

# HONORS COLLEGE VOLUNTEER HOURS FORM

**Instructions:** Please complete and submit to the Honors Blackboard by the Monday following finals week of the semester in which the hours were completed.

Please print legibly.

## Student Information:

Name: \_\_\_\_\_ SAM ID: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Semester/Year of Service: ☐ Fall ☐ Spring ☐ Summer 20\_\_\_\_\_

## Volunteer Hours Information:

Date: \_\_\_\_\_ Number of Hours Served: \_\_\_\_\_ Name of Organization: \_\_\_\_\_

Description: \_\_\_\_\_

Printed Supervisor Name: \_\_\_\_\_ Supervisor Signature: \_\_\_\_\_

Supervisor Contact Information: \_\_\_\_\_ ☐ On Campus ☐ Off Campus

Date: \_\_\_\_\_ Number of Hours Served: \_\_\_\_\_ Name of Organization: \_\_\_\_\_

Description: \_\_\_\_\_

Printed Supervisor Name: \_\_\_\_\_ Supervisor Signature: \_\_\_\_\_

Supervisor Contact Information: \_\_\_\_\_ ☐ On Campus ☐ Off Campus

Date: \_\_\_\_\_ Number of Hours Served: \_\_\_\_\_ Name of Organization: \_\_\_\_\_

Description: \_\_\_\_\_

Printed Supervisor Name: \_\_\_\_\_ Supervisor Signature: \_\_\_\_\_

Supervisor Contact Information: \_\_\_\_\_ ☐ On Campus ☐ Off Campus

Date: \_\_\_\_\_ Number of Hours Served: \_\_\_\_\_ Name of Organization: \_\_\_\_\_

Description: \_\_\_\_\_

Printed Supervisor Name: \_\_\_\_\_ Supervisor Signature: \_\_\_\_\_

Supervisor Contact Information: \_\_\_\_\_ ☐ On Campus ☐ Off Campus

Date: \_\_\_\_\_ Number of Hours Served: \_\_\_\_\_ Name of Organization: \_\_\_\_\_

Description: \_\_\_\_\_

Printed Supervisor Name: \_\_\_\_\_ Supervisor Signature: \_\_\_\_\_

Supervisor Contact Information: \_\_\_\_\_ ☐ On Campus ☐ Off Campus

**Total Hours:** \_\_\_\_\_

I verify that I have completed the above volunteer hours in the name of the Sam Houston State University Honors College.

**Student Approval Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# HONORS COLLEGE VOLUNTEER HOURS FACTS

## Purpose

The Honors College endeavors to provide for its students an enriched educational and social experience that leads to lifelong learning and personal growth as well as professional success. To that end, the program encourages participation in volunteer activities, thus promoting the development of service, one of the three attributes most desired in outstanding Honors students (scholarship, leadership, and service). Typically, the volunteer events/projects give students the opportunity to learn and develop leadership skills and gain experience in social and civic involvement.

## Why Volunteer?

Volunteering provides a means to impact the community in a positive and meaningful way. It allows students to work with people from different backgrounds and majors while enabling them to gain valuable life experience, skills, and hands-on learning. Also, it helps students give back to society, explore personal issues, and even have fun!

## What activities count as Volunteer Hours?

Volunteering is any service activity that benefits a non-profit agency, civic organization, or local community where the student/volunteer will not receive monetary payment for the service.

## Consider your Volunteer Hour Commitments

Before you commit to an activity, ask yourself these questions:

- ◆ How much time do I have to commit?
- ◆ What would I most like to learn?
- ◆ Do I want an ongoing assignment or a short-term assignment?

## Volunteer Hour Requirements

The Honors College requires ten volunteer hours each semester to qualify for early registration. Students may participate in service projects either on or off campus, or in their home communities. Beginning Honors students are allowed to register early in their first semester. They must complete ten volunteer hours during their first semester in order to qualify for early registration again during their second semester. In this way they are given a pass for the first semester.

## Verification Procedure

The Volunteer Hours Verification Form is available in the Honors College office and under Course Documents on the Honors Blackboard. Complete the required information, obtain the project supervisor signature, and return to the Honors College office by the end of the semester in order to participate in early registration the following semester.

## How to Contact Organizations

The best way to go about contacting a representative for Volunteer Hours is obviously through the provided contact information. Most times you will be provided with a phone number and an email. If you contact through phone, be prepared to state your name, what times you are available, and the reason why you are doing community service. In an email, you should provide the same information: your name, when you're available, and why you are doing this service. Make sure you are friendly!