

Final Report Template

Using the template below, provide a summary detailing how you utilized your assessment mini-grant funds, highlight your successes and/or difficulties, and detail the next steps you will take to build upon these experiences. This final report will be due to the Office of Academic Planning and Assessment by **August 31, 2017**, and can be submitted to assessment@shsu.edu. If necessary, please attach a separate document. Questions may be directed to Jeff Roberts (jeff.roberts@shsu.edu or 936-294-1859).

Section 1. How were the mini-grant funds utilized?

Section 2. What were your successes? Were there any difficulties?

Section 3. What next steps will be taken to build upon these experiences?