



MAKING A PAYMENT

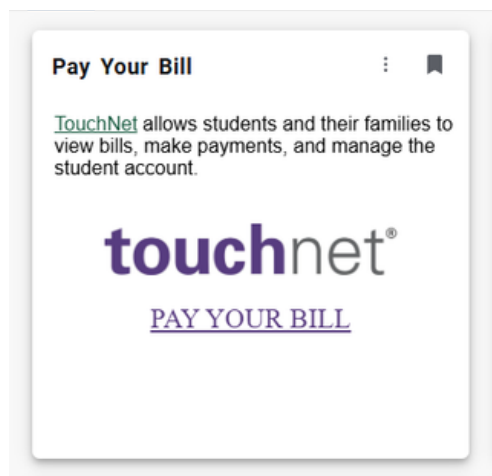
MAKING A PAYMENT

(1) Log into MYLIT: <https://lit.edu/mylit>



MYLIT

(2) Locate the card labeled **“Pay Your Bill”**
(see image below) on the Home Tab



- (3) Click the **“Pay Your Bill”** link to access the payment gateway..
- (4) Select **“Make Payment”**.
- (5) Choose the term you would like to pay.
- (6) Click **“Add”** to enter the payment amount and continue through the payment process.

Any Additional Questions?

Please contact the Cashier’s Office at:
Phone: **409-839-2064**
Email: cashier@lit.edu

How to Apply for a Payment Plan FAQ

What is a Short-Term Loan?

A Short-Term loan is not a monetary loan, but a deferred payment plan that allows students to attend classes while making payments toward their tuition balance.

How To Apply?

To apply for this payment plan, please access the link below:

<https://lit.edu/finance/forms/short-term-loan>



Short-Term Loans

Who is Eligible?

Students are eligible to apply as long as:

- They do not have any outstanding balances or unpaid Short-Term Loans from previous semesters.
- They are currently enrolled in the semester for which they are applying.

How does Payment Plan Works?

The tuition balance is divided into two payments, with due dates provided based on the semester.

Are there any fees associated with this payment plan?

There is a **\$20 enrollment fee** for the payment plan. This fee may be:

- Paid upfront, or included with the first payment.
- If a payment is not made by the due date, a **10-day grace** period is allowed before a **\$15 late fee** is applied.



STUDENT DASHBOARD

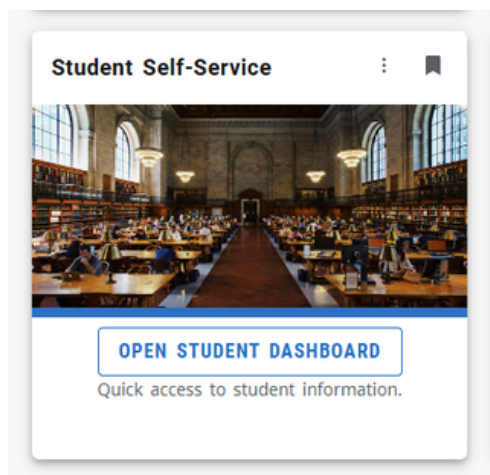
Student Self Service - Student Dashboard

(1) Log into MYLIT: <https://lit.edu/mylit>

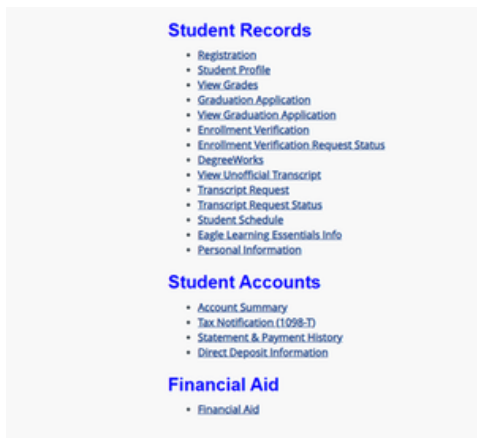


MYLIT

(2) Locate the “**Student Self Service**” card (see image below) This card is located on the Academics tab.



(3) Click “**Open Student Dashboard**”, a list of links will display.



(4) Which Link do I Need?

Account Summary

Use the **Account Summary** link to:

- View your account balance for term(s)
- Review charges, payments, and account activity

Direct Deposit

Use the **Direct Deposit** link to enter or update your banking information.

Setting up direct deposit allows you to receive refunds from:

- Financial Aid and Scholarships
- Other eligible refunds

Tax Notification 1098-T

The **Tax Notification 1098-T** link allows you to:

- View and print your 1098-T Tax Form for tax filing purposes

Statement and Payment History

Use the **Statement and Payment History** link to:

- View all account statements and payment history

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