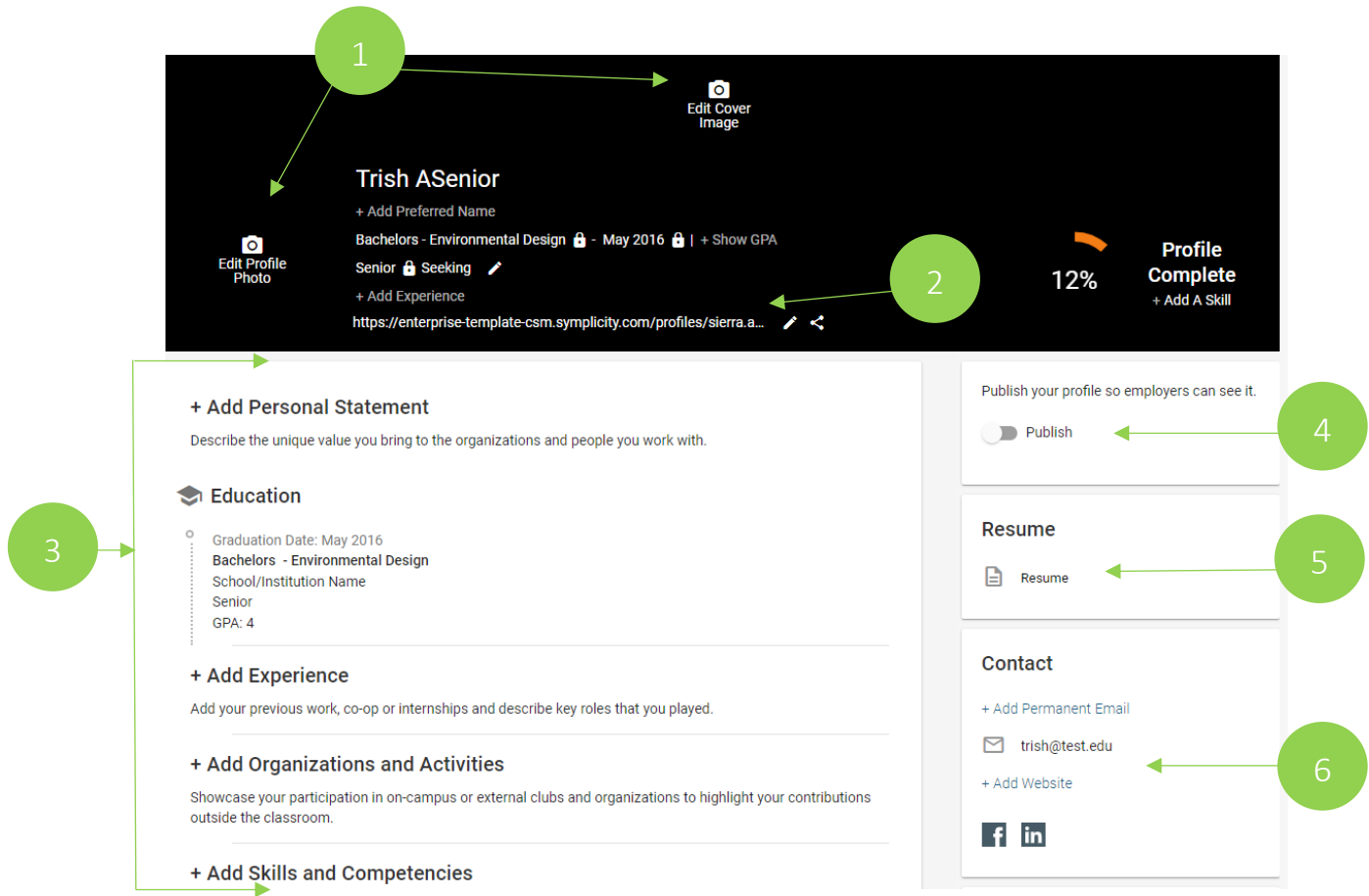❶ Open **Account & Settings Menu**

❷ Select **My Account**



❸ Edit the info in **Personal Information** and **Academic Profile**

Edit your **Public Profile**

CSM allows you to build your personal brand and present yourself to recruiters and future employers in the best way possible.

Edit your **Public Profile** and start building your personal brand!



❶ Add a profile picture and cover image

❷ Shareable link to your profile

❸ Personalize your experience

❹ Publish your page to allow employers to find you

❺ Add your resume

❻ Customize your contact information and link to other professional sites