COE Assessment Committee Meeting Minutes
September 14th, 2017
(REECHANGED from October 31 due to Hurricane Harvey)
2:00-3:30

Present: Helen Berg, Ty Cashion, Judy Cook, Christina Ellis, Marcus Gillespie, Elizabeth Gross, Richard Henricksen, Julie Herron, Peggy Holzweiss, Dusty Jones, Cynthia Martinez Garcia, Robin Moore, Jannah Nerren, Andy Oswald, Karin Perry, Nancy Stockall

- Meeting began at 2:03.
- Dr. Nerren welcomed the group and then asked for introductions of committee members. Welcomed new members from COE, and Dusty Jones, new representative from the mathematics department.
- Dr. Nerren shared improvements to enhance committee communications: introduced the new Committees and Councils webpage and the end of year report. Discussed the importance of two-way communication between committees and departments to ensure faculty input and the receiving of information.
- Dr. Nerren introduced the work of the Dispositions Assessment Summer Working Group. [Credit to Tori Hollas, Patricia Durham, Vickie Mitchell, Morgan Roach (student representative), Christina Ellis, Jannah Nerren, Betsy Lasley for this work.] As introduction, Dr. Nerren shared the following:
  o Hand out distributed with proposed candidate dispositions assessment
  o DDP data was analyzed at Data Day spring 2017 and found to be labor intense with little to no meaningful information
  o Summer group created forms A-D to be completed
  o Application and process for the proposed instrument was discussed.
  o At application, did-point (as identified by program) by student, mentor faculty teacher and university supervisor, and end of program
  o Provides several opportunities to identify candidate issues before student teaching; data and support for issues relating to student differences
- The group discussed the proposed Dispositions Assessment and had the following comments and concerns:
  o How to assess online student/class?
  o May need more descriptors
  o Will be created in Tk20. Possible to “hide” faculty/mentor responses
  o Form A #7 especially vague- how do you score; is it objective? Subjective? More descriptors needed
  o Counseling department has a similar instrument place. Was difficult to get in place originally, but with conversations and discussions came to agreement. Exhibits sense

The Center for Assessment

We partner with faculty, students, and community members to enhance EC-20 learners’ growth, foster faculty efficacy, and fulfill the College’s responsibilities to Texans.
of humor, do they smile? No single “bad” response determined to student, however in pattern emerges then it needs to be addresses. Don’t depend on Likert scale only. Don’t get bogged down in definitions and make too narrow. SIB a guide. Allows student to rate self and tell why they rated themselves should pilot then see what issues arise.

- Will faculty tend to just check “ok”
- Form D in every course in program in every semester
- Appears that “personal characteristics” is most important area since it has 25 questions, unlike “ethics” with only 2 questions
- Catches students you don’t catch in academics allows to remedial student and/or counsel them about concerns. Creates a dialogue with faculty, advisor, student
- Would like to see big picture of process
- What is turn around to disseminate results of concerns? What is trigger of concern
- Counseling form is in student handbook and explained to student what is expected, process, results. Outcomes attributes S/B given at start
- Some feel that this needs to be determined at department level and other feel that undergrad programs can’t be at department because may have conflict to complete requirements

- Working groups were briefly discussed.
- Dr. Ellis discussed the Capstone Portfolio:
  - She shared that an email had been sent to UG students with completion instructions.
  - The Capstone portfolio pilot went really well in spring. The committee then tweaked the instrument/ rubric based on feedback and is now fully implanting.
  - The initial submission deadline has been moved to November 10 due to Hurricane Harvey.
  - Scoring: discussion on how portfolio will be scored. 6 scorers will receive $500 stipend to score approximately 40 portfolios. There are currently 3 spots open for this.

- Campus Labs / SACS: Tabled
- Data Quest: Please encourage faculty and staff to attend on October 19th.
- Action items:
  - Committee members will share the proposed COE Dispositions Assessment with their respective units to solicit feedback. Feedback will be shared at the October committee meeting
  - Dr. Nerren will send a poll to set the October meeting
  - Committee members will read the committee working group descriptions and communicate to Dr. Nerren which group the prefer for service.

The Center for Assessment

We partner with faculty, students, and community members to enhance EC-20 learners’ growth, foster faculty efficacy, and fulfill the College’s responsibilities to Texans.