

## REQUEST TO REGISTER FOR AN OVERLOAD

In order to be classified as a full time student you need to be registered for at least 12 semester credit hours of course work for the Fall and Spring semesters. The maximum loads are as follows:

Maximum load:                      **Summer**                      **14 hours**  
    **Fall and Spring**              **19 hours**

If you desire to take more than this you should be aware that the extra demands may harm your progress in some, and perhaps, all of the courses you take. You need to explain and justify why you need to take more than the maximum load hours and you need to outline your schedule (including any outside employment, commuting, etc.) ALL MUST BE FILLED OUT.

I \_\_\_\_\_  
    **(Name)**                          **(Classification)**                          **(Phone Number)**

Request to take \_\_\_\_\_ hours for \_\_\_\_\_ which constitutes an overload.  
    **(# of hours)**                                  **(semester)**

**Justification:**

---

---

---

---

**Responsibilities For Week**

School Hours: \_\_\_\_\_

Work Hours: \_\_\_\_\_

Hours spent in Student  
Activities or Organizations: \_\_\_\_\_

Commuting Hours: \_\_\_\_\_

**Student's Current GPA at SHSU:** \_\_\_\_\_

\_\_\_\_\_  
**Student's Sam ID #**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Associate Dean's Approval**