231 – English Language Arts and Reading Representative TExES (practice test) Protocol  
(Implemented February 23, 2015)

1. Teacher candidate registers with the SHSU Testing Center for the 231 – English Language Arts and Reading (grades 7-12) Representative TExES multiple choice sections.  
http://www.shsu.edu/~tst_www

2. After attendance the SHSU Testing Center will provide the COE with the answer sheet for scanning and analysis (domain and competency scores).

3. The multiple choice section results will be posted in Blackboard as a separate course for the candidate.

4. Teacher candidate schedules an appointment with Certification Officer Jean Hubbartt (jmh062@shsu.edu or 936-294-1045). The maximum time allotted 2.5 hours. The time allow might be subject to change based on testers’ needs. All testing materials will be provided by COE.

5. After both the structured (multiple choice) and constructed (written) response sections are completed then Ms. Hubbartt will upload the files in the English T: drive folder to the 231 – English Language Arts and Reading folder with each candidate having his or her own folder.

6. Dr. Young in the English Department has offered to score the constructed response section. The scoring rubric is found in the Answer Key file on the flash drive provided. Afterwards the department will determine based on departmental criteria to approve or not approve the 231 – English Language Arts and Reading TExES certification exam.

When Dr. Young has reported the constructed response scores, Jean Hubbartt will contact the students to let them know whether they passed the practice test.