

GRADUATE DEADLINES, **Fall 2023**
COLLEGE OF SCIENCE AND ENGINEERING TECHNOLOGY

August 4	Deadline for Course Exception and Change of Major/Minor Forms needed for fall registration.
August 21	First class day for Fall 2023 semester. Graduation application opens; those expecting to graduate for the given term should apply before the priority deadline (9/6/2023).
August 30	Last day to register and to process schedules changes online.
September 6	12 th class day. Last day to drop without a “Q” by 11:59 PM and receive 100% refund. Dropping a full schedule constitutes a resignation, not a drop.
September 6	Last day to submit a Graduate Application for Certificate through the Registrar: https://www.shsu.edu/dept/registrar/graduation/certificates#2e99d357-cf7a-452b-985a-f7be04a90ca1 .
September 6	Priority Deadline for graduation application. Deadline to apply for December 2023 graduation to ensure that the students name will be included in the commencement program. Students who apply after September 6, 2023, will not have their name the program and will be charged a late fee.
October 3	Last day to submit draft theses/dissertations to the Thesis/Dissertation Specialist in The Graduate School for format and style review. Students should begin scheduling a public defense of thesis/dissertation.
October 11	Last day to submit a Thesis Prospectus/Dissertation Proposal to the COSET Dean’s Office for theses/dissertations to be defended in the Spring 2024 semester.
October 20	Last day to submit a public defense of theses/dissertations announcement to the department and The Graduate School by 5:00 p.m.
October 25	Last day to drop full term courses with a “Q” by 4:00 PM. Students will not be permitted to drop full term courses after this date – they will receive the grade they have earned. Dropping a full schedule constitutes a resignation, not a drop.
October 31	Last day to complete a public defense of theses/dissertations. The Report of Thesis Examination form must be signed and submitted to the COSET Dean’s Office by 5:00 p.m. Last day to begin the Electronic Route Sheet. Last day to request an embargo for theses/dissertations via the Embargo Request Form to The Graduate School. Students should begin a route sheet immediately after successful defense.
November 14	Last day to submit defended and approved theses/dissertations to the Thesis/Dissertation Specialist in The Graduate School for final review.
November 21	Last day to submit Electronic Route Sheet to the COSET Dean’s Office by 5:00 PM. Students must submit a PDF copy of thesis document and signed Thesis Approval form in order for the electronic route sheet to be approved by COSET Dean.
November 28	Last day to complete publication of theses/dissertations through Vireo (or in print for permanent embargo students). Last day to submit the Electronic Route Sheet to the Thesis/Dissertation Specialist in The Graduate School.
November 30	Last class day. Last day to resign by 4:00 pm.
November 30	Last day to submit the Electronic Route Sheet to the Dean of The Graduate School.
November 30	Last day to complete the <i>Oral/Written Comprehensive Exam</i> ; The <i>Report of Comprehensive Exam</i> form must be signed and submitted to the COSET Dean’s Office by 5:00 p.m.
December 1	Deadline to submit COSET Graduate Scholarship application to be considered for Spring 2024 award.
December 4-7	Final examinations for fall semester.
December 7-9	Commencement at Bernard G. Johnson Coliseum (Schedule TBD).
December 11	Deadline for filing grades with the Registrar’s Office (12:00 noon). Includes all grades due for degree candidates (SH course grades and transfer grades).

Thesis students are advised to review the Order of Events – From Writing to Submitting Your Thesis/Dissertation provided by The Graduate School: <https://www.shsu.edu/dept/graduate-studies/theses-and-dissertations.html#f35f38a9-6160-421f-b002-e609ee43f868>

*The Graduate School