Applicants must complete the following to be eligible for registration and secure a spot in the SHSU College of Osteopathic Medicine.

- **Activate SHSU account via SamWeb**
  Activate your computer account through SamWeb. Contact the IT@SAM Helpdesk at servicedesk@shsu.edu or call 936-294-1950.

- **Activate CastleBranch account**
  Successfully complete and pass background check & drug screening. Check your email account that you used to apply to SHSU with the CastleBranch invitation email with instructions or visit https://mycb.castlebranch.com/

- **Complete Pre-Registration Notices**
  The Pre-Registration Notices must be completed every semester prior to registration. (Located in MySam > “Registration” tab > under the “Registration Toolbox” heading, click “Pre-Registration Notices Questions”)

- **Submit proof of required immunizations**
  Upload the following immunization records through CastleBranch at https://mycb.castlebranch.com/:
  - Influenza – within one year from administered date
  - MMR Combined (Measles, Mumps, & Rubella)
  - Tetanus – Complete DPT (4+ vaccines) series
  - Hepatitis B – 3 vaccines, Positive antibody titer

- **Submit proof of Meningitis A vaccination (if applicable)**
  All students entering an institution of higher education are required to either receive a vaccination against bacterial meningitis or meet certain criteria for declining such a vaccination 10 days before the first day of classes. Visit the Student Health Center page for more information at https://www.shsu.edu/dept/student-health-center/meningitis.
  If you are 22 years or older this requirement does NOT apply to you.

- **Submit final transcripts**
  Submit official final transcripts denoting degree conferral and final coursework to SHSU - COM Admissions electronically or via mail to:
  Office of Admissions
  Box 2418
  Huntsville, TX 77341–2418

- **Submit FAFSA (Free Application for Federal Student Aid)**
  Apply for Financial Aid at https://www.shsu.edu/dept/financial-aid/

- **Request & Activate Bearkat OneCard**
  Request your Bearkat OneCard online or in person (Main campus: Estill Building or The Woodlands Center: One-Stop-Center). You must present a valid government or state issued photo ID in order to request your Bearkat OneCard. You will receive your permanent Bearkat OneCard in a green envelope in the mail from BankMobile. Inside the envelope will also be a personal code. Activate the card at www.bearkatone.com.
  A Bearkat OneCard is required by most SHSU departments in order to provide services, and is the portal for financial aid refund disbursements for students.

- **Pay Tuition and Fees**
  Pay once tuition and fees have been added to your account:
  - https://www.shsu.edu/dept/cashiers/payment-methods

- **Available June 16th - Log into Blackboard**
  Log into Blackboard to complete the following checklist items:
  - Ordering White Coats
    - SHSU – COM will provide two White Coats to students. White Coats (Landau 3200 Blazer Jacket) will be embroidered with the SHSU – COM logo but will not be monogrammed.
  - Ordering Scrubs
    - SHSU – COM will provide two sets of navy blue scrubs to students (Landau ScrubZone Unisex scrub tops and scrub bottoms).
  - Ordering Dell 2-in-1 Devices
    - SHSU – COM will provide students with one multipurpose electronic device with a 4-yr warranty.
  - Ordering Required Textbooks
  - Ordering Required Medical Equipment/Supplies
  - Enrolling in Health Insurance/Waiver Process
  - Read and acknowledge the SHSU – COM Student Handbook

- **OPTIONAL**
  - Register vehicle with COM building security (a permit is not required for Center for Health Professions site)
    - https://www.shsu.edu/park
  - Request accommodations (if applicable) with Services for Students with Disabilities
    - https://www.shsu.edu/dept/disability/