Attachment 1

FES SUMMARY REPORT

Teaching effectiveness ratings are weighted averages and should be recorded to the nearest tenth. Ratings by the students and chair should be weighted equally (each comprises 50% of the teaching activity score). The remaining activity areas are each to be evaluated as a whole. For example, scholarly and/or creative accomplishments (FES 3) should be evaluated and assigned an overall rating from 1 to 5. The weights for each of the categories vary depending upon each faculty member's normative teaching load as described in Table I.

Faculty Member's Workload Assignment (check one):
_____ Normative nine credit hours per semester
_____ Normative twelve credit hour per semester

<table>
<thead>
<tr>
<th>FES Category</th>
<th>Rating x Weight = Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Chair’s Rating of Teaching Effectiveness</td>
<td>_____ x _____ = _____</td>
</tr>
<tr>
<td>2. Students’ Rating of Teaching Effectiveness</td>
<td>_____ x _____ = _____</td>
</tr>
<tr>
<td>3. Scholarly and/or Creative accomplishments</td>
<td>_____ x _____ = _____</td>
</tr>
<tr>
<td>4. Service</td>
<td>_____ x _____ = _____</td>
</tr>
<tr>
<td>Sum of Scores – FES 5</td>
<td>_____</td>
</tr>
</tbody>
</table>

* Weights for each category area are determined by referencing Table I of this policy.

The signatures below indicate only that the department/school chair and faculty member met to discuss the faculty member’s annual evaluation pertaining to APS 820317 and does not necessarily indicate the faculty member’s concurrence with the same.

Chair's Signature: ____________________________________________

Faculty Member's Signature: ____________________________________

Date: ________________________________________________________
Attachment 2

FES 1 WORKSHEET
Chair’s Rating of Faculty Teaching Effectiveness Worksheet

Faculty Member’s Name: ____________________________ Date: ________________
Identification Number: ____________________________ Date: ________________

Using the guidelines in Section 2 of APS 820317 and/or the appropriate college/department/school criteria, please document evidence/rationale for the chair’s rating of teaching effectiveness score listed below. The broad categories listed in Section 2.02 are reproduced for your convenience.

Professionalism

Content and Pedagogy

Other

Chair’s Rating of Teaching Effectiveness: __________