Welcome from the Dean

Thank you for choosing Sam Houston State University’s College of Health Sciences for your graduate program. As you complete the final stage of your degree, I hope that you find this guide helpful for understanding the steps that need to be followed throughout your thesis experience. Please do not hesitate to reach out to your faculty advisor, thesis committee, or The Graduate School should you have questions or concerns. We look forward to seeing your work published soon!

Dr. Emily A. Roper
Interim Dean, College of Health Sciences

Important Contacts

Department of Family and Consumer Sciences
M.S. in Dietetics
M.S. in Family & Consumer Sciences
936-294-1242; ccm037@shsu.edu

Department of Kinesiology
M.S. in Kinesiology—Sport & Human Performance
M.S. in Sport Management
936-294-1398; stdbmb17@shsu.edu

Department of Population Health
M.S. in Health
M.S. in Health Care Quality & Safety
936-294-2736; kbarefield@shsu.edu

School of Nursing
936-202-5101; cjn020@shsu.edu

Steps for Thesis Success

1. Evaluate program faculty’s research backgrounds for alignment with your research interests. In order for a faculty member to be able to serve on a thesis committee, they must hold Graduate Faculty status or Associate Graduate Faculty status. Please refer to Academic Policy Statement 801014 - Graduate Faculty Status for additional details.

2. Contact the faculty member that you have identified as being a possible Chair of your Thesis Committee. Please note that the Chair of your committee should be from your major department. Normally, faculty holding Graduate Faculty status are selected as a Thesis Committee Chair, though those holding Associate Graduate Faculty status may be approved by the Dean and the Department Chair. Please consult with the faculty member as your first step.

3. If the faculty member is approved to serve as Chair, work directly with her/him to identify at least two other faculty members to sit on your committee. Obtain approval from the members and complete the College of Health Sciences Appointment of Thesis Committee Form.

4. You may request faculty outside the university to sit on the committee. You must complete the Request for Permission to Allow an Individual not Employed by SHSU to Serve on a Thesis or Dissertation Committee form if you choose to include faculty from outside SHSU on your committee. The proposed committee member must be approved by the Thesis Committee Chair, the Department Chair of the academic unit, and the Dean of the College of Health Sciences.

5. Once you have formed your committee, please check with your program’s Graduate Coordinator to verify that you are on a thesis track for your degree. If you are not, please complete a Graduate Program Student Curriculum Change Form from the Registrar’s Office.
6. In consultation with your Thesis Committee Chair, you will select a subject of investigation and determine the availability of the required sources, facilities, materials, and equipment for the research and the writing of the thesis or dissertation. You will prepare a 2 - 3 page Prospectus which will specify the topic, detail the purpose of the proposed investigation, describe the proposed method(s) of investigation, indicate the relationship of study to relevant research and findings of scholars in the student’s area of concentration, and provide a commentary on source materials and/or facilities available for the successful completion of the research.

The Prospectus shall be submitted to the thesis committee following the timelines outlined by the departmental or college policies. Upon committee approval, the signed Prospectus is submitted to the Dean of the College of Health Sciences for final approval and to the Dean of The Graduate School for notification purposes. Any subsequent changes in topic or the proposed method of investigation must be approved in writing by the committee and submitted for approval to the Dean of the College of Health Sciences. Following completion of the Prospectus, please complete the Thesis and Dissertation Initiation Sheet.

7. Enroll in thesis courses within your program. You can find these in the course listings under a 6098, 6099, 6398, or 6399 course number. These courses require departmental approval for enrollment. Please also note that you must maintain continuous enrollment in thesis courses until you complete your thesis and graduate. The first time that you enroll in your 6098 or 6099 course, it must be for 3 semester credit hours.

If you take longer than one semester to complete your thesis proposal and defense, then you will receive an In Progress (IP) grade in the course. You must continue to enroll in 6098 courses until you complete your proposal defense. Should you take longer than one semester to complete your proposal and defend it, you must continue to enroll in 6098 courses until the proposal and proposal defense have been completed. Please consult with your Thesis Committee Chair and/or Graduate Coordinator to determine the number of hours that you should enroll in for that semester.

Once the proposal has been successfully defended, you can then enroll in a 6099 course, which is focused on the data collection, analysis, and construction of the published thesis document. As with the 6098 course, you must maintain continuous enrollment until you complete your thesis. Please consult with your Graduate Coordinator and Thesis Committee Chair regarding the correct courses to enroll in for a given semester.

For your convenience, a flowchart of Thesis Course Enrollment Actions is also included later in this document.
8. Meet with your Thesis Committee regularly. Work with your committee members to determine if you will pursue a traditional thesis format or a Journal Model thesis format. Develop an initial written study proposal to be shared with your committee members.

At a minimum, the thesis proposal document should contain (a) a review of the relevant literature; (b) a rationale and justification for your specific research question; (c) explicit hypotheses; (d) a Method section detailing the sources and nature of your research participants and the materials and procedures you will use; and (e) a proposed data analysis section. It should also include (f) an Appendix that contains copies of materials, including any written scales or surveys and the verbal script or instructions to participants the researcher will use.

Please consult the Newton Gresham Library’s templates for formatting guidance. Please note that SHSU’s guidelines take precedence over the student’s chosen style manual (APA, MLA, Chicago). The most recent guidelines take precedence over outdated versions.

9. Schedule and conduct a public defense of your study proposal. Work with your Thesis Committee Chair to schedule a time and day for the defense. The Department Chair must be notified at least 5 business days prior to your scheduled defense. Your defense date, title, and location will be shared within your department and the College of Health Sciences.

10. Following the proposal defense, the Department Chair of the respective academic unit must approve the proposal before data collection can begin. Please complete the COHS Proposal Approval Form and retain a copy for your records.

11. Submit your completed proposal to the Newton Gresham Library for First Draft Review. Please also refer to page 6 of this document for more information.

12. Work with your Thesis Committee to develop your Institutional Review Board (IRB) application if you are using data from human or animal subjects in your study. Data collection cannot begin until you have IRB approval and you must have defended your proposal before submitting your application. Please also be aware that you must have CITI Training completed before submitting your IRB application.

13. Once you have completed data collection, work on completing the initial draft of your final thesis document for distribution to the Thesis Committee. Your committee members will review the document and provide feedback. Work closely with the members of your committee while developing the draft document. There will likely be several drafts of your final product.
Steps for Thesis Success (cont)

14. Schedule a final defense with your Thesis Committee. The Department Chair must be notified at least 5 business days prior to your scheduled defense. Your defense date, title, and location will be shared within your department and the College of Health Sciences. Please also refer to page 7 of this document for more information.

15. Defend the proposal publicly. Receive final feedback from committee members and make necessary changes to the document. Submit to Thesis Committee Chair for final review. The thesis/dissertation chair will also submit a signed Report of the Outcome of the Thesis/Dissertation Defense to the Dean of the College of Health Sciences.

16. Complete Second/Final Review with the Newton Gresham Library. Please refer to page 8 of this document for additional information.

17. Complete the Electronic Route Sheet for your thesis. This is an electronic form that automatically routes to the next person in the approval process following submission. Please refer to page 9 of this document for more information. The Electronic Route Sheet must be submitted by the deadline stated in the Academic Calendar.

18. Once all edits have been made to your final thesis document, please submit to the Vireo system for publication. This is where your document will be published into the system. The Thesis Clerk will send you information on how to submit in an email during your Second Draft Review. This is the last step. After everything has been double checked, the document will be approved. All of the documents for your specific semester will be published all at one time on a preset date. Please refer to page 10 and page 11 of this document for more information.

19. Complete the above steps prior to the Last Day to Submit Electronic Route Sheet to the Dean of Graduate Studies (Thesis/Dissertation). Before this date, your thesis/dissertation should have been published through Vireo and the Route Sheet signed off on by the Library Director. This is the last day that the Dean of The Graduate School will sign off on Route Sheets for graduation. Please refer to the Academic Calendar and page 12 of this document for more information.
Newton Gresham Library (NGL) Information
Tips

First Draft Review: Check your academic calendar for the specific date. You should have three chapters done to submit to the Thesis Clerk for format review. You should email your document to nglthesis@shsu.edu by that date. Feel free to turn in your document earlier if you are ready.

You should include your name, contact information, and chosen style (MLA, APA, Chicago) when submitting your document. After you submit, you will receive an email from the Thesis Clerk letting you know that they received your document and that it is waiting for review. After the document is reviewed, the Thesis Clerk will email you their review and attach the updated version of your document.

STEP 1 - First Draft Review

Date: Please see Academic Calendar for date.


What this means for you:

By this date, email a draft of your document to nglthesis@shsu.edu so that we may look over it for any formatting or copyright issues.

Please provide the following information when submitting:

- Phone and email contact info.
- Name of the style guide you’re using.
- If you are working on a Journal Model manuscript, provide:
  - a copy of the journal’s instructions for the author
  - Three recently published articles from that journal.

See Journal Model instructions to make sure you really are creating a Journal Model document. If your document does not meet the journal-ready criteria, then you should use one of the SHSU approved style manuals.

Using the Document Checklist will help make the review process faster and easier.
**Tips**

**Defense Deadline:** This is decided by you and your advisor. There is a set deadline for this that you can find in the academic calendar.

You should have this done before the Second Draft Review. If you have this done before the Second Draft Review date, please feel free to submit early.

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**STEP 2 - Defense**

**Date:** Please see the [Academic Calendar](#) for date.

**Action(s):**


2. Last Day to Submit Letter Requesting A Permanent Embargo to the Dean of Graduate Studies.

**What this means for you:**

1. You should defend in front of your committee no later than this date.

2. Once your committee has signed off on your document, submit an [Electronic Route Sheet](#). Once submitted, the route sheet automatically forwards to the next person whose approval is required.

- **A note on embargoes:** “Embargo” means that a publisher waits a certain amount of time before actually publishing a work. For instance, a 1-year embargo means that a publisher will wait one year before publishing something.

SHSU is offering a Permanent Embargo for those rare students whose work cannot be published within two years’ time. For instance, students who are writing books that may get published by large publishers. Since it takes years for these items to get published, we will allow them to permanently embargo their thesis or dissertation, thereby providing ample opportunity to successfully publish with a large and profitable company.

This also applies to students who are seeking patents or whose research is funded by outside entities who do not want the work published.

Talk to your Advisor, and if any of these scenarios applies to you, then refer to the document entitled Steps for Permanent Embargo found on the Faculty Resources tab of the Thesis & Dissertation web site:

[http://www.shsulibraryguides.org/thesisguide/faculty](http://www.shsulibraryguides.org/thesisguide/faculty)
**Tips**

**Second/Final Review:** Check your academic calendar for the specific date. For this review, you should have already defended your document.

The document that you turn in for this review should have all the final edits, and should be ready for publication.

The Thesis Clerk will review your document a second time. After their review, they will email you the updated copy and a PDF copy along with instructions with the next steps.

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**STEP 3 - Second / Final Review**

**Date:** Please see [Academic Calendar](#) for date.

**Action(s):**

1. Last Day to Submit Defended and Approved Thesis Dissertation to Library for Second Format and Style Review

**What this means for you:**

1. By this date, you need to email the committee-approved document back to nglthesis@shsu.edu for a second format review.

**All parts of the document should be complete, and contain all approved edits as requested by your committee and Advisor.**

The Library staff will look over it again for formatting issues that may have occurred during the post-defense editing process. At this point, the goal is to finalize the document and get it published into the SHSU Institutional Repository through the Vireo system.

**No more edits may be made to the document** once it has been approved by a reviewer and submitted to Vireo for publication.

Using the [Document Checklist](#) will help make the review process faster and easier.

**Committee signatures on the Approval page:**

Physical signatures are not required in the published document; HOWEVER, some Departments do require that students acquire signatures as part of their departmental procedures. CHECK WITH YOUR COLLEGE DEPARTMENT ON THEIR PROCEDURES.
**Tips**

**Route Sheet:** This is not a physical piece of paper, but rather a link to an electronic form:

**Electronic Route Sheet**

You fill out your information and the route sheet will automatically go to the next person for approval.

You can start this sheet at any time, but your advisor may not approve it until after you have defended.

The route sheet will be digitally sent to the next person after the person before them approves it.

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**STEP 4 - Route Sheet**

**Date:** Please see [Academic Calendar](#) for date.

**Action(s):**

1. Last Day to Submit Defended and Approved Thesis Dissertation to Library for Second Format and Style Review

**What this means for you:**

1. By this date, you need to email the committee-approved document back to nglthesis@shsu.edu for a second format review.

**All parts of the document should be complete, and contain all approved edits as requested by your committee and Advisor.**

The Library staff will look over it again for formatting issues that may have occurred during the post-defense editing process. At this point, the goal is to finalize the document and get it published into the SHSU Institutional Repository through the Vireo system.

**No more edits may be made to the document** once it has been approved by a reviewer and submitted to Vireo for publication.

Using the [Document Checklist](#) will help make the review process faster and easier.

**Committee signatures on the Approval page:**

Physical signatures are not required in the published document; HOWEVER, some Departments do require that students acquire signatures as part of their departmental procedures. CHECK WITH YOUR COLLEGE DEPARTMENT ON THEIR PROCEDURES.
**Tips**

Vireo: This is where your document will be published into the system.

The Thesis Clerk will send you information on how to submit in an email during your Second Draft Review. This is the last step.

After everything has been double-checked, the document will be approved.

All of the documents for your specific semester will be published all at one time on a preset date.

Guides for both students and faculty can be found via the following link:

**VIREO Resources**

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**STEP 5 - Publication & Route Sheet**

**Date:** Please see [Academic Calendar](#) for date.

**Action(s):**

1. Last Day to Complete Publication of Thesis/Dissertation Through Vireo (or in Print for Permanent Embargo Students).

2. Last Day to Submit Electronic Route Sheet to the Director of the Library.

**What this means for you:**

1. By this date, your document should have completed the 2nd format review and be submitted for publication through the Vireo system.

   Once submitted into the Vireo system, the following occurs:

   • Thesis Clerk checks the submission for technical errors.

   • Student’s Advisor is required to approve both the student’s submission and their embargo choices. Vireo Faculty Instructions can be found here: [http://www.shsulibraryguides.org/thesisguide/faculty](http://www.shsulibraryguides.org/thesisguide/faculty)
Tips

Vireo: This is where your document will be published into the system.

The Thesis Clerk will send you information on how to submit in an email during your Second Draft Review. This is the last step.

After everything has been double-checked, the document will be approved.

All of the documents for your specific semester will be published all at one time on a preset date.

Guides for both students and faculty can be found via the following link:

**VIREO Resources**

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**STEP 5 - Publication & Route Sheet (cont)**

**Date:** Please see [Academic Calendar](#) for date.

**Action(s):**

1. Last Day to Complete Publication of Thesis/Dissertation Through Vireo (or in Print for Permanent Embargo Students).

2. Last Day to Submit Electronic Route Sheet to the Director of the Library.

**What this means for you:**

2. As soon as the submission is approved by both the Thesis Clerk and the student’s Advisor, then the document’s status is updated to Pending Publication. At the same time, the Library Director will approve the Electronic Route Sheet, sending it on to the Office of Graduate Studies.

All theses and dissertations are officially published at the end of the semester.

**Printing and Binding:**

The Newton Gresham Library is no longer involved in the printing and binding of theses and dissertations (except for Permanent Embargo students). Students should contact their departments and committee members to find out if copies are required.

Use the following link for a list of companies that will print and bind your document if needed:

[http://shsulibraryguides.org/thesisguide/printing_binding](http://shsulibraryguides.org/thesisguide/printing_binding)

Permanent Embargo students should have contacted the university’s Press and made arrangements for printing physical copies of their manuscripts. These copies should be at the Library by this date.
STEP 6 - Binding

Date: Please see Academic Calendar for date.

Action(s):

1. Last Day to Submit Electronic Route Sheet to the Dean of Graduate Studies (Thesis/Dissertation).

What this means for you:

1. Before this date, your thesis/dissertation should have been published through Vireo and the Route Sheet signed off on by the Library Director.

This is the last day that the Dean of The Graduate School will sign off on Route Sheets for graduation.
Technology at work for you

Steps to complete

Checklist of Events

1. Identify a faculty member that you would like to request to Chair your thesis. Contact her/him.

2. Work directly with the Thesis Committee Chair to identify at least two other faculty members to sit on your committee; complete the College of Health Sciences Appointment of Thesis Committee Form.

3. If you have a faculty member outside the university, complete the Request for Permission to Allow an Individual not Employed by SHSU to Serve on a Thesis or Dissertation Committee form. The proposed committee member must be approved by the Thesis Committee Chair, the Department Chair of the academic unit, and the Dean of the College of Health Sciences.

4. Verify that you are on a thesis track with your program’s Graduate Coordinator. Please complete a Graduate Program Student Curriculum Change Form from the Registrar’s Office if you need to declare that you are on a thesis track.

5. Select a subject of investigation and determine the availability of the required sources, facilities, materials, and equipment for the research and the writing of the thesis. Prepare a 2-3 page Prospectus. Submit the Prospectus to the thesis committee for approval. The signed Prospectus is submitted to the Dean of the College of Health Sciences for final approval and to the Dean of The Graduate School for notification purposes. Any subsequent changes in topic or the proposed method of investigation must be approved in writing by the committee and submitted for approval to the Dean of the College of Health Sciences. Following completion of the Prospectus, please complete the Thesis and Dissertation Initiation Sheet.

6. Enroll in thesis courses within your program. Follow the Thesis Course Enrollment Actions Flowchart. You must maintain continuous enrollment in thesis courses until you complete your thesis and graduate. Hold an initial meeting with your Thesis Committee. Work with your committee members to determine if you will pursue a traditional thesis format or a journal ready thesis format.

7. Please consult the Newton Gresham Library’s templates for formatting guidance.

8. Schedule and conduct a public defense of your study proposal. Send a notification to your Department Chair at least 5 business days prior to your scheduled defense.
The Department Chair of the respective academic unit must approve the proposal before data collection can begin. Please complete the COHS Proposal Approval Form and retain a copy for your records.

Submit your completed proposal to the Newton Gresham Library for First Draft Review.

Work with your Thesis Committee to develop your Institutional Review Board (IRB) application if you are using data from human or animal subjects in your study. Data collection cannot begin until you have IRB approval and you must have defended your proposal before submitting your application. Please also be aware that you must have CITI Training completed before submitting your IRB application.

Once you have completed data collection, work on completing the initial draft of your final thesis document for distribution to the Thesis Committee.

Schedule a final defense with your Thesis Committee. You should also send a notification to your Department Chair at least 5 business days prior to your scheduled defense.

Defend the proposal publicly. Receive final feedback from committee members and make necessary changes to the document. Submit to Thesis Committee Chair for final review. The thesis/dissertation chair will also submit a signed Report of the Outcome of the Thesis/Dissertation Defense to the Dean of the College of Health Sciences.

Complete Second/Final Review with the Newton Gresham Library.

Complete the Electronic Route Sheet for your thesis.

Once all edits have been made to your final thesis document, please submit to the Vireo system for publication.

Complete the above steps prior to the Last Day to Submit Electronic Route Sheet to the Dean of Graduate Studies (Thesis/Dissertation). Before this date, your thesis/dissertation should have been published through Vireo and the Route Sheet signed off on by the Library Director. This is the last day that the Dean of The Graduate School will sign off on Route Sheets for graduation.
1. The Prospectus must be completed and approved prior to enrollment in Thesis courses. Please complete this as early as possible to avoid delays.

2. The first time you take your 6098 and 6099 courses, they **must** be scheduled for 3 semester credit hours. Please consult with your Thesis Committee Chair and Graduate Coordinator for scheduling recommendations. Please also be aware that you must secure approval from your Thesis Committee Chair to enroll in the courses.

3. You will receive credit (CR) in your 6098 course(s) upon successful completion of your thesis proposal. Failure to complete your thesis proposal in the 6098 course within the first semester of enrollment will result in you receiving an In Progress (IP) grade. You have to continue enrolling in the 6098 course until you complete the public defense of your thesis proposal. If you have any other extenuating circumstances that will delay your proposal, please discuss those with your Thesis Committee Chair. Please refer to the *Thesis Course Enrollment Actions* guide for further guidance.

4. After visiting with your Thesis Committee, start work on your literature and research design as **soon as possible**. The deadlines are typically earlier than expected each semester. You need to have enough time for your committee members to review your submissions and make recommendations. You will then have to incorporate the changes that are recommended, all of which takes time. Be mindful of the deadlines stated on the *Academic Calendar* for each semester and plan accordingly.
Important Information/Forms
Thesis Course Enrollment Actions

Enroll in 6098 course for 3 semester credit hours

Did you successfully defend your thesis proposal by the end of your first semester in the 6098 course?

Yes

Enroll in 6099 course for 3 semester credit hours

If the thesis proposal has been successfully defended, proceed to the next step

No

Enroll in 6098 courses each subsequent semester until you defend your thesis proposal—work with your Thesis Committee Chair to set the number of hours

Have you completed your final published version of your thesis, submitted it to the Newton Gresham Library, and been approved for graduation?

Yes

Congratulations on completing your thesis!

No

Enroll in 6099 courses each subsequent semester until you complete your thesis—work with your Thesis Committee Chair to set the number of hours

Proceed to the final step after you have completed your final published version of your thesis, submitted it to the Newton Gresham Library, and been approved for graduation
Thesis Prospectus
College of Health Sciences

Candidate: ________________________________

Degree Candidate is seeking: ________________________________

Proposed Topic: ____________________________________________________________________________

Please attach a copy of the Thesis Prospectus. The Prospectus should be 2 - 3 pages in length which will specify the topic, detail the purpose of the proposed investigation, describe the proposed method(s) of investigation, indicate the relationship of study to relevant research and findings of scholars in the student’s area of concentration, and provide a commentary on source materials and/or facilities available for the successful completion of the research.

Thesis Committee Approval:

Printed Name ________________________________ Signature ________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

Graduate Advisor ________________________________ Date ________________________________

Chair ________________________________ Date ________________________________

Dean, College of Health Sciences ________________________________ Date ________________________________
The Graduate School
Sam Houston State University
A Member of the Texas State University System

Thesis and Dissertation Initiation Sheet

Please complete the entirety of this form and submit to The Graduate School by mail, email, or direct drop off during regular university hours.

*Information with an asterisk (*) is required for submission

Email: TheGraduateSchool@shsu.edu
Phone: (936) 294-2408
Main campus: Templeton Building - 1st Floor

Mail: The Graduate School
Sam Houston State University
Box 2541
Huntsville, TX 77341-2541

Student Information

*University ID#: __________________________*Expected Graduation Date: ________
*First name: __________________________Middle name or initial: __________________________
*Last name: __________________________*Email: __________________________

College and Program Information

☐ Thesis  ☐ Dissertation

*Thesis / Dissertation Director

Thesis / Dissertation Co-Director (if applicable)

List additional committee members (if applicable):

*College: __________________________*Department: __________________________

Please provide your research topic:

Located at: https://www.shsu.edu/dept/graduate-studies/forms/Thesis_and_Dissertation_Initiation_Sheet%202.5.20.pdf
Thesis Proposal
Defense Approval

College of Health Sciences

Candidate: __________________________

Degree Candidate is seeking: __________________________

Thesis Topic: __________________________

Thesis Proposal Defense Date: __________________________

IRB Protocol #: __________________________

The candidate listed above has completed a successful public defense of their thesis proposal and is now approved to begin data collection, pending approval by the SHSU Institutional Review Board (IRB). Data collection **may not** begin until IRB approval has been obtained with a verified protocol number.

Thesis Committee Chair __________________________ Date

Department Chair / School Director __________________________ Date

Notification:

Dean, College of Health Sciences __________________________ Date:
Instructions:
Please complete the following form as accurately as possible. Once you submit this form, it will go through a chain of approvals. Each time a member in the Approval chain approves your document, you as the student will receive a confirmation email. Further, please see additional instructions in the Student Information Section under the Dissertation/Thesis Title field.

Dissertation/Thesis

Department
Thesis/Dissertation Committee Chair Email
Committee Co-Chair Email (if applicable)
(If left blank, co-chair approval will not be required)

College
Department
Academic Program

Student Information
Sam ID#
First Name
Last Name
Student Email
Expected Graduation Date

Dissertation/Thesis Title
Please type the title of your thesis or dissertation in Sentence case, capitalizing the first letter of the first word and all important words in the title. Here is an example title: Problems with the Origins and Current Usage of Adjectival Comparison in English.

Approvals Required
1. Committee Chair
   - Approved
   - Date Recorded When Approved
2. Committee Co-Chair (if applicable)
   - Approved
   - Date Recorded When Approved
3. Dean of College
   - Approved
   - Date Recorded When Approved
4. Newton Gresham Library Director
   - Approved
   - Date Recorded When Approved
5. Dean of Graduate Studies
   - Approved
   - Date Recorded When Approved

Submit
If you have any questions at any point during the process, please reach out to your thesis committee chair for assistance. We look forward to seeing your work published soon!

Department of Family and Consumer Sciences
  M.S. in Dietetics
  M.S. in Family & Consumer Sciences

Department of Kinesiology
  M.S. in Kinesiology—Sport & Human Performance
  M.S. in Sport Management

Department of Population Health
  M.S. in Health
  M.S. in Health Care Quality & Safety

School of Nursing