

MEASURING PRODUCTIVITY IN WORK-RELATED ENVIRONMENTS

Directions: (1) Identify the job-related task (2) List the date of the progress monitoring (3) Observe a non-disabled worker/student to determine the number of steps required to complete the task, quantity produced, and the amount of time to complete the task. (4) Identify strategies or accommodations to improve the productivity of the student. *The first time you collect the data will be the baseline to measure future progress.*

Task	Date	Steps of the Task Completed		Quantity Produced/Time		Speed		Strategies to Improve Productivity
		Worker	Student	Worker	Student	Worker	Student	
Sweeping the Teacher Workroom	8/14/13	Worker	Student	Worker	Student	Worker	Student	Created a picture schedule of tasks
		8	1	2rooms/ 30 min	½ room/ 60 min	30	60	
Sweeping the Teacher Workroom	8/28/13	Worker	Student	Worker	Student	Worker	Student	Taught strategy to use repetitive motion across the room.
		8	3	2rooms/ 30 min	1 ½ rm/ 60 min	30	60	
Sweeping the Teacher Workroom	9/11/13	Worker	Student	Worker	Student	Worker	Student	Could not use the dustpan. Changed to small hand vacuum.
		8	5	2rooms/ 30 min	1 ½ rm/ 40 min	30	40	
Sweeping the Teacher Workroom	9/25/13	Worker	Student	Worker	Student	Worker	Student	Continue. Student productivity is improving.
		8	6	2rooms/ 30 min	2 room/ 40 min	30	40	

8 is the # of steps on the task analysis the non-disable worker/student performs independently. The "Student" is the # of steps the student with a disability can perform independently

The quantity the non-disabled worker/student can produce in performing the task versus the student with a disability

Speed

Instruction or accommodation designed to increase productivity.