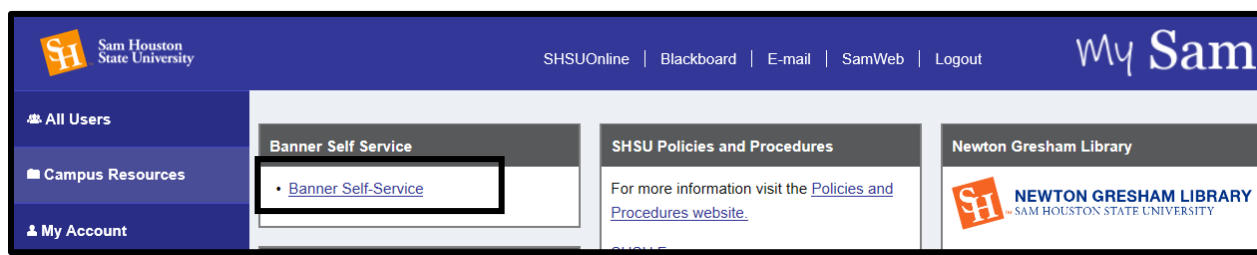


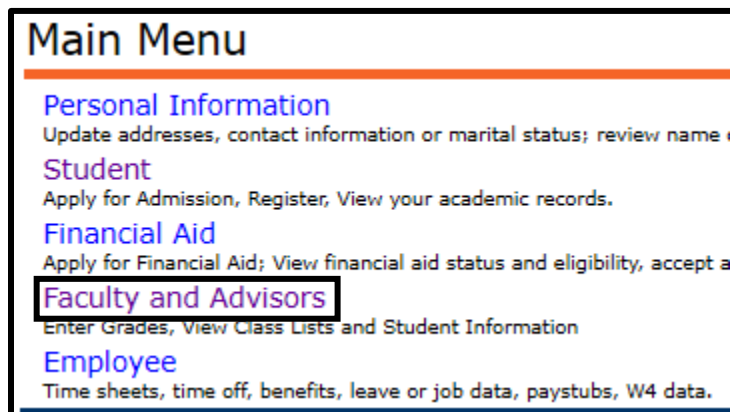


How to View the Course Schedule

Log into MySam > Campus Resources Tab > Banner Self Service



Select the Faculty and Advisors link





Select either the Expanded or Collapsed Schedule of Classes option

Faculty and Advisors

[Student Information Menu](#)

[Term Selection](#)

[CRN Selection](#)

[Faculty Detail Schedule](#)

[Week at a Glance](#)

[Class List \(with photos\)](#)

Banner XE Class List with Photos

[Final Grade Entry](#)

Banner XE - Grade Entry

[Look Up Classes](#)

[Advisor Menu](#)

View a student's transcript; View a student's grades; Display your security setup.

[Active Assignments](#)

[Assignment History](#)

[Office Hours](#)

[Advisee Grade Summary](#)

[Faculty Grade Summary](#)

[Schedule of Classes \(Expanded\)](#)

Looking for classes? In this section you can browse classes you find interesting.

The Spring 2021 tentative course schedule is subject to change.

[Schedule of Classes \(Collapsed\)](#)

Look up basic course information like subject, course and description.

The Spring 2021 tentative course schedule is subject to change.



Expanded View

- Select the desired term
- Click continue

This screenshot shows the 'Select a Term' page with a dropdown menu open. The menu lists the following options: Spring 2021, Fall 2020, Summer 2020, Spring 2020 (View Only), and Fall 2019 (View Only). The page header includes a navigation trail: Student • Registration • Select a Term.

This screenshot shows the 'Select a Term' page after a selection. The dropdown menu is closed, and 'Spring 2021' is displayed in the selection box. Below the selection box is a 'Continue' button. The page header includes a navigation trail: Student • Registration • Select a Term.



- You can search for courses by the Subject, Course Number, and/or Keyword:



[Student](#) • [Registration](#) • [Select a Term](#) • [Browse Classes](#)

Browse Classes

Enter Your Search Criteria

Term: Spring 2021

Subject

Course Number

Keyword

Search

[Clear](#)

[Advanced Search](#)



[Student](#) • [Registration](#) • [Select a Term](#) • [Browse Classes](#)

Browse Classes

Enter Your Search Criteria

Term: Spring 2021

Subject

× Mathematics

× English

× Sociology

× Business Administration

Course Number

Keyword

Search

[Clear](#)

[Advanced Search](#)



- The schedule will show all courses for the subjects that you have searched

Browse Classes											
Search Results — 494 Classes Term: Spring 2021 Subject: Mathematics, English, Sociology, Business Administration Search Again											
Title	Subject Des	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute
PGA/PGM Profession... Lecture	Busines...	1011	01	2	22...	S...	Ballinger, Richar...	S M T W T F S 08:00 AM - 09:45 AM	M...	2 of 15 sea... 999 of 999 ...	Exempt from 3peat Calculation
PGA/PGM Profession... Lecture	Busines...	1011	02	2	22...	S...	Ballinger, Richar...	S M T W T F S 10:00 AM - 11:45 AM	M...	12 of 20 se... 999 of 999 ...	Exempt from 3peat Calculation
Electronic Commun... Online Lecture	Busines...	13...	01	3	22...	S...	Garrison, Nicole ...	S M T W T F S - Type: Lecture Buil	M...	2 of 30 sea... 999 of 999 ...	Distance Learning
Electronic Commun... Online Lecture	Busines...	13...	02	3	22...	S...	Mehhta, Gurinderj...	S M T W T F S - Type: Lecture Buil	M...	30 of 30 se... 999 of 999 ...	Distance Learning
Electronic Commun... Online Lecture	Busines...	13...	03	3	22...	S...	Mehhta, Gurinderj...	S M T W T F S - Type: Lecture Buil	M...	29 of 30 se... 999 of 999 ...	Distance Learning
Electronic Commun... Online Lecture	Busines...	13...	04	3	22...	S...	Garrison, Nicole ...	S M T W T F S - Type: Lecture Buil	M...	28 of 30 se... 999 of 999 ...	Distance Learning
Electronic Commun... Lecture	Busines...	13...	05	3	22...	S...	Knight, Hope (Pri...	S M T W T F S 11:00 AM - 11:50 AM S M T W T F S - Type: Asynchronou	M...	11 of 24 se... 999 of 999 ...	
Electronic Commun... Lecture	Busines...	13...	06	3	22...	S...	Knight, Hope (Pri...	S M T W T F S 10:00 AM - 10:50 AM S M T W T F S - Type: Asynchronou	M...	20 of 24 se... 999 of 999 ...	
Electronic Commun... Lecture	Busines...	13...	07	3	22...	S...	Allen, Paul (Prim...	S M T W T F S 06:00 PM - 08:50 PM	M...	23 of 26 se... 999 of 999 ...	
Electronic Commun... Lecture	Busines...	13...	08	3	22...	S...	Allen, Paul (Prim...	S M T W T F S 06:00 PM - 08:50 PM	M...	26 of 26 se... 999 of 999 ...	
Page 1 of 50 10 Per Page Records: 494											

- By clicking on the column icon, you can customize what fields are viewed

☒ Title

☒ Subject Description

☒ Course Number

☒ Section

☒ Hours

☒ CRN

☒ Term

☒ Instructor

☒ Meeting Times

☒ Campus

☒ Status

☒ Attribute



- In the event you are only wanting to look at enrollment counts and/or course information, you can condense the amount of information that is shown on the screen by deselecting the fields you wish to remove
 - To bring the information back, simply recheck the option in the columns field

Title	Subject Description	Course Nû	CRN	Instructor	Meeting Times	Status	
PGA/PGM Professional Dev Lab Lecture	Business Admi...	1011	22001	Ballinger, Richard (Primary)	☒ ☐ ☐ ☐ ☐ ☐ ☐ 08:00 AM - 09:45 AM Type: Lecture Bui	2 of 15 seats remain. 999 of 999 waitlist ...	☒ Title
PGA/PGM Professional Dev Lab Lecture	Business Admi...	1011	22002	Ballinger, Richard (Primary)	☐ ☒ ☐ ☐ ☐ ☐ ☐ 10:00 AM - 11:45 AM Type: Lecture Bui	12 of 20 seats rem... 999 of 999 waitlist ...	☒ Subject Description
Electronic Communications Tech Online Lecture	Business Admi...	1305	22003	Garrison, Nicole (Primary)	☐ ☐ ☐ ☐ ☐ ☐ ☐ - Type: Lecture Building: ONLINE Roc	2 of 30 seats remain. 999 of 999 waitlist ...	☒ Course Number
Electronic Communications Tech Online Lecture	Business Admi...	1305	22012	Mehta, Gurinderjit (Primary)	☐ ☐ ☐ ☐ ☐ ☐ ☐ - Type: Lecture Building: ONLINE Roc	30 of 30 seats rem... 999 of 999 waitlist ...	☐ Section
Electronic Communications Tech Online Lecture	Business Admi...	1305	22013	Mehta, Gurinderjit (Primary)	☐ ☐ ☐ ☐ ☐ ☐ ☐ - Type: Lecture Building: ONLINE Roc	29 of 30 seats rem... 999 of 999 waitlist ...	☐ Hours
Electronic Communications Tech Online Lecture	Business Admi...	1305	22014	Garrison, Nicole (Primary)	☐ ☐ ☐ ☐ ☐ ☐ ☐ - Type: Lecture Building: ONLINE Roc	28 of 30 seats rem... 999 of 999 waitlist ...	☒ CRN
							☒ Term
							☒ Instructor
							☒ Meeting Times
							☐ Campus
							☒ Status
							☐ Attribute

- The number of classes shown at one time can be expanded up to 50 courses

Page 1 of 50 | 10 Per Page

15
20
50

- Additional search options are included with the Advanced Search
- The Advanced Search feature works similarly to the Search feature, with additional search options

Student • Registration • Select a Term • Browse Classes

Browse Classes

Enter Your Search Criteria

Term: Spring 2021

Subject

Course Number

Keyword



Subject	
Course Number	
Keyword	
Keyword (With All Words)	
Keyword (With Any Words)	
Keyword (Exact Phrase)	
Keyword (Without The Word)	
Attribute	
Campus	
Level	
Buildings	
College	
Departments	
Instructional Methods	
Schedule Type	
Duration	

Part Of Term	
Title	
Sessions	
Course Number Range	to
Credit Hour Range	to hours
Meeting Days	
Sunday	☐
Monday	☐
Tuesday	☐
Wednesday	☐
Thursday	☐
Friday	☐
Saturday	☐
Start Time	
End Time	
Open Sections Only	☐
Search Clear ▼ Advanced Search	



- As with before you can enter multiple search parameters
 - For this example, we are searching for all Undergraduate level courses in the Humanities and Social Sciences College, that fall under the English Department
 - Note: Any search parameter may be used, you do not have to enter a subject

Subject	
Course Number	
Keyword	
Keyword (With All Words)	
Keyword (With Any Words)	
Keyword (Exact Phrase)	
Keyword (Without The Word)	
Attribute	
Campus	
Level	Undergraduate
Buildings	
College	Humanities and Social Sciences
Departments	English

Search Results — 157 Classes							Search Again	
Term: Spring 2021		Level: Undergraduate		College: Humanities and Social Sciences		Departments: English		
Title	Subject Description	Course Num	CRN	Instructor	Meeting Times	Status		
Intro to American Studies Online Lecture	American Studies	3311	20664	Soto, Evelyn (Primary)	S M T W T F S - Type: Lecture Building: ONLINE Room: ONI	15 of 20 seats remain. 999 of 999 waitlist se...		
Composition I Online Lecture	English	1301	20665	Anglesey, Leslie (Primary)	S M T W T F S - Type: Lecture Building: ONLINE Room: ONI	16 of 24 seats remain. 999 of 999 waitlist se...		
Composition I Lecture	English	1301	20666	Adams, Ira (Primary)	S M T W T F S 12:00 PM - 12:50 PM Type: Lecture Building: E	24 of 24 seats remain. 999 of 999 waitlist se...		
Composition I Online Lecture	English	1301	20667	Dowdey, Diane (Primary)	S M T W T F S - Type: Lecture Building: ONLINE Room: ONI	24 of 24 seats remain. 999 of 999 waitlist se...		
Composition I Lecture	English	1301	20668	Hubrig, Adam (Primary)	S M T W T F S 12:30 PM - 01:45 PM Type: Blended Building: I	23 of 24 seats remain. 999 of 999 waitlist se...		
Composition I Lecture	English	1301	20669	Lopez, Donnie (Primary)	S M T W T F S 09:00 AM - 09:50 AM Type: Blended Building: I	22 of 24 seats remain. 999 of 999 waitlist se...		
Composition I Lecture	English	1301	20670	Lopez, Donnie (Primary)	S M T W T F S 10:00 AM - 10:50 AM Type: Blended Building: I	23 of 24 seats remain. 999 of 999 waitlist se...		
Composition I Lecture	English	1301	20671	Lopez, Donnie (Primary)	S M T W T F S 01:00 PM - 01:50 PM Type: Blended Building: I	24 of 24 seats remain. 999 of 999 waitlist se...		
Composition I Lecture	English	1301	20673	Lopez, Donnie (Primary)	S M T W T F S 02:00 PM - 02:50 PM Type: Blended Building: I	24 of 24 seats remain. 999 of 999 waitlist se...		
Composition I Lecture	English	1301	20674	Cramer, Kathy (Primary)	S M T W T F S 09:00 AM - 09:50 AM Type: Blended Building: I	22 of 24 seats remain. 999 of 999 waitlist se...		
Page 1 of 16 10 Per Page							Records: 157	



Collapsed View

- Note: The Collapsed View Schedule of Classes is pulling catalog and current course information
 - There may be courses that are “viewable”, but no sections built
- Select the desired term
- Click continue

This screenshot shows the 'Select a Term' interface. At the top, there is a blue header with a white grid icon. Below it, a breadcrumb trail reads 'Student • Registration • Select a Term'. The main heading is 'Select a Term'. A dropdown menu is open, displaying a search bar with a magnifying glass icon and a list of terms: 'Spring 2021', 'Fall 2020', 'Summer 2020', 'Spring 2020 (View Only)', and 'Fall 2019 (View Only)'. The list has up and down arrow icons on the right side.This screenshot shows the 'Select a Term' interface after a selection. The breadcrumb trail remains 'Student • Registration • Select a Term'. The heading is 'Select a Term'. Below it, a dropdown menu now shows 'Spring 2021' as the selected term. At the bottom of the form, there is a blue button labeled 'Continue'.



- Just like the expanded view, you can search for courses by the Subject, Course Number, and/or Keyword:

Student • Registration • Select a Term • Browse Classes

Browse Classes

Enter Your Search Criteria

Term: Spring 2021

Subject: Mathematics English Sociology Business Administration

Course Number:

Keyword:

[Clear](#) [Advanced Search](#)

- Since the collapsed view shows catalog information as well as current course information, you have some different options
 - There is now a view sections button that will show all sections for that course number
 - Once again, you can adjust the columns viewed, and the amount of courses shown at one time

Search Results — 305 Courses
Term: Spring 2021 Subject: Mathematics, English, Sociology, Business Administration

[Search Again](#)

Title	Subject Description	Course Number	Hours	Description	
Business Administration	Business Administration	1000	1 TO 5		View Sections
PGA/PGM Professional Dev Lab	Business Administration	1011	1 TO 3	This course is designed to guide stud...	View Sections
Bus Prin in Internat Envrnmnt	Business Administration	1301	3	Students are provided a survey of all ...	View Sections
Electronic Communications Tech	Business Administration	1305	3	This course is designed to develop st...	View Sections
Business Administration	Business Administration	2000	1 TO 5		View Sections
Pqa/Pqm Internship	Business Administration	2189	1	A course is designed to provide the st...	View Sections
Business Legal Environment	Business Administration	2301	3	Students cover legal environment fro...	View Sections
Dsgn/Presentation Bus Projects	Business Administration	2321	3	The focus of this course is designing ...	View Sections
Business Administration	Business Administration	3000	1 TO 5		View Sections
Adv PGA/PGM Professional Dev	Business Administration	3069	1 TO 3	This course is designed to guide stud...	View Sections

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Records: 305



- Selecting the view sections option of a course that has sections built for the selected term will give you the course information
- This schedule view will show all the same information as the Expanded View
 - You can adjust the columns viewed, and the amount of courses shown at one time

Search Results — 305 Courses

Term: Spring 2021 Subject: Mathematics, English, Sociology, Business Administration

Search Again

Title	Subject Description	Course Number	Hours	Description	
Business Administration	Business Administration	1000	1 TO 5		View Sections
PGA/PGM Professional Dev Lab	Business Administration	1011	1 TO 3	This course is designed to guide stud...	View Sections
Bus Prin in Intrmali Envrnmnt	Business Administration	1301	3	Students are provided a survey of all ...	View Sections
Electronic Communications Tech	Business Administration	1305	3	This course is designed to develop st...	View Sections

Catalog Search Results									
Search Results — 10 Classes									
Term: Spring 2021 Subject and Course Number: BUAD1305 Business Administration									
Title	Subject Description	Course No	Section	CRN	Term	Instructor	Meeting Times	Status	
Electronic Communications Tech Online Lecture	Business Admi...	1305	01	22003	Spring...	Garrison, Nicole (Primary)	S M T W T F S - Type: Lecture Building: ONLINE Roo	FULL: 0 of 30 ... 999 of 999 waitl...	☒ Title ☒ Subject Description ☒ Course Number ☒ Section ☐ Hours ☒ CRN ☐ Term ☒ Instructor ☒ Meeting Times ☐ Campus ☒ Status ☐ Attribute
Electronic Communications Tech Online Lecture	Business Admi...	1305	02	22012	Spring...	Mehta, Gurinderjit (Primary)	S M T W T F S - Type: Lecture Building: ONLINE Roo	30 of 30 seats rem... 999 of 999 waitlist ...	
Electronic Communications Tech Online Lecture	Business Admi...	1305	03	22013	Spring...	Mehta, Gurinderjit (Primary)	S M T W T F S - Type: Lecture Building: ONLINE Roo	29 of 30 seats rem... 999 of 999 waitlist ...	
Electronic Communications Tech Online Lecture	Business Admi...	1305	04	22014	Spring...	Garrison, Nicole (Primary)	S M T W T F S - Type: Lecture Building: ONLINE Roo	27 of 30 seats rem... 999 of 999 waitlist ...	
Electronic Communications Tech Lecture	Business Admi...	1305	05	22015	Spring...	Knight, Hope (Primary)	S M T W T F S 11:00 AM - 11:50 AM Type: Lecture Buil S M T W T F S - Type: Asynchronous Building: REMO	11 of 24 seats rem... 999 of 999 waitlist ...	
Electronic Communications Tech Lecture	Business Admi...	1305	06	22019	Spring...	Knight, Hope (Primary)	S M T W T F S 10:00 AM - 10:50 AM Type: Lecture Buil S M T W T F S - Type: Asynchronous Building: REMO	20 of 24 seats rem... 999 of 999 waitlist ...	
Electronic Communications Tech Lecture	Business Admi...	1305	07	22020	Spring...	Allen, Paul (Primary)	S M T W T F S 06:00 PM - 08:50 PM Type: Blended Bui	22 of 26 seats rem... 999 of 999 waitlist ...	
Electronic Communications Tech Lecture	Business Admi...	1305	08	22022	Spring...	Allen, Paul (Primary)	S M T W T F S 06:00 PM - 08:50 PM Type: Blended Bui	26 of 26 seats rem... 999 of 999 waitlist ...	
Electronic Communications Tech Lecture	Business Admi...	1305	09	22023	Spring...	Mehta, Gurinderjit (Primary)	S M T W T F S 03:30 PM - 04:45 PM Type: Lecture Buil S M T W T F S - Type: Asynchronous Building: REMO	24 of 26 seats rem... 999 of 999 waitlist ...	
Electronic Communications Tech Online Lecture	Business Admi...	1305	10	22024	Spring...	Garrison, Nicole (Primary)	S M T W T F S - Type: Lecture Building: ONLINE Roo	25 of 30 seats rem... 999 of 999 waitlist ...	
Page 1 of 1 10 Per Page Records: 10									



- Again, the Advanced Search feature will provide additional search options to find the data that you are looking for.

Subject	
Course Number	
Keyword	
Subject and Course Number	
Keyword (With All Words)	
Keyword (With Any Words)	
Keyword (Exact Phrase)	
Keyword (Without The Word)	
Title	
Attribute	
Level	
College	
Division	
Departments	
Schedule Type	
Course Number Range	to
Credit Hour Range	to hours
Search Clear ▼ Advanced Search	

Conclusion

The best option to use for viewing the schedule is the Schedule of Classes (Expanded) view. This will contain all course information for courses that are built for the selected term. If you are wanting to view additional catalog information the Schedule of Classes (Collapsed) view will provide additional course information from a catalog point of view, but may be a bit more difficult to read.



FAQ

How can I easily review course capacities?

To review course capacities, expand the status column and remove other columns to make the data more concise. Please note, the terminology used is seats remaining instead of how many students are registered.

Search Results — 172 Classes
Term: Spring 2021 Subject: English

Search Again

Title	Subject Description	Course Number	CRN	Term	Meeting Times	Status	
Composition I Online Lecture	English	1301	20665	Spring 2021	SuTuWTFrS - Type: Lecture Building: ONLINE Room: ONLN Start Date: 01/13/21	15 of 24 seats remain. 999 of 999 waitlist seats remain.	☐ Title
Composition I Lecture	English	1301	20666	Spring 2021	SMTWTFrS 12:00 PM - 12:50 PM Type: Lecture Building: EVANS COMPLEX Roo	24 of 24 seats remain. 999 of 999 waitlist seats remain.	☒ Subject Description
Composition I Online Lecture	English	1301	20667	Spring 2021	SMTWTFrS - Type: Lecture Building: ONLINE Room: ONLN Start Date: 01/13/21	24 of 24 seats remain. 999 of 999 waitlist seats remain.	☒ Course Number
Composition I Lecture	English	1301	20668	Spring 2021	SMTWTFrS 12:30 PM - 01:45 PM Type: Blended Building: EVANS COMPLEX Roo	23 of 24 seats remain. 999 of 999 waitlist seats remain.	☐ Section
Composition I Lecture	English	1301	20669	Spring 2021	SMTWTFrS 09:00 AM - 09:50 AM Type: Blended Building: EVANS COMPLEX Roo	22 of 24 seats remain. 999 of 999 waitlist seats remain.	☐ Hours
Composition I Lecture	English	1301	20670	Spring 2021	SMTWTFrS 10:00 AM - 10:50 AM Type: Blended Building: EVANS COMPLEX Roo	23 of 24 seats remain. 999 of 999 waitlist seats remain.	☒ CRN
Composition I Lecture	English	1301	20671	Spring 2021	SMTWTFrS 01:00 PM - 01:50 PM Type: Blended Building: EVANS COMPLEX Roo	24 of 24 seats remain. 999 of 999 waitlist seats remain.	☒ Term
Composition I Lecture	English	1301	20673	Spring 2021	SMTWTFrS 02:00 PM - 02:50 PM Type: Blended Building: EVANS COMPLEX Roo	24 of 24 seats remain. 999 of 999 waitlist seats remain.	☐ Instructor
Composition I Lecture	English	1301	20674	Spring 2021	SMTWTFrS 09:00 AM - 09:50 AM Type: Blended Building: EVANS COMPLEX Roo	22 of 24 seats remain. 999 of 999 waitlist seats remain.	☒ Meeting Times
Composition I Lecture	English	1301	20676	Spring 2021	SMTWTFrS 11:00 AM - 11:50 AM Type: Blended Building: EVANS COMPLEX Roo	23 of 24 seats remain. 999 of 999 waitlist seats remain.	☐ Campus
							☐ Status
							☐ Attribute

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Records: 172