Texas Administrative Code: Professional Certification Requirements

- **Admissions**
  - Submissions
    - Application (227.10(a.7))
    - Interview (227.10(a.7))
  - Criteria
    - 2.5 GPA overall OR last 60 hours (227.10(a.3.A.i,ii))
    - 3.0 cohort GPA (227.19)
    - Other academic criteria published and consistently applied (227.10(a.7))
    - NOT completed another EPP in the certification field (227.10(e))
    - Bachelor's degree (227.10(2))
    - Basic Skills (227.10(a.5))
    - English language proficiency (227.10(a.6))
    - Minimum semester credit hours (227.10(a.4))
  - Process (227.17)
    - Apply (227.10 (a.7))
    - Review
    - Notify with admission date (227.17 (b, d))
    - Reciprocal acceptance (TAC 227.17 (c))
    - Notify TEA w/in 7 calendar days (227.17(e))
  - Can give credit for coursework previously completed at approved EPP or IHE within 5 years (228.35(a.5))
  - $55 fee to TEA (229.9(7(A-C)))

- **Governance**
  - Advisory Committee (228.20(b))
    - Members=public schools, ESCs, IHEs, Business/Community
    - Discuss Design, Delivery, Evaluation, and Policy each meeting
    - Training members on roles and responsibilities
    - Meet at least once each academic year
  - Program changes require 60-days’ notice to TEA (228.20(e))
  - Develop calendar of program activities (228.20(g))

- **Curriculum**
  - 200 clock-hours [1 SCH=15 clock hours] which cover (228.35(c)):
    - **Educator Code of Ethics** (228.50)
    - **Commissioner’s standards** (Listed in 228.30(c))
    - **Educator standards** (228.30(a))
  - Benchmarks and structured assessments (228.40(a))
  - Continuous evaluation of program design (228.40(c))
  - Accreditation of online coursework (228.35(a.6))

- **Practicum (TAC 228.35(e.6))**
  - Practicum: 160 hours (228.35(e.6))
  - If issued probationary or internship certification: one full school year (228.35(e.2.C))
  - Demonstrate proficiency in each of the related educator standards (228.35(e.6))
  - Field Supervisor (Employed by EPP)
    - Currently Certified or advanced degree with professional education hours (228.2(23, 30))
    - 3 years’ experience in the certification class (228.2(23, 30))
    - Completed TEA approved training (228.35(h))
    - Accomplished educator (228.2(23, 30))
    - First contact with candidates within first quarter of assignment (228.35(h))
    - Provide regular, ongoing support including informal observations and coaching (228.35(h))
    - Collaborate with candidates and site-supervisor (228.35(h))
  - Site Supervisor (228.2(23, 30)) (Employed by ISD)
    - Currently Certified w/ 3 years’ experience
    - Trained w/in 3 weeks of placement
    - Accomplished educator
    - Reports candidate’s progress to EPP
  - Observations by Field Supervisor
    - Frequency and Duration
      - 135 minutes total (228.35(h.1))
      - At least 3 observations—1 in each 3rd of assignment (228.35(h.4))
      - At least 1 face-to-face (228.35(h.2))
      - Individualized pre- and post-observation conferences with written feedback (228.35(h))
      - Document educational practices observed (228.35(h))
      - Copy of observation form given to site-supervisor (228.35(h))
  - Location (228.35(e.3-5, 7)
    - Public or TEA approved school (TAC 228.2(9))
    - Diverse populations & variety of settings (228.35(e))

Created by Christina Ellis, Ed.D. | cellis@shsu.edu | Director for Accreditation and Accountability Services
Center for Assessment, College of Education