

**Sam Houston State University
College of Criminal Justice
Employment of Graduate Assistants/Outside Employment
November 6, 2011**

OUTSIDE EMPLOYMENT GUIDELINES

- 1.01 Full-time graduate students who matriculate in the M.A. or Ph.D. program should not seek outside employment.
- 1.02 Graduate students who accept a college/university stipend are not to work for an employer outside or inside the university (i.e., College of Business), unless authorized by the Director of Criminal Justice and Criminology Graduate Programs.
- 1.03 Graduate student funding may be revoked if a student accepts college/university funding, and accepts outside or inside the university employment (i.e., LEMIT), unless permitted by the Director of Criminal Justice and Criminology Graduate Programs.
- 1.04 Graduate students are obligated to notify the Director of Criminal Justice and Criminology Graduate Programs of any outside or inside the university employment. Incidental part-time employment lasting less than a month is permitted.
- 1.05 Graduate students can work a maximum of 20 hours per week during fall and spring semesters, and students are approved to work 20 hours per week during the summer semester.

Revised:
February 12, 2016