

Attendees:

- Present: Director Sandra Stewart, Chair, Directors, Debbie Price, Kristina Vargo, Diana Nabors, Kelly Clarkson-Smith, and Susie Kamman
- Non-voting board associates present: SHSU College of Education Dean Edmonson, Dr. Ronny Knox, SHSU Charter School Superintendent, Christine Wiegat of TSUS Office of General Counsel, Brytnie Miniel and Jennifer Jones of SHSU Finance & Operations, and Renee O'Neal, SHSU Charter School Principal.

1. Call to Order and Establish Quorum

- Chair, Director Stewart called the meeting to order at 3:00 p.m. and noted a quorum was present.

2. Approval of Minutes

- Minutes of the July 2019 Board Meeting were approved.

3. Welcome

- Dr. Kristina Vargo was welcomed to serve in Place 4 on the Board of Directors by Chair Stewart.

4. Charter School Reporting

- Superintendent Knox asked Principal O'Neal to provide campus updates and results of STAAR results. She also announced specific targets for the current 2019-2020 academic year to monitor continued improvement across all sites.
- Superintendent Knox then provided updated student enrollment for all campuses and advised parents are being contacted to clear waiting lists for the 2019-2020 academic year.
- Brytnie Miniel presented the financial reports and stated August financials will have the final fiscal year-end numbers.

5. Discussion and Board Action

- Although on the Agenda, Brytnie Miniel announced no budget amendment for FY19 was necessary. She then presented the proposed FY20 budget amendment for consideration.

Director Price moved the Board to approve the Proposed FY20 Budget Amendment and Director Nabors seconded the motion.

- As a result of the passage of recent legislation, Brytnie Miniel presented the FY20 Teacher Hiring Salary Schedule for consideration.


Director Nabors moved the Board to approve the FY20 Teacher Hiring Salary Schedule and Director Kamman seconded the motion.

6. Public Comments

- No public comments were made.

7. Adjourn

- A reminder was given by Superintendent Knox that plans were being made for the October Board meeting to be held at the Cypress Trails site. Details will be provided via email at a later date for the September and October meeting dates and times.
- There being no further business, upon consensus, the meeting adjourned at 3:45 p.m.


Sandra Stewart, Chair

Sam Houston State University Charter School

Cypress Trails Childcare Center
22801 Aldine Westfield - Sanctuary
Spring, TX 77373

**Notice of Open Meeting – Charter Board Agenda
Sam Houston State University Charter School
October 10, 2019**

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes
3. Superintendent's Report
 - a. Board Training Reminder
 - b. Enrollment Update
 - c. Academic Progress – 1st Nine Weeks
 - d. Campus Update
 - e. August 2019 and September 2020 Financial Reports
 - f. PTO Activities Update
 - g. 2018-2019 ESL Program Evaluation
 - h. Recognition of Former Board Member
 - i. Recognition of Principal
4. Discussion and Possible Board Action
 - a. 2019-2020 Campus Improvement Plan
5. Public Comments (Public shall be limited to 3-5 minutes per person.)
6. Adjourn

Superintendent, SHSU Charter School Board

Attendees:

- Present: Director Sandra Stewart, Chair, Directors, Kristina Vargo, Diana Nabors, and Kelly Clarkson-Smith
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent, Christine Wiegat of TSUS Office of General Counsel, Brytnie Miniel of SHSU Finance & Operations, and Renee O'Neal, SHSU Charter School Principal

1. Call to Order and Establish Quorum

- Chair, Director Stewart called the meeting to order at 6:09 p.m. and noted a quorum was present.

2. Approval of Minutes

- Minutes of the August 2019 Board Meeting were approved unanimously.

3. Charter School Reporting

- Superintendent Knox introduced new central office staff members Joseph Mesa and Rebecca Carruthers.
- Brytnie Miniel presented the financial reports for the fiscal year ending August 31, 2019.
- Principal O'Neal provided campus updates. She then presented the District/Campus Improvement Plan for the 2019-2020 academic year and announced that the SHSU Charter School was awarded a Distinction Designation by TEA in recognition of achievement in the area of student growth as compared to similar charter schools.
- Superintendent Knox reminded Board members required training must be completed by November 15, 2019 to meet reporting deadlines. He then announced updated student enrollment for all campuses and advised parents continue to be contacted in hopes of clearing waiting lists for the 2019-2020 academic year. Superintendent Knox provided a screenshot of academic progress for the first 9-weeks and then recognized Principal O'Neal for Principal Recognition Month.

4. Discussion and Board Action

- Dr. O'Neal requested approval of the District/Campus Improvement Plan for the 2019-2020 academic year.


Director Nabors moved the Board to approve the 2019-2020 District/Campus Improvement Plan and Director Vargo seconded the motion.

5. Public Comments

- No public comments were made.

6. Adjourn

- Announcement was made by Superintendent Knox that the tentative date for the next meeting is November 21, 2019 at Sam Houston State University at 2:00 p.m.
- There being no further business, upon consensus, the meeting adjourned at 6:47 p.m.


Sandra Stewart, Chair

Open Meeting – Charter Board Agenda
Sam Houston State University Charter School
November 21, 2019

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes
3. Charter School Reporting
 - a. Board Training Reminder
 - b. Enrollment and Attendance Update
 - c. First Nine Weeks Grade Report
 - d. 2018-2019 English as a Second Language Program Evaluation Report
 - e. October 2019 Financial Reports
4. Discussion and Possible Board Action
 - a. 2019-2020 Gifted and Talented District Plan
 - b. FY 2019 Annual Financial Report
5. Public Comments (Public shall be limited to 5 minutes per person.)
6. Adjourn



Superintendent, SHSU Charter School Board

Sam Houston State University Charter School
1908 Bobby K. Marks, Drive, TEC 319L
Huntsville, TX 77340

Open Meeting – Charter Board Agenda
Sam Houston State University Charter School
January 21, 2020

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes of November Board Meeting
3. Charter School Reporting
 - a. Campus Updates
 - b. STAAR Progress Update
 - c. December 2019 Financial Reports
 - d. Charter FIRST Report
 - e. Enrollment and Attendance Update
 - f. Safety Committee Update
 - g. School Board Recognition
 - h. Personnel Resignations
4. Discussion and Possible Board Action
 - a. Academic Goals and Plans
 - b. 2020-2021 Academic Calendar
5. Public Comments (Public shall be limited to 5 minutes per person.)
6. Adjourn



Superintendent, SHSU Charter School Board

Attendees:

- Present: Vice Chair Debbie Price, Directors, Daphne Johnson, Kristina Vargo, Diana Nabors, Kelly Clarkson-Smith and Susie Kamman
- Non-voting board associates present: Dean Stacey Edmonson, SHSU College of Education, Dr. Ronny Knox, SHSU Charter School Superintendent, Christine Wiegat of TSUS Office of General Counsel, Brytnie Miniell, of SHSU Finance & Operations, and Renee O'Neal, SHSU Charter School Principal

1. Call to Order and Establish Quorum

- Vice Chair, Price called the meeting to order at 2:01 p.m. and noted a quorum was present.

2. Approval of Minutes

- Minutes of the November 2019 Board Meeting were approved unanimously.

3. Charter School Reporting

- Principal O'Neal provided campus updates and provided a STAAR progress update at the conclusion of the second 9-week period.
- Brytnie Miniell presented the financial reports for November and as of December 31, 2019. She then presented the Charter FIRST Financial Management Report for 2018-2019.
- Superintendent Knox provided an update on enrollment and attendance data. He further provided an update of the Safety Committee and announced the Charter School has applied for a grant to help cover associated costs with implementation. Superintendent Knox announced that the fourth grade teacher at Cypress Trails may be resigning in the near future and that he and Principal O'Neal have a plan in place to cover the Cypress Trails fourth grade class. He concluded with appreciation and recognition of the Board members.

4. Discussion and Board Action

- Dr. O'Neal presented and requested approval of the Early Childhood Literacy Board Outcome Academic Goals and Plans, which includes progress measures for students.

Director Johnson moved the Board to approve the Early Childhood Literacy Board Outcome Academic Goals and Plans, Director Vargo seconded the motion. The motion passed unanimously.

- Dr. Knox presented the proposed 2020-2021 Academic Calendar for approval.

Director Nabors moved the Board to approve the 2020-2021 Academic Calendar and Director Johnson seconded the motion. The motion passed unanimously.

5. Public Comments

- No public comments were made.

6. Adjourn

- Next Board meeting tentatively scheduled for February to be held at the Brighton Academy in The Woodlands.
- There being no further business, upon consensus, the meeting adjourned at 2:52 p.m.


Debbie Price, Vice Chair

Sam Houston State University Charter School
Brighton Academy
10801 Falconwing Drive - Sanctuary
The Woodlands, Texas 77381

Open Meeting – Charter Board Agenda
Sam Houston State University Charter School
February 26, 2020

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes of January 2020 Board Meeting
3. Charter School Reporting
 - a. Recognition of Robotics Teams
 - b. Recognition of Perfect Attendance for the First Semester
 - c. Recognition of Girls On the Run Team
 - d. Campus Updates
 - e. District Texas Academic Performance Report
 - f. Financial Reporting Update
 - g. Enrollment and Attendance Update
4. Public Comments (Public shall be limited to 5 minutes per person.)
5. Executive Session – The Board may conduct a Closed Session pursuant to the Texas Open Meetings Act, Texas Government Code Section 551.074074to discuss personnel matters.
6. Adjourn



Superintendent, SHSU Charter School Board

Attendees:

- Present: Chair, Sandra Stewart, Directors, Daphne Johnson, Diana Nabors, Kelly Clarkson-Smith and Susie Kamman
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent, Dr. Renee O'Neal, SHSU Charter School Principal, Sandra Horne and Christine Wiegat of TSUS Office of General Counsel, Brytnie Miniell, of SHSU Finance & Operations

1. Call to Order and Establish Quorum

- Chair, Director Stewart called the meeting to order at 6:15 p.m. and noted a quorum was present.

2. Approval of Minutes

- Minutes of the January 2020 Board Meeting were unanimously approved.

3. Charter School Reporting

- Recognition was given to the members of the Brighton Robotics and Girls on the Run teams as well as students receiving perfect attendance for the first semester.
- Principal O'Neal presented the Texas Academic Performance Report and the 2018-2019 TEA Report Card for the district.
- Ms. Miniell provided month-end financial reports as of January 31, 2020.
- Superintendent Knox provided an update on enrollment and attendance data.

4. Public Comments

- No public comments were made.

5. Adjourn to Executive Session

- Chair, Director Stewart recessed the meeting for closed session at 6:48 p.m. to discuss personnel matters.

6. Reconvene in Open Session for Discussion and Board Action

- Chair, Director Stewart reconvened the meeting at 7:07 p.m. The Board did not take action on the matters discussed during the closed session.
- Tentatively scheduled next board meeting for March 19, 2020, to be held in Huntsville, Texas.

7. Adjourn

- There being no further business, upon consensus, the meeting adjourned at 7:09 p.m.


Sandra Stewart, Chair

Sam Houston State University Charter School
1908 Bobby K. Marks, Drive, Rm TEC 319L
Huntsville, TX 77340

Open Meeting – Charter Board
Sam Houston State University Charter School
March 26, 2020

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes for February Board Meeting
3. Charter School Reporting
 - a. STAAR Progress Update
 - b. Superintendent Update
 - c. Enrollment and Attendance Update
 - d. Financial Reporting Update
4. Public Comments (Public shall be limited to 5 minutes per person.)
5. Discussion and Possible Board Action
 - a. Approve FY21 Budget
 - b. Approve 2020-2021 TEKS Certification
 - c. Approve Non-Expansion Amendment (Pre-Kinder)
 - d. Approve School Closure March 24, 2020 through April 10, 2020 due to COVID-19
 - e. Approve Resolution of the Board of Directors of the Sam Houston State University Charter School Regarding the Delegation of Authority During the COVID-19 Emergency
6. Adjourn



Superintendent, SHSU Charter School Board

Notice: The Governor of Texas suspended certain aspects of the statutory open meeting requirements due to the COVID-19 pandemic and in the interest of public safety. The SHSU Charter School conducted this meeting via videoconference. Members of the public had access to the meeting through the following URL: <https://shsu.zoom.us/j/466885464> or by telephone in the US at: 1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 using Meeting ID 466 885 464.

Attendees:

- Present: Chair, Sandra Stewart, Directors, Debbie Price, Daphne Johnson, Kristina Vargo, Diana Nabors, Kelly Clarkson-Smith and Susie Kamman
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent, Dr. Renee O'Neal, SHSU Charter School Principal, Sandra Home and Christine Wiegat of TSUS Office of General Counsel, Brytnie Miniel, of SHSU Finance & Operations, and Stacey Edmonson, Dean of SHSU College of Education

1. Call to Order and Establish Quorum

- Chair, Director Stewart called the meeting to order at 1:33 p.m. and noted a quorum was present.

2. Approval of Minutes

- Minutes of the February 2020 Board Meeting were unanimously approved.

3. Charter School Reporting

- Superintendent Knox advised the Board that due to the COVID-19 Pandemic the Governor has waived the requirement of STAAR testing for this year. Remote/distance learning was implemented at all sites on March 24, 2020.
- Principal O'Neal stated that teachers are working continuously.
- Superintendent Knox had no update on enrollment and attendance data due to the pandemic. He has advised teachers to keep records of participation documentation of student activities to be used as for reporting.
- Ms. Miniel provided month-end financial reports as of February 29, 2020.

4. Public Comments

- No public comments were made.

5. Discussion and Board Action

- Brytnie Miniel presented the Proposed Budget for Fiscal Year 2021 for Board approval.

Director Price moved the Board to approve the Fiscal Year 2021 Proposed Budget and Director Johnson seconded. The motion passed unanimously.

- Brytnie Miniel presented the Texas Essential Knowledge and Skills (TEKS) Certification for 2020-2021 for Board approval.

Director Johnson moved the Board to approve the 2020-2021 TEKS Certification and Director Nabors seconded. The motion passed unanimously.

- Superintendent Knox discussed the legislative mandate relating to schools that teach Pre-Kindergarten students and requested the Board allow him to file a Non-Expansion Agreement with TEA instead of requesting a waiver.

Director Vargo moved the Board to approve the Non-Expansion Agreement and Director Kamman seconded, Director

Nabors abstained. The motion passed.

- Superintendent Knox requested approval of the closure of all SHSU Charter Schools March 24, 2020 through April 10, 2020 due to the COVID-19 Pandemic. For TEA reporting purposes, all SHSU Charter Schools will be operating during this time under the “closed but instructing model” in order to obtain a waiver from TEA. Dr. Knox also advised that should an extension be needed due to other governmental orders related to the COVID-19 Pandemic, TEA only requires one waiver.

Director Price moved the Board to approve the closure with continuance of instruction from March 24, 2020 through April 10, 2020, Director Johnson seconded. The motion passed unanimously.

- Superintendent Knox requested approval of a Board Resolution related to his delegation of authority during the COVID-19 Pandemic. The Board Resolution would provide Dr. Knox with the authority to seek any waivers or declare an emergency if needed. Director Nabors asked if there was an end date attached to the proposed delegation, to which Dr. Knox explained that termination of the delegation would only be by future Board action.

Director Nabors moved the Board to approve the Board Resolution for Delegation of Authority and Director Vargo seconded. The motion passed unanimously.

- Discussion was held that the Board would forgo the April Board meeting.

7. **Adjourn**

- There being no further business, upon consensus, the meeting adjourned at 2:06 p.m.



Sandra Stewart, Chair

Open Meeting – Charter Board
Sam Houston State University Charter School
May 7, 2020

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes for March Board Meeting
3. Charter School Reporting
 - a. Superintendent Update
 - b. Enrollment and Attendance Update
 - c. Financial Reporting Update
 - d. COVID-19 Update
4. Public Comments (Public shall be limited to 5 minutes per person.)
5. Discussion and Possible Board Action
 - a. Amended District Grading Policy
 - b. Applying for Dun & Bradstreet Data Universal Number System (DUNS) Identifier
 - c. Recommendations of Nominating Committee for Expiring Board Positions
6. Adjourn



Superintendent, SHSU Charter School Board

Notice: The Governor of Texas suspended certain aspects of the statutory open meeting requirements due to the COVID-19 Pandemic and in the interest of public safety. The SHSU Charter School conducted this meeting via videoconference. Members of the public had access to the meeting through the following URL: <https://shsu.zoom.us/j/99138281704> or by telephone in the US at: 1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 using Meeting ID 99138281704.

Attendees:

- Present: Chair, Sandra Stewart, Directors, Debbie Price, Daphne Johnson, Kristina Vargo, Diana Nabors, Kelly Clarkson-Smith and Susie Kamman
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent, Dr. Renee O’Neal, SHSU Charter School Principal, Sandra Horne and Christine Wiegat of TSUS Office of General Counsel, Brytnie Miniell and Erika Ancrum, of SHSU Finance & Operations, and Stacey Edmonson, Dean of SHSU College of Education

1. Call to Order and Establish Quorum

- Chair, Director Stewart called the meeting to order at 2:02 p.m. and noted a quorum was present.

2. Approval of Minutes

- Minutes of the March 2020 Board Meeting were unanimously approved.

3. Charter School Reporting

- Superintendent Knox provided the following updates:
 - Interviews will begin soon for four open teaching positions.
 - Technology for the new hires has been ordered, as well as textbooks and supplementary materials for all sites.
 - Brighton Academy will have a portable building delivered in June to allow for additional space for fifth and sixth graders.
 - He will begin working on the Charter Renewal in June and will begin the search for an additional campus in the Magnolia and Spring/Klein areas.
 - Current enrollment and projected enrollment for the 2020-2021 academic year.
- Ms. Miniell introduced Erika Ancrum who will be providing the Charter with assistance while she is on leave and will continue to work with Charter upon her return. She then presented the month-end financial reports as of March 31, 2020.
- Superintendent Knox announced that due to the current county mandates resulting from the COVID-19 pandemic, there will be no in-person graduation ceremonies for Kindergarten or sixth graders. He noted that Principal O’Neal is working out logistics for parking lot ceremonies that will observe social distancing guidelines.
- Superintendent Knox reminded the Board that all sites are currently tracking participation instead of attendance and that currently there is accountability for all enrolled students.
- Superintendent Knox discussed preparations for an alternate academic calendar for 2020-2021 depending on Governor Abbott’s directives on the reopening of schools and guidance from TEA.
- In March, Superintendent Knox requested a waiver for teachers to not have to be evaluated and it was approved by TEA. Another waiver was filed for the inventory of instructional materials, and he may file another waiver related to missed

school days, but stated that the Charter School should make its required teaching hours during this pandemic.

- Director Price inquired about which platforms the teachers were using in this new online environment and Superintendent Knox, as well as Principal O’Neal, stated Zoom was the most leveraged, but other platforms like Waterford, Remind and Seesaw were also being utilized.
- Director Vargo asked if a budget has been set aside for deep cleaning of sites, masks, gloves, etc. if school resumes in the fall. Ms. Miniell responded that although there is not a specific budget line item for COVID-19 related expenses, there is enough in the fund balance to cover these expenses. Superintendent Knox stated that these expenses would be reimbursable and if it becomes part of reopening requirements, the Charter will make sure there is enough to provide masks and gloves to all staff and students.
- Director Vargo then questioned the high-tech/low-tech options available to students. Superintendent Knox responded that weekly assignments can be picked up at the sites or are hand-delivered packets to those families in need that do not have access to technology. Assignments from the previous week are picked up when the next week’s assignments are delivered. All packets are assembled with personnel wearing gloves and masks and contain everything a student would need to complete the assignments for the week.

4. Public Comments

- No public comments were made.

5. Discussion and Board Action

- Superintendent Knox presented an Amended District Grading Policy for the 2019-2020 academic year in light of the new learning platforms during the COVID-19 pandemic. Students will earn an Incomplete (I), Pass (P), or Fail (F) in line with specific criteria. Director Vargo expressed concern over the “failing option” and how it should be presented to parents so that they are made aware that the COVID-19 circumstances during this last grading semester would not negatively affect any students currently struggling with participation due to technology issues. Director Nabors also expressed concern that parents were expecting traditional grading during this period and had not been made aware that a final grade average would be taken and a fail grade would not be given over this isolated fourth nine-week grading period.

Director Price moved the Board to approve an amended grading policy with changes that reflect that students will not be placed at a disadvantage due to the COVID-19 pandemic and final grades will be based off an average of the first, second, and third 9-week grading periods, with participation during the fourth 9-week grading period. Director Johnson seconded and the motion passed unanimously.

- Superintendent Knox led discussion surrounding the application for a DUNS number in order to apply for any available grants.

Director Nabors moved the Board to approve the application for a DUNS number and Director Johnson seconded. The motion passed unanimously.

- Vice Chair Price presented recommendations of the Nominating Committee for directors with terms expiring May 31, 2020. The following recommendations will be presented to Dean Edmonson for appointment to the SHSU Charter School Board:

- Place 1: Frank (Casey) Creghan
- Place 3: Andrea Foster
- Place 5: Barburhan Uzum
- Place 7: Susie Kamman for a second term.

Director Johnson moved the Board to approve the Nominating Committee’s recommendations and also nominated Director Price to serve as Chair of the SHSU Charter School Board. Director Vargo seconded and all recommendations will go to Dean Edmonson.

- Superintendent Knox stated a June meeting will be held but not set at this time.

7. Adjourn

- There being no further business, upon consensus, the meeting adjourned at 3:12 p.m.

Sandra Stewart, Chair

Open Meeting – Charter Board
Sam Houston State University Charter School
June 25, 2020

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes for May Board Meeting
3. Board Composition Announcements
 - a. Welcome to new Directors
Name Dr. Debra Price - Chair
Name Dr. Kristina Vargo – Vice Chair
Place 1 Dr. Frank Creggan
Place 3 Dr. Andrea Foster
Place 5 Dr. Baburhan Uzum
Place 7 Susie Kamman – Second Term.
4. Charter School Reporting
 - a. Covid-19 Update
 - b. Campus Update
 - c. Year End Academic and Attendance Reports/Updates
 - d. 2020-2021 Student Enrollment and Site Update
 - e. Financial Report
5. Public Comments (Public shall be limited to 5 minutes per person.)
6. Discussion and Possible Board Action
 - a. FY21 Budget Amendment
 - b. 2020-2021 G/T Plan
 - c. 2020-2021 Student Code of Conduct
7. Adjourn



Superintendent, SHSU Charter School Board

Notice: The Governor of Texas suspended certain aspects of the statutory open meeting requirements due to the COVID-19 Pandemic and in the interest of public safety. The SHSU Charter School conducted this meeting via videoconference. Members of the public had access to the meeting through the following URL: <https://shsu.zoom.us/j/91499125616>? and by phone at 1-346-248-7799 or 9-149-912-5616.

Attendees:

- Present: Chair, Debbie Price, Directors, Casey Creggan, Andrea Foster, Kristina Vargo, Barburhan Uzum, Kelly Clarkson-Smith and Susie Kamman
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent, Dr. Renee O'Neal, SHSU Charter School Principal, Sandra Horne and Christine Wiegat of TSUS Office of General Counsel, Erika Ancrum, of SHSU Finance & Operations, and Stacey Edmonson, Dean of SHSU College of Education

1. Call to Order and Establish Quorum

- Chair, Director Price called the meeting to order at 9:03 a.m. and noted a quorum was present.

2. Approval of Minutes

- Minutes of the May 2020 Board Meeting were unanimously approved.

3. Welcome and Introduction of New Members

- Chair Price announced Director Vargo had been appointed Vice Chair and welcomed newly appointed Directors Foster, and Uzum, and the reappointment of Director Kamman.

4. Charter School Reporting

- Superintendent Knox provided the following updates:
 - TEA has requested that previously approved and filed waivers be ratified at the next in-person meeting of the Board. These TEA approved waivers were for the inventory of instructional materials and teachers not having to be evaluated.
 - TEA should be releasing revised guidance for school reopening by July 2, 2020. Teacher and parent surveys have been sent out to develop the best remote learning platforms for students. At this time the Charter School is planning on using an asynchronous meeting plan for teachers and students and will submit to TEA for approval.
 - All campuses will be stocked with gloves, masks, hand sanitizer and thermometers, there is a possibility that plexiglass dividers may be necessary.
 - The 2020-2021 academic calendar will be revised in the near future to reflect COVID-19 days.
 - Three (3) open teaching positions have been filled.
 - Current enrollment and projected enrollment for the 2020-2021 academic year.
- Erika Ancrum presented the month-end financial reports as of May 31, 2020.

5. Public Comments

- Damiyon Massey, parent of Noah Marshall-Massey asked a question surrounding the plexiglass dividers suppliers/costs. Chair Price asked Superintendent Knox to email a response to Mr. Massey. There were no other public comments made.

6. Discussion and Board Action

- Erika Ancum presented a FY21 Budget Amendment to the Board for approval.

Director Vargo moved the Board to approve the FY21 Budget Amendment and Director Uzum seconded the motion. The motion passed unanimously.

- Principal O'Neal led discussion surrounding the 2020-2021 Gifted and Talented Plan and requested approval.

Director Vargo moved the Board to approve the Gifted and Talented Plan for 2020-2021 and Director Kamman seconded. The motion passed unanimously.

- Principal O'Neal presented and requested approval of the Student Code of Conduct for the 2020-2021 academic year

Director Vargo moved the Board to approve the 2020-2021 Student Code of Conduct. Director Creghan seconded the motion. The motion passed unanimously.

7. Adjourn

- There being no further business, upon consensus, the meeting adjourned at 9:38 a.m.



Debbie Price, Chair

**Sam Houston State University Charter School
Online**

**Open Meeting – Charter Board
Sam Houston State University Charter School
July 28, 2020**

A regular meeting of the Sam Houston State University Charter School Board will be held on July 28, 2020, beginning at 2:00 p.m.

Zoom.us

Meeting URL: <https://shsu.zoom.us/j/98670722730>

Phone one-tap: US: [+13462487799](tel:+13462487799)., [98670722730#](tel:+198670722730) or [+12532158782](tel:+12532158782)., [98670722730#](tel:+198670722730)

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes for July Board Meeting
3. Charter School Reporting
 - a. Covid-19 Update
 - b. Campus Updates
 - c. 2020-2021 Student Enrollment and Site Update
 - d. Financial Report
4. Public Comments (Public shall be limited to 5 minutes per person.)
5. Discussion and Possible Board Action
 - a. Fiscal Year 2021 Budget Amendment
 - b. Fiscal Year 2021 Hiring Schedule
 - c. Remote Learning Plan
6. Adjourn



Superintendent, SHSU Charter School Board

Notice: The Governor of Texas suspended certain aspects of the statutory open meeting requirements due to the COVID-19 Pandemic and in the interest of public safety. The SHSU Charter School conducted this meeting via videoconference. Members of the public had access to the meeting through the following URL: <https://shsu.zoom.us/j/91499125616> and by phone at 1-346-248-7799 or 9-149-912-5616.

Attendees:

- Present: Chair, Debbra Price, Directors, Casey Creghan, Andrea Foster, Kristina Vargo, Barburhan Uzum, Kelly Clarkson-Smith and Susie Kamman
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent, Dr. Renee O’Neal, SHSU Charter School Principal, Sandra Horne and Christine Wiegat of TSUS Office of General Counsel, Erika Ancrum, of SHSU Finance & Operations, and Stacey Edmonson, Dean of SHSU College of Education

1. Call to Order and Establish Quorum

- Chair, Director Price called the meeting to order at 2:02 p.m. and noted a quorum was present.

2. Approval of Minutes

- Minutes of the June 2020 Board Meeting were unanimously approved.

3. Charter School Reporting

- Superintendent Knox provided the following updates:
 - All Charter School sites will delay opening until August 17, 2020 due to the current trending of COVID-19 cases. As the Cypress Trails Childcare Center and Greengate Academy campuses lie in Harris County, they will operate 100% remotely until after Labor Day. No local orders have been issued to date in Montgomery County therefore students will have the option to choose either in person or remote learning if they attend Brighton Academy. Should any further delays or new executive orders are put in place prior to school resuming on August 17, 2020, the Charter School website will be updated immediately.
 - Principal O’Neal stated that a skeleton academic plan for submission to TEA has been prepared and will be finalized when teacher input is received when they return on August 13, 2020.
 - Superintendent Knox provided current enrollment and projected enrollment numbers for the 2020-2021 academic year.
- Erika Ancrum presented the month-end financial reports as of June 30, 2020.

4. Public Comments

- Tasha James, parent of Colin James, spoke to the Board concerning counseling/emotional support services being provided to students during the pandemic and will follow up with Superintendent Knox. There were no other public comments made.

5. Discussion and Board Action

- Erika Ancrum presented a Fiscal Year 2020 Budget Amendment to the Board for approval.

Director Vargo moved the Board to approve the Fiscal Year 2020 Budget Amendment and Director Creghan seconded the motion. The motion was passed with a majority.

- Superintendent Knox led discussion surrounding the 2020-2021 hiring plan and requested approval.

Director Kamman moved the Board to approve the 2020-2021 Hiring Plan and Director Vargo seconded. The motion passed with a majority.

- Superintendent Knox withdrew the remote learning plan from discussion therefore no vote was taken.

6. Adjourn

- There being no further business, upon consensus, the meeting adjourned at 2:31 p.m.

A handwritten signature in cursive script, appearing to read "Debra Price", is written above a horizontal line.

Debra Price, Chair

Notice: The Governor of Texas suspended certain aspects of the statutory open meeting requirements due to the COVID-19 Pandemic and in the interest of public safety. The SHSU Charter School conducted this meeting via videoconference. Members of the public had access to the meeting through the following URL: <https://shsu.zoom.us/j/97972646080> and by phone at 1-346-248-7799 or 9-149-912-5616.

Attendees:

- Present: Chair, Debra Price, Directors, Casey Creggan, Kristina Vargo, Barburhan Uzum, Kelly Clarkson-Smith and Susie Kamman
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent, Dr. Renee O’Neal, SHSU Charter School Principal, Christine Wiegat of TSUS Office of General Counsel, Erika Ancrum, of SHSU Finance & Operations, and Stacey Edmonson, Dean of SHSU College of Education

1. Call to Order and Establish Quorum

- Meeting was delayed due to technical difficulties. Chair, Director Price called the meeting to order at 2:15 p.m. and noted a quorum was present.

2. Approval of Minutes

- Minutes of the July 2020 Board Meeting were unanimously approved.

3. Charter School Reporting

- Superintendent Knox provided the following updates:
 - As of the 5th week of school, no Charter School campuses have reported any COVID-19 cases. Currently all sites are operating 40% online and 60% in person and expect to be at 90% in person by end of first 9-week period.
 - Principal O’Neal stated that benchmark assessments are being conducted as students return to campuses.
 - Superintendent Knox provided current enrollment and projected enrollment numbers for the 2020-2021 academic year.
 - Superintendent Knox reminded all Board members mandatory training requirements must be completed as governance documents are due November 1, 2020 to TEA.
- Erika Ancrum presented the month-end financial reports as of August 31, 2020 and advised that the annual audit process has begun.

4. Public Comments

- There were no public comments made.

5. Discussion and Board Action

- Principal O’Neal presented the asynchronous remote learning plan and discussion was held by the Board concerning same.

Director Vargo moved the Board to approve the remote learning plan and Director Kamman seconded the motion. The motion passed unanimously.

- Superintendent Knox led discussion surrounding the purpose of the following Board Resolutions and requested approval.
 1. Missed School Days Waiver due to COVID-19
 2. Educator Appraisal Requirements Due to COVID-19
 3. Instructional Materials Inventory Due to COVID-19

Director Creggan motioned the Board to ratify the approve resolutions and Director Kamman seconded. The motion passed unanimously. The Board Resolutions will be circulated by Chair Price to all Board members for signature and Superintendent Knox will submit to TEA.

6. Adjourn

- There being no further business, upon consensus, the meeting adjourned at 2:53 p.m.

A handwritten signature in dark ink, appearing to read "Debra Price", written over a horizontal line.

Debra Price, Chair

Open Meeting – Charter Board
Sam Houston State University Charter School
October 20, 2020

A regular meeting of the Sam Houston State University Charter School Board will be held on October 20, 2020, beginning at 2:00 p.m.

Zoom.us

Meeting URL: <https://shsu.zoom.us/j/91959555914>

Phone one-tap: US: +13126266799,,91959555914# or +16465588656,,91959555914#

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes for September Board Meeting
3. Charter School Reporting
 - a. COVID-19 Update
 - b. Campus Updates
 - c. Student Enrollment and Site Update
 - d. Academic Progress – 1st Nine Weeks
 - e. PTO Activities Update
 - f. Financial Report
 - g. Recognition of National Principals Month
4. Public Comments (Public shall be limited to 5 minutes per person.)
5. Discussion and Possible Board Action
 - a. 2020-2021 Campus Improvement Plan
6. Adjourn



Superintendent, SHSU Charter School Board