COE Assessment Committee Meeting Minutes
May 17, 2018

I. Dispositions Pilot – Spring 2018
Dr. Nerren thanked everyone for their work on the COE Dispositions assessment and shared data from the pilot.
- Andy Oswald presented the report data from pilot, which included 235 responses on the self-assessment by student teachers
- The assessments were also completed by mentor teachers and university supervisors
- The group discussed the data results
- Two faculty had volunteered to pilot the assessment in their classes - 212 total assessments were completed by these faculty
- Discussion of plan to address student teachers whose dispositions indicate an issue
  - How does this information move into a professional concerns?
  - Who documents?
- Need training and good communication on this process, including content majors
- Need repository for the disposition forms/data to have on hand for all faculty access (i.e. I see an issue with this person – has it been seen by anyone else?)
- Survey university supervisors to find their opinion of this disposition form
  - Easy or hard to complete?
  - Useful?
  - Issues encountered
- Can form default to “2” and then if needed, person completing form can change? Discussion about problems with everyone receiving same “2” by default, similar to Teacher Work Sample in the past.
- The group agreed to inform the entire undergraduate EPP faculty in the fall to discuss the disposition form, with full implementation for fall 2018

II. Syllabus Template Review
- Dr. Nerren passed out copies of current syllabus template for everyone to review and provide input on if this is still a good template or if changes/updates needed
- No changes may be needed
- Need faculty to consistently use the correct, current template
- Dr. Nerren passed out draft of COE Syllabi Review Procedures
- Committee members asked to review and provide comments
- Document will be presented to Exec Council
- Each department can decide their procedure
- Suggested as department creates their template it should be used by all their faculty, including adjuncts, and be kept current.
- June 1 – deadline to review both syllabus documents and provide comments to Dr. Nerren.