Academic Planning and Program Development
January 2024

Curriculum Change Review Process
Certifications; Minors; 4+1/3+2 Degree Programs; Concentrations/Tracks

Curriculum Change Request Submission

- Upon Department and College Curriculum Committee reivew/approval, if applicable, the Associate Dean (UCC Representative) or Academic Dean submits the Curriculum Change Request form (Certification, Minor, 4+1/3+2 Degree Program, Concentration/Track) to the T-Drive Curriculum folder, at one of the curriculum entry points (Month 1st).

APPD Review

- The change request form (Certification, Minor, Concentration/Track, and/or 4+1/3+2) is reviewed by Academic Planning and Program Development (APPD) for quality, compliance, and justification of need.

Provost Review and Approval

- Upon completion of Academic Planning and Program Development review, the Certification, Minor, Concentration/Track, and/or 4+1/3+2 change request proceeds to the Provost for review/approval.

Catalog Implementation

- Upon Provost's approval:
  - The Certification, Minor, Concentration/Track, and/or 4+1/3+2 change request is implemented the month of submission at the Catalog level with an "as of the following term" specification, if applicable.