**College of Criminal Justice Outstanding Alumnus Award**

**Nomination Process and Selection Criteria**

This award recognizes an outstanding alumnus of the College of Criminal Justice (COCJ). This document establishes the nomination guidelines and criteria for selection of the award recipient.

**1. Eligibility and the Number of Awards.** To be considered for the Award, an individual must meet each of the following criteria. Only one such award may be made each year, or the Committee may decide to award no Outstanding Alumnus Award in a given year.

* The nominee must be distinguished in his or her business, profession, life work or worthy endeavor and must have received some previous recognition from contemporaries.
* The nominee must be a person of such integrity, stature and demonstrated ability that the faculty, staff, students, and alumni will take pride in and be inspired by his or her recognition.
* The nominee must be a person who graduated from one or more of the academic degree programs administered under the authority of the College of Criminal Justice at Sam Houston State University.
* The nominee must be an individual who in deeds and action reflects and recognizes the importance of his or her education at Sam Houston State University's College of Criminal Justice who demonstrates pride in the alma mater and whose interest and loyalty are evident.
* The nominee must be able to attend the presentation ceremony, if at all possible. In the event the alumnus nominated is deceased, a member of the family, a close friend or associate may receive the award.

**2. Nominations.** An alumnus who meets the eligibility requirements may be nominated for the Award by any member of the COCJ faculty, CJ Center staff or any other active or former student enrolled in the COCJ.

**3. Elements of a nomination packet.** A nomination shall include the name, title, address, and telephone number of the nominee and a formal letter describing how the nominee meets each of the eligibility criteria described in Section 1.

**4. Nomination Deadline and Selection Committee.** The selection of an awardee is administered by the Awards and Beto Chair Lecture Committee. Nominations are due to the Committee by the posted deadline in the Spring semester of the year in which the Award is to be made. Once an individual has been nominated for the Award and found to be eligible, his or her name will remain in nomination for two years from that date. The committee will rank order their list of nominees and forward the list to the Dean and Director. The Dean and Director shall consider the nomination, and determine whether or not an award should be given. If it is determined that an award should be given, the Dean and Director shall notify the recipient accordingly. This award shall be presented at the annual Honors Luncheon held by the COCJ during the Spring semester.

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