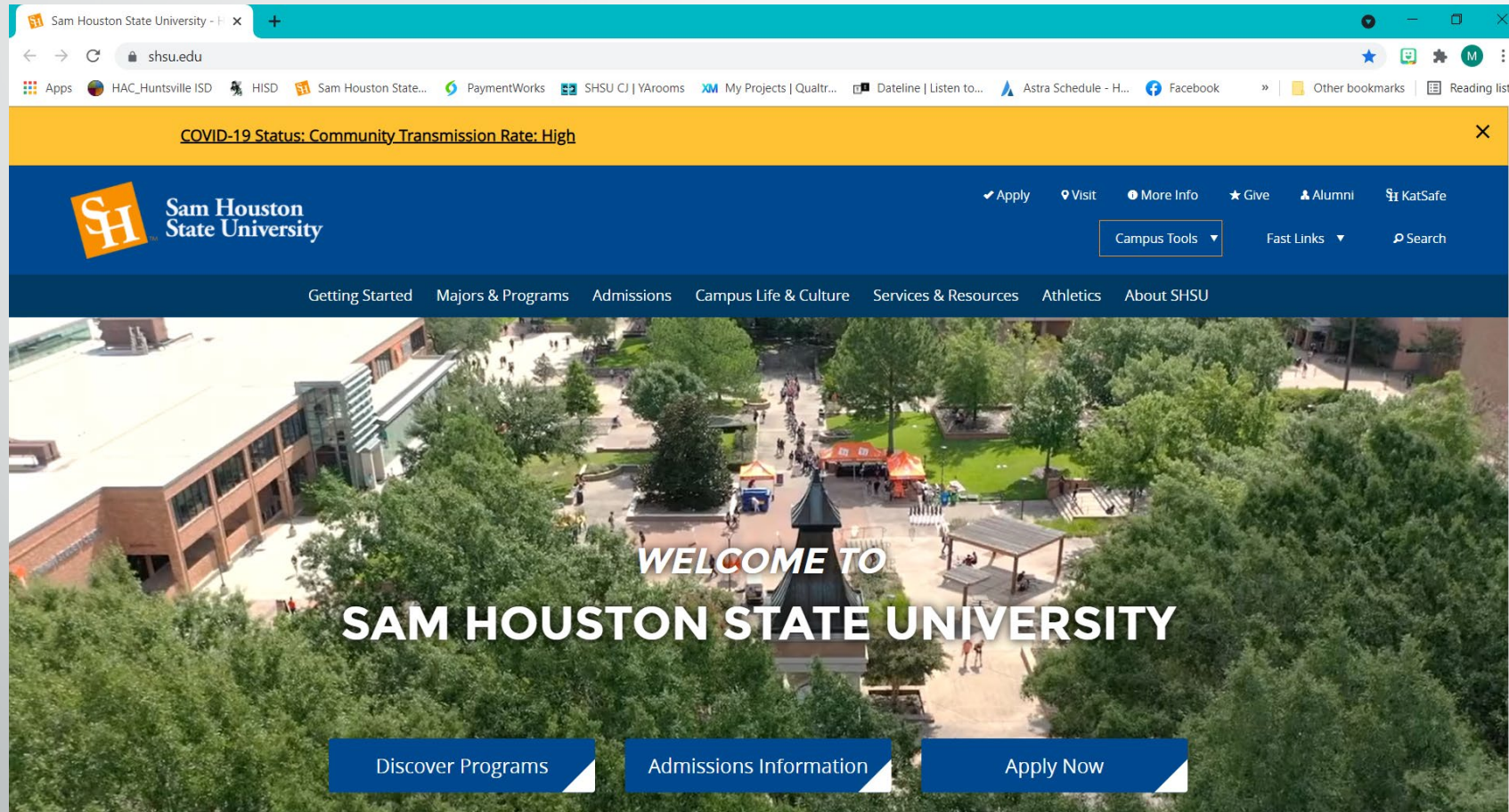


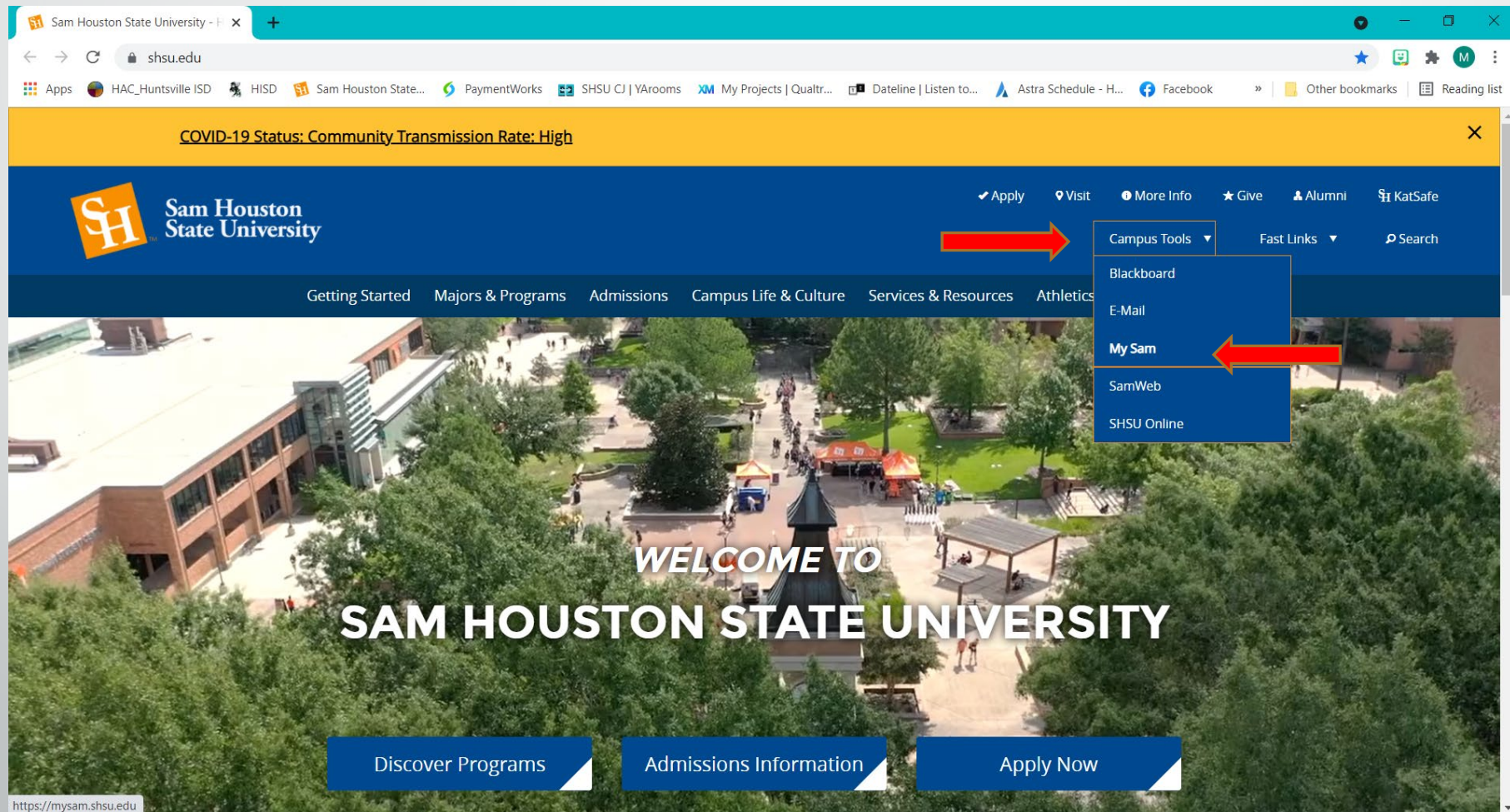
CJ Internship

**How to schedule an appointment with the
Director of Internships**

Go to the Main SHSU Webpage



Click on **Campus Tools**, then **MySam**



Click **Students** on the Left

The screenshot shows the MySam portal interface. At the top, a yellow banner displays the COVID-19 status: "COVID-19 Status: Community Transmission Rate: High." Below this is a blue header with the Sam Houston State University logo, navigation links (SHSUOnline, Blackboard, E-mail, SamWeb, Logout), and the "My Sam" branding. A left sidebar contains a list of user roles: All Users, Campus Resources, My Account, Registration, Employees, Faculty, and Students. A red arrow points to the "Students" link. The main content area features a large "REGISTRATION 2021" banner with the URL shsu.edu/registration and a note about advising. Below the banner, a "Fall 2021 Prepare for Registration" section provides instructions to visit the [Bearkat Registration Dashboard](#). The bottom of the page is divided into three columns: "Calendars" (with links to Academic, Athletics, and Events Calendars), "Academic Success Center" (with a "Need an Appointment? Start here!" button and a [Math Support](#) link), and "DegreeWorks" (with an [Access to DegreeWorks](#) link and instructions for managed and personal machines).

Students - MySam - Sam Houston State University

mysam.shsu.edu/students/

COVID-19 Status: Community Transmission Rate: High.

SH Sam Houston State University

SHSUOnline | Blackboard | E-mail | SamWeb | Logout

My Sam

All Users

Campus Resources

My Account

Registration

Employees

Faculty

Students

REGISTRATION 2021

shsu.edu/registration

*Students requiring advisement must contact the SAM Center or their academic advisor

Fall 2021

Prepare for Registration: Visit your [Bearkat Registration Dashboard](#) to check all four dashboard boxes and clear any warnings before registering.

Calendars

- [Academic Calendar](#)
- [Athletics Calendar](#)
- [Events Calendar](#)

Career Services

Academic Success Center

Appointments for writing and peer mentoring

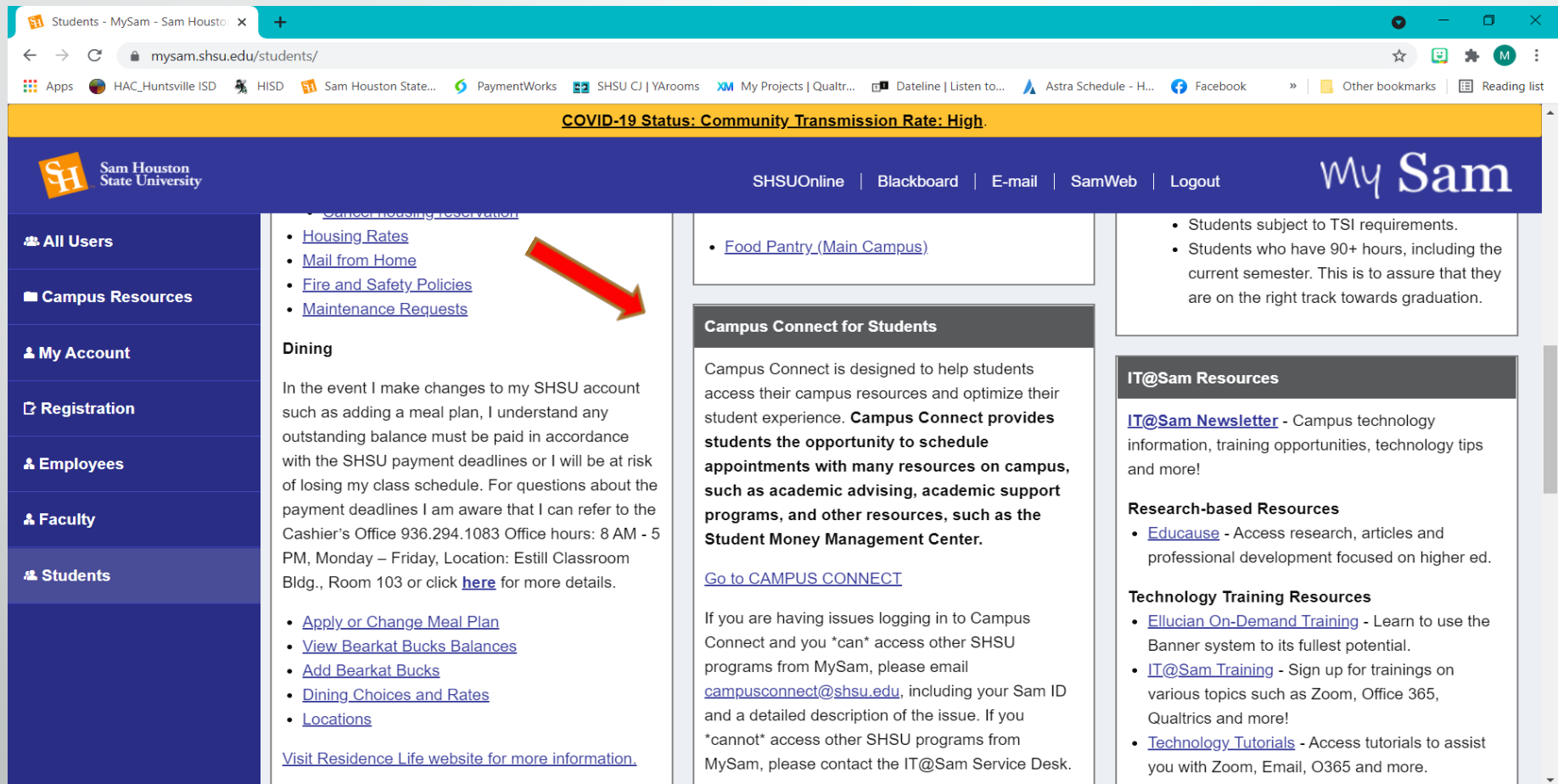
Need an Appointment? Start here!

[Math Support](#)

DegreeWorks

- [Access to DegreeWorks](#)
- FOR MANAGED MACHINES:**
 - Windows: Use IE or Edge
 - Mac: Install and use PORTABLE version of Firefox from a USB flash drive. (doesn't require Admin privileges)
- FOR PERSONAL MACHINES:**
 - Windows: Use Firefox, IE, or Edge
 - Mac: Install and use Firefox

Scroll to Campus Connect for Students.



Students - MySam - Sam Houston State University

mysam.shsu.edu/students/

COVID-19 Status: Community Transmission Rate: High.

Sam Houston State University

SHSUOnline | Blackboard | E-mail | SamWeb | Logout

My Sam

- All Users
- Campus Resources
- My Account
- Registration
- Employees
- Faculty
- Students

- [Cancel Housing Reservation](#)
- [Housing Rates](#)
- [Mail from Home](#)
- [Fire and Safety Policies](#)
- [Maintenance Requests](#)

Dining

In the event I make changes to my SHSU account such as adding a meal plan, I understand any outstanding balance must be paid in accordance with the SHSU payment deadlines or I will be at risk of losing my class schedule. For questions about the payment deadlines I am aware that I can refer to the Cashier's Office 936.294.1083 Office hours: 8 AM - 5 PM, Monday – Friday, Location: Estill Classroom Bldg., Room 103 or click [here](#) for more details.

- [Apply or Change Meal Plan](#)
- [View Bearkat Bucks Balances](#)
- [Add Bearkat Bucks](#)
- [Dining Choices and Rates](#)
- [Locations](#)

[Visit Residence Life website for more information.](#)

- [Food Pantry \(Main Campus\)](#)

Campus Connect for Students

Campus Connect is designed to help students access their campus resources and optimize their student experience. **Campus Connect provides students the opportunity to schedule appointments with many resources on campus, such as academic advising, academic support programs, and other resources, such as the Student Money Management Center.**

[Go to CAMPUS CONNECT](#)

If you are having issues logging in to Campus Connect and you *can* access other SHSU programs from MySam, please email campusconnect@shsu.edu, including your Sam ID and a detailed description of the issue. If you *cannot* access other SHSU programs from MySam, please contact the IT@Sam Service Desk.

- Students subject to TSI requirements.
- Students who have 90+ hours, including the current semester. This is to assure that they are on the right track towards graduation.

IT@Sam Resources

[IT@Sam Newsletter](#) - Campus technology information, training opportunities, technology tips and more!

Research-based Resources

- [Educause](#) - Access research, articles and professional development focused on higher ed.

Technology Training Resources

- [Elucian On-Demand Training](#) - Learn to use the Banner system to its fullest potential.
- [IT@Sam Training](#) - Sign up for trainings on various topics such as Zoom, Office 365, Qualtrics and more!
- [Technology Tutorials](#) - Access tutorials to assist you with Zoom, Email, O365 and more.

Click **Go to CAMPUS CONNECT**

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Students - MySam - Sam Houston State University

mysam.shsu.edu/students/

Apps HAC_Huntsville ISD HISD Sam Houston State... PaymentWorks SHSU CJ | YARooms My Projects | Qualtr... Dateline | Listen to... Astra Schedule - H... Facebook Other bookmarks Reading list

COVID-19 Status: Community Transmission Rate: High.

Sam Houston State University SHSUOnline | Blackboard | E-mail | SamWeb | Logout My Sam

All Users

Campus Resources

My Account

Registration

Employees

Faculty

Students

Dining

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- [Technology Tutorials](#) - Access tutorials to assist you with Zoom, Email, O365 and more.

<https://shsu.campus.eab.com/home/>

Click **Need to make an appointment?** **Start Here!**

The screenshot shows the SAM Houston State University Student Home page. The browser address bar displays `shsu.campus.eab.com/home/student`. The page header includes the university name and a navigation bar with a search bar and a dropdown menu set to 'Fall 2021'. The main content area is titled 'Student Home' and includes tabs for 'Class Information', 'Reports', and 'Calendar'. Below this is a section titled 'Courses This Term' which contains a table with columns for 'COURSE', 'PROFESSOR', 'DAYS/TIMES', 'MID', and 'FINAL'. A message states: 'This student is not enrolled in any classes in the current term.' The right sidebar contains several sections: 'Need to make an appointment? Start here!' (highlighted with a red arrow), 'Actions' with a link 'Issue an Alert', 'Quick Links' with links to 'School Information' and 'Download Center for Reports', and 'Current Visits' with the message 'You have no current visits.'

Need to make an appointment? Start here!

Actions	COURSE	PROFESSOR	DAYS/TIMES	MID	FINAL
This student is not enrolled in any classes in the current term.					

Go to the drop-down for What type of appointment would you like to schedule?

The screenshot shows a web browser window with the URL `shsu.campus.eab.com/capabilities#/my/appointment-new`. The page is titled "New Appointment" and features a sidebar with navigation icons. The main content area has a heading "What can we help you find?" followed by a paragraph: "Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other appointment options to see available options for dropping in or requesting an appointment." Below this text is a form with a dropdown menu labeled "What type of appointment would you like to schedule?". A red arrow points to this dropdown menu. The dropdown is open, showing a list of options: Academic Advising, Academic Support, College of Osteopathic Medicine, Financial Advising, Student Legal & Mediation Services, and Student Resources. At the bottom of the form is a button labeled "Find Available Time". To the right of the form is a section titled "Other Options" with two buttons: "View Drop-In Times" and "Meet With Your Success Team". At the bottom right of the page, there is a note: "All times listed are in local browser timezone."

Students - MySam - Sam Houston State University | my Appointment New

shsu.campus.eab.com/capabilities#/my/appointment-new

SAM HOUSTON STATE UNIVERSITY

NAVIGATE

Quick Search

Terms Fall 2021

< Go Back | Dashboard

New Appointment

What can we help you find?

Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other appointment options to see available options for dropping in or requesting an appointment.

*What type of appointment would you like to schedule?

- ☐ Academic Advising
- ☐ Academic Support
- ☐ College of Osteopathic Medicine
- ☐ Financial Advising
- ☐ Student Legal & Mediation Services
- ☐ Student Resources

Find Available Time

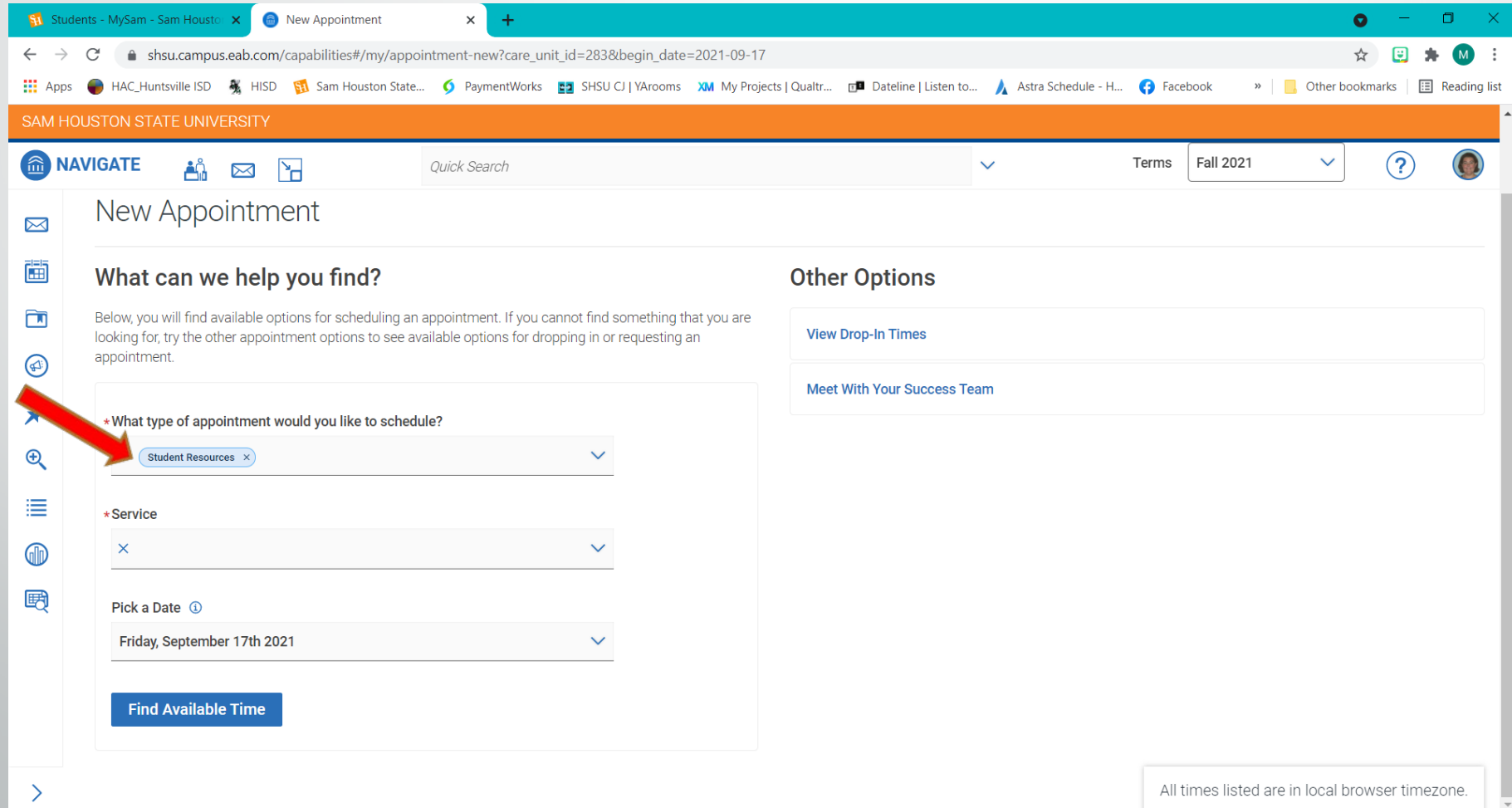
Other Options

[View Drop-In Times](#)

[Meet With Your Success Team](#)

All times listed are in local browser timezone.

Click on **Student Resources**



The screenshot shows a web browser window with the URL `shsu.campus.eab.com/capabilities#/my/appointment-new?care_unit_id=2838&begin_date=2021-09-17`. The page is titled "New Appointment" and is part of the "SAM HOUSTON STATE UNIVERSITY" portal. The navigation bar includes a "NAVIGATE" menu, a "Quick Search" bar, and a "Terms" dropdown set to "Fall 2021".

The main content area is titled "New Appointment" and contains a section "What can we help you find?" with the text: "Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other appointment options to see available options for dropping in or requesting an appointment."

The form fields are:

- *What type of appointment would you like to schedule?**: A dropdown menu with "Student Resources" selected. A red arrow points to this option.
- *Service**: A dropdown menu with "X" selected.
- Pick a Date**: A dropdown menu with "Friday, September 17th 2021" selected.

A blue button labeled "Find Available Time" is located below the form fields.

On the right side, under "Other Options", there are two buttons: "View Drop-In Times" and "Meet With Your Success Team".

At the bottom right, a note states: "All times listed are in local browser timezone."



Go to the drop-down for Service and click on
CJ- Internships.

Professor Fremin has made his calendar available for
scheduling there.

Please choose the date/time that works best for your
schedule and make note of the modality of the
meeting (In-person, phone, Zoom).

If you have any questions/ concerns, please contact
Melissa Hicks @ maeo26@shsu.edu or 936.294.4735