

# *Sam Houston State University*

*CACREP Accredited*

DOCTOR OF PHILOSOPHY DEGREE (Ph.D.)

IN COUNSELOR EDUCATION



## *Doctoral Program Handbook*

DEPARTMENT OF EDUCATIONAL LEADERSHIP  
AND COUNSELING

SAM HOUSTON STATE UNIVERSITY

Huntsville, Texas

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Dear Doctoral Students:

Welcome to the CACREP accredited Doctor of Philosophy program in Counselor Education at Sam Houston State University. Our first cohort of doctoral students matriculated in Summer 2003 classes.

Our doctoral program is designed to prepare professionals for work settings including public schools, colleges and universities, and mental health settings. I believe you will find our program both personally and professionally rewarding.

The Department faculty hopes that this handbook, designed both as a program introduction and a guide to help you progress through the program; will be of assistance in the completion of your doctorate.

Best wishes for your continued success.

Sincerely,

Stacey Edmonson, Ed.D.  
Department Chairperson

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## **Background of Sam Houston State University**

Sam Houston State University, located in Huntsville, Texas, is committed to the development of its creative resources so that it can adapt to the changing educational needs of a diverse constituency while maintaining the highest quality in the traditional curricula. The institution was created by the Texas legislature in 1879 as Sam Houston Normal Institute to train teachers for the public schools of Texas. During the following four decades, instruction was offered in the natural sciences, agriculture, home economics, manual training, geography, sociology and foreign languages. The baccalaureate degree was first awarded in 1919. The next twenty years witnessed rapid and dramatic changes, including a name change to Sam Houston State Teachers College in 1923. Two years later, the college was admitted to membership in the Southern Association of Colleges and Schools (SACS) as an accredited institution of higher learning. The institution began to expand its programs, and a graduate degree was authorized in 1936, a development which expanded the curriculum from its sole emphasis on teacher training to emphases on preparation in a variety of fields.

Following World War II, an increase in students and faculty, as well as a wide range of faculty-research activities, provided impetus for the emergence of a multipurpose institution. By 1960, about 25% of the graduating seniors were receiving degrees in fields other than teaching. Degrees were offered in the social and communication sciences, the biological, physical and soil sciences; business administration; the fine arts; the humanities; and education. A growing emphasis on research allowed faculty to make significant contributions in their fields beyond the classroom and these activities were accompanied by an increasing diversity in the student body, as more out-of-state and foreign students began seeking degrees at Sam Houston. In recognition of these developments, the institution's name was changed by the Texas legislature to Sam Houston State College in 1965, and in that year the Texas legislature established as an integral part of the institution The Institute of Contemporary Corrections and the Behavioral Sciences.

During the following years, there was a rapid increase in the enrollment of students with diversified backgrounds, interests and aspirations, which necessitated continuous examination of programs, faculty, and facilities. The number of graduate degrees conferred increased significantly in the late 1960's, and the Texas legislature, recognizing the changes that had taken place during the course of the institution's history, changed the name of the institution to Sam Houston State University in 1969.

In the decade of the 1970's, the university continued to expand its offerings to keep pace with its dynamic environment by adding degree programs in such fields as computer science and environmental science. New graduate degrees, such as the Master of Library Science, the Master of Fine Arts, and the Doctor of Philosophy in Criminal Justice were added. These additions were accompanied by significant improvement in faculty credentials and growth in faculty research activities. In 2002, a new page was added to Sam Houston State University's history with the addition of the Doctor of Philosophy in Counselor Education.

Currently Sam Houston State University, a member institution of the Texas State University System, is organized academically into four colleges: Arts and Sciences, Education and Applied Science, Business Administration and Criminal Justice. Students are offered an

extensive range of bachelor's and master's degrees, as well as the Doctor of Philosophy Degrees in Counselor Education, Criminal Justice and Forensic Clinical Psychology, and the Doctor of Education in Educational Leadership. The university is recognized regionally, nationally, and internationally for the quality of its faculty and programs.

### **Mission Statement for the Counselor Education Program at SHSU**

The mission of the SHSU Counselor Education Doctoral Program is to enable students to become effective counselor educators, researchers, counseling practitioners at advanced skill levels, and leaders in counseling-related educational, agency or business settings through the development of specific knowledge and experience bases. The mission of the Counseling Master's Degree Programs is to facilitate the development of professional counseling generalists who play an active role in enhancing individual, family, and community wellness in a diverse and changing world.

Within the context of these missions, the goals of the Counselor Education Program are to:

- (1) Provide assistance to qualified students in learning the skills necessary to perform as competent and knowledgeable professionals in the counseling field. This includes encouraging students to develop themselves as well-rounded individuals combining their academic experience, personal values, interests and individual personalities.
- (2) Provide academic coursework and clinical experience that support and enhance the professional development of the student.
- (3) Facilitate the Counseling Practicum primarily for clinical training where advanced graduate students have opportunities for direct client contact and individual and group supervision from counseling faculty. Because of the availability of Counseling Practicum interns, the Counseling Practicum also provides counseling and testing for the general public in Huntsville and surrounding areas.
- (4) Promote an understanding and acceptance of the cultural diversity of our society.
- (5) Model the standards of integrity, performance, and concern for clients' welfare.

### **Description of the Doctor of Philosophy in Counselor Education Degree**

The CACREP accredited Doctor of Philosophy in Counselor Education provides the highest professional degree available in the field to students who aspire to counseling related leadership and education positions at either public schools or colleges/universities. Although the degree requirements include a prescribed curriculum of required and elective courses, the doctoral degree is not awarded only on the basis of course work completion. In addition, each doctoral student is expected to conduct a major research project resulting in the presentation and defense of a dissertation.

The program design requires a concentration in counselor education, with nineteen hours in the Counseling Core, fifteen hours in the Research Component, nine hours in Research Tools, twenty hours in the Specialization Area (School Counseling or Counselor Education) and six hours in the Educational Leadership Cognate. A minimum of 69 semester hours are required for

the doctoral program, beyond a 48 hours (minimum) master's degree in counseling with coursework essentially similar to that of Community Counseling or School Counseling coursework requirements specified by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). These requirements are very similar to the 48 semester hours required to meet the academic requirements for Licensed Professional Counselor.

The CACREP coursework requirements include:

- Professional Identity
- Social and Cultural Diversity
- Human Growth and Development
- Career Development
- Helping Relationships
- Group Work
- Assessment
- Research and Program Evaluation
- Community Counseling or School Counseling
- Supervised Practicum Experiences with 100 hours of total time including 40 hours of direct client contact
- Internship Experience with 600 hours of total time including 240 hours of direct client contact

The Ph.D. Program will build upon the master's foundation. Applicants with extensive master's degree course work may not be required to take all 69 semester hours of the curriculum. However, at a minimum, certain courses must be taken during the doctoral program including 19 hours of the Counseling Core, a minimum of 15 hours of the Research Component (more dissertation credits may increase this subtotal), 9 hours of the Research Tools and 8 hours in the School Counseling Specialization. Students in the Counselor Education Specialization will be required to take 11 hours. See the Curriculum Outline on pages 16 and 17 for a listing of the required doctoral courses.

The Ph.D. program is a cohort program. This means that individuals admitted to a specific cohort group are required to take the Counseling Core, Research Component, Research Tools, and selected courses in the Specialization at the same time. Individuals accepted into the program will be expected to follow the schedule of the cohort group to which they are assigned. In the event of emergencies which require individuals to drop out of the normal schedule, they may be required to join another cohort group with a different schedule. Admission to the program requires a commitment to devoting a significant amount of time for the period of the individual's program. The inability to devote the required time will require the individual to drop out of the program.

### **Objectives of the Doctoral Program in Counselor Education**

The overall program objectives are to develop professional counseling expertise; develop collaborative relationships with program faculty in teaching, supervision, research,

professional writing, and service to the profession and the public; foster participation in professional counseling organizations, including the Association for Counselor Education and Supervision (ACES) and the American Counseling Association (ACA); meet criteria for appropriate credentials; promote scholarly counseling research; and enhance technical competence.

Students who complete the doctoral degree in Counselor Education will be able to:

- apply counseling theory and research to the counselor education and/or school counseling leadership functions;
- plan and deliver research based counselor education didactic courses;
- apply counselor supervision theory and research to individual and group supervision in counselor education and school counseling programs;
- use advanced level communication and interpersonal skills in consultation, counseling, counselor education, supervision and evaluation;
- interpret the relationships among federal, state and local agencies and the laws and ethical considerations applicable to the counselor education and school counseling program management fields;
- apply advanced level diagnostic and assessment methodology, and develop the capacity to teach master's level student how to create appropriate treatment plans for a wide range of psychological concerns;
- demonstrate multicultural awareness and competence during doctoral level counseling, supervision, and consultation;
- incorporate adult education pedagogy and research as a basic tool in administering counselor education and school counseling programs;
- design and implement doctoral level counseling research and interpret the results. (Refine research skills beyond those necessary for intelligent consumption of counseling related research to a level which results in the generation of programmatic research which is significant in the counseling profession);
- apply data to advanced level counseling capabilities and school counseling leadership functions;
- successfully complete extensive internship experiences directly related to their individual professional goals.

### **Doctoral Faculty for Counselor Education**

***Rick Bruhn, Ed.D., Professor, Department of Educational Leadership and Counseling***

***Stacey Edmonson, Ed.D., Professor and Chair, Department of Educational Leadership and Counseling.***

***Yvonne Garza, Ph.D., Associate Professor and Master's Program Coordinator, Department of Education Leadership and Counseling***

***Richard Henriksen, Ph.D.*, Associate Professor, Department of Educational Leadership and Counseling**

***Amanda C. La Guardia, Ph.D.*, Assistant Professor, Department of Education Leadership and Counseling**

***Chi-Sing Li, Ed.D.*, Associate Professor, Department of Education Leadership and Counseling**

***Judith Nelson, Ph.D.*, Associate Professor, Department of Educational Leadership and Counseling**

***Mary Nichter Ph.D.*, Professor, Department of Educational Leadership and Counseling**

***Anthony Onwuegbuzie, Ph.D.*, Professor, Department of Educational Leadership and Counseling**

***Rebecca Robles-Pina, Ph.D.*, Professor, Department of Educational Leadership and Counseling**

***Sheryl Serres, Ed.D.*, Associate Professor, Department of Educational Leadership and Counseling**

***Richard E. Watts Ph.D.*, Distinguished Professor and Doctoral Program Director, Department of Educational Leadership and Counseling**

### **Additional Educational Leadership and Counseling Faculty**

- ***Jamilyah Butler, Ph.D.*, Assistant Professor, Department of Educational Leadership and Counseling**
- ***Jeff Sullivan, Ph.D.*, Assistant Professor, Department of Educational Leadership and Counseling**

### **Checklist and Recommended Time Frame**

The following checklist is to help doctoral students schedule important events and the time frame is presented as a guide to help students follow the required sequencing of the events. It is the student's responsibility to know and follow university policy regarding the completion of these steps leading to satisfactorily completion of doctoral studies. Additional information concerning doctoral studies and requirements are presented in the Graduate Studies Catalog. The Graduate Studies Catalog can be accessed at <http://www.shsu.edu/gradcat/>



## Check When Completed:

### \_\_\_ **Meet Doctoral Program Director to Create Preliminary Plan for Studies**

*(as soon as possible after admission)* After conditional admission to the program, meet with Director of the Doctoral Program to develop the preliminary plan of studies. See Appendix A for a copy of the Temporary Study Plan.

### \_\_\_ **Complete Requirements for Admission to the Program** *(after 15 semester hours)*

Students must have met the complete requirements for regular admission to the program before proceeding to the third semester of the program.

\_\_\_ **Start Process of Selecting Dissertation Committee** *(during second summer semester of the cohort program)* Meet with Director of Doctoral Program to discuss research interests and possible dissertation chairs. Start the process of selecting a dissertation chair. With dissertation chair, select dissertation committee and file appropriate form in department.

### \_\_\_ **Successful Completion of Required Course Work and Register for Comprehensive Examination**

*(register for comps three months prior to taking comps, i.e. by early November of fifth semester in program; complete first five semesters of the cohort program--plan for comps after completing the Counseling Core, the Research Component, and a majority of Research Tools.)* After the completion of at least 39 hours of required doctoral courses, prepare to take the Comprehensive Examination. Register for Comps with the Director of the Doctoral.

\_\_\_ **Take Comprehensive Examinations** *(during second spring semester, 2nd or 3rd week in February)* Pass written and oral comprehensive examinations. Oral examination is scheduled through dissertation chair with approval of Director of Doctoral Program, after completion of the written examination. The oral examination panel will include faculty who wrote questions on the written comprehensive examination. The entire examination process may take up to six weeks from the written exam to the completion of the oral exam.

\_\_\_ **Admission to the Candidacy** Students are admitted as candidates for the doctoral degree after passing both the written and oral examinations. The degree plan is filed with the Registrars Office after passing the examinations. Students are required to maintain continuous enrollment in CNE 833 Dissertation beginning the semester after Admission as a Candidate for the Ph.D. degree and must continue enrolling in COUN 8033 until the dissertation is completed and approved by the dissertation committee.

\_\_\_ **Develop Dissertation Proposal** *(while students will be encouraged to identify a research topic early in the program, all students must select a topic after Comps)* Select research topic and develop dissertation proposal in collaboration with dissertation committee. May be research topic developed in COUN 7363 Application of Counseling Research, or earlier.

**\_\_\_ Schedule Proposal Defense with Dissertation Chair**

Schedule the dissertation proposal defense with the Dissertation Chair and committee members.

**\_\_\_ Distribute Final Version of Dissertation Proposal** (*At least three weeks prior to the date of proposal defense not including holidays and semester breaks*) Distribute proposal paper electronically and as a hard copy to dissertation chair and committee members. Students are responsible for delivering hard copies to committee members. Copies of proposal can be made in the Doctoral Lab but students must provide the copy paper.

**\_\_\_ Defend Proposal**

Present and defend the proposal during the scheduled proposal defense meeting.

**\_\_\_ Submit Proposed Study to the Sam Houston State University Human Subjects**

**Protection Committee.** Prior to conducting the proposed study, students must receive approval from the Internal Review Board (IRB). Documentation of approval must be submitted with final dissertation.

**\_\_\_ Report Outcome of Proposal Defense**

(*immediately after proposal defense*) Present outcome of the proposal defense on Sam Houston State University's Dissertation Proposal Form received from the Director of the Doctoral Program.

**\_\_\_ Complete the Dissertation**

(*usually takes 1-3 years—remember, doctoral students must graduate within six years of entering doctoral studies*)

**\_\_\_ Schedule Dissertation Defense and Distribute Copy of Final Dissertation to**

**Committee** (*at least three weeks prior to defense*) Present a final copy of your dissertation to all members of your dissertation committee at least three weeks prior to your dissertation defense date. Submit the dissertation electronically as well as in hard copy form to all dissertation committee members.

**\_\_\_ Defend the Dissertation** Defend the dissertation at the scheduled defense session. At the end of the defense, obtain signatures of the dissertation committee members.

**\_\_\_ Submit Final Copy of Dissertation Approval Sheet and Route Sheet to the Office of Graduate Studies for Final Approval** (*after completing final dissertation corrections*)

Subsequent to completion of final copy of dissertation, secure signatures from the Educational Leadership and Counseling Chair, Dean of the College of Education, and Director of the Library. Once these signatures are obtained, submit final copy of dissertation to the Office of the Dean of Graduate Studies.

**\_\_\_ Attend Commencement Exercises** (*date in current schedule of classes*)

Please keep us informed of your professional activities, career accomplishments, and work location. One way to do this is to respond to our requests for information. Another is to maintain an active role in our professional associations. Also, please respond to our

requests for program evaluations after you graduate. Your anonymous responses are used to help us plan a better program. A summary of graduates' evaluations is made available to prospective and current students on request. Please let us know when your contact information changes.

## **Program Admission Requirements**

Recruitment efforts will focus on attracting ten to twelve (10-12) intelligent, highly motivated individuals to form a cohort group each year. Applicants for admission to the Doctor of Philosophy Degree Program in Counselor Education must have:

1. a master's degree from an accredited institution. To gain full admission to the Ph.D. program, the applicant must have completed graduate course work and internships equivalent to a CACREP accredited Community Counseling or School Counseling master's degree program (similar to the 48 semester hour academic requirements for Licensed Professional Counselors (LPC) in Texas). Students with a 36 semester hour master's degree and all other applicants lacking a degree in counseling must take additional required coursework prior to admission to a doctoral cohort. The Director of the Counselor Education Doctoral Program will meet with the potential applicant to establish required stemwork.
2. two years of full-time professional experience in credible counseling related settings.
3. 3.50 grade point average on all graduate work.
4. submit a Graduate Record Examination (GRE) score for the general examination. Scores older than five years will not be accepted.

## **Application Guidelines**

Applicants must submit two application packets.

1. An application for Graduate Studies must be submitted to the Office of the Coordinator of Graduate Studies, P.O. Box 2478, Sam Houston State University, Huntsville, Texas 77341.
  - The Graduate Studies Application for Admission is available at [http://www.shsu.edu/~grs\\_www/prospectivestudents.html](http://www.shsu.edu/~grs_www/prospectivestudents.html)
  - Transcripts of all college or university study, at all levels, must be sent from the specific registrar's office directly to the Office of the Coordinator of Graduate Studies at SHSU.
  - Official Graduate Record Examination scores must be submitted. Applicants taking the GRE should list SHSU as a site to receive scores. Applicants with previous GRE scores must bring the original form with the scores to the Office of the Coordinator of Graduate Studies. A copy will not be sufficient. Scores can be no older than six years.

- SHSU graduate studies application fee.
2. An application using the Ph.D. in Counselor Education application form submitted by January 15 of the year the applicant proposes to begin the program. Submit the application to the Director of the Coordinator of Graduate Studies, P.O. Box 2478, Sam Houston State University, Huntsville, Texas 77341-2478. The application is available at [http://www.shsu.edu/~edu\\_elc/formspublications.html](http://www.shsu.edu/~edu_elc/formspublications.html)
- Submit five Reference Rating Forms. The Reference Rating Forms must be mailed directly from three officials in schools or mental health agencies where the applicant has been employed, and from two current or former graduate-level professors. The forms must be “closed” recommendations, i.e., mailed directly to the Coordinator of Graduate Studies Office at the above address, from the individual making the recommendation. Reference Rating Forms are available at [http://www.shsu.edu/~edu\\_elc/formspublications.html](http://www.shsu.edu/~edu_elc/formspublications.html)
  - Personal statement, not to exceed 1000 words. This is to be mailed directly to the Coordinator of Graduate Studies Office at the above address.

### **Applicant Selection Process and Interview**

The doctoral admissions committee will consider all applications through a holistic review process, taking into account Grade Point Averages, Graduate Record Examination scores, work experience, recommendations, and interview scores. The doctoral admissions committee will recommend the top candidates for the on-campus interview process. Selected applicants will be invited for an interview with a doctoral admissions committee.

On the day of the individual interview, applicants must demonstrate writing proficiency through a writing sample completed on-site. Applicants will have 45 minutes to respond to a writing prompt. This will follow a presentation by the applicant, addressing his/her research interests in the counseling field or a specific counseling topic. Applicants are expected to use PowerPoint or other media support.

The doctoral admission committee will follow the presentation with additional questions which may be similar to some of the following:

- What are your aspirations related to the fields of counselor education and/or school counseling?
- Describe one or more significant life event(s) that contributed to the development of these aspirations.
- What is your single greatest personal asset that will serve you in realizing your aspirations?
- Describe several possible research topics you might pursue during your doctoral studies.

## **Transfer Credits**

A student beginning doctoral studies at Sam Houston State University should bear in mind that transfer credits to the doctoral program are not allowed until the requirements governing conditional admission have been met. Transfer credit will in all cases be individually evaluated by the Director of the Counselor Education Doctoral Program and approved by the Dean of the College of Education. No transfer credits will be allowed for graduate courses with a grade less than a “B”, and the applicant must have a “B” average (3.0) at the transfer institution. A maximum of twelve semester credits of equivalent coursework will be considered for transfer. No coursework older than 5 years will be considered for transfer.

## **Accommodations for Students with Disabilities**

Students with a disability which affects their academic performance are expected to arrange for a conference with the instructor in order that appropriate strategies can be considered to ensure that participation and achievement opportunities are not impaired. The physically impaired (and all students with a disability requiring accommodations) may contact the Director of the Counseling Center, as chair of the Committee for Continuing Assistance for Disabled Students, by telephone at 936-294-1720.

## **Admission of International Candidates**

A student from another country who seeks admission to Graduate Studies must meet the same requirements for admission and candidacy as students from the United States, including the submission of scores on the Graduate Record Examination (GRE). In addition, prospective students from other countries must demonstrate the ability to speak, write and understand the English language. Prospective students whose native language is not English must take the Test of English as a Foreign Language (TOEFL), which is administered by the Educational Testing Service in over 200 centers around the world. A registration form and a *Bulletin of Information for Candidates* may be obtained by writing to: TOEFL, Educational Testing Service, Princeton, New Jersey 08540, USA.

All applicants for admission from non-English-speaking countries must present a score of at least 550 on the Test of English as a Foreign Language (TOEFL). Sam Houston State University has an English as a Second Language Program for non-English-speaking international students. Information about this program may be obtained by contacting the English as a Second Language (ESL) Office, College of Education, Sam Houston State University, Huntsville, Texas 77341.

## **Financial Aid**

### **Graduate Research Assistantships:**

The department has several full-time graduate research assistantships available. The doctoral student may secure an appropriate application form from the department and file it with the secretary after completion. The department chair selects the graduate assistants.

The position may be held for one academic year. (Summer employment is not included.) Research assistants assist with the counseling clinic, master's-level practica and internships, conduct research, or are assigned other responsibilities. Twenty hours of work per week are required. Contact the department chair for current salary figures. A full-time graduate research assistant also has out-of-state tuition waived, if applicable. Other graduate assistantships may be available in Student Services or other units of the university.

### **Other Financial Aid**

Graduate students may be eligible for several other forms of financial aid including the Texas Public Education Grant, College Work-Study, on-campus employment, on-campus housing scholarships, and several loan programs. For information and application forms, contact Sam Houston State University Financial Aid office. Doctoral students may apply for the Counseling Student Scholarship following admission to candidacy thru ScholarX on the financial aid page.

### **Advisor –The Director of the Doctoral Program**

Upon admission to the doctoral program, the student will meet with the Director of the Counselor Education Doctoral Program. The Director will discuss courses to be taken, options for specialization electives, completion of stemwork requirements, and will provide general information regarding the department and the doctoral program to the student.

The doctoral student, under the guidance of the Director of the Counselor Education Doctoral Program, will develop the preliminary study plan. The Director will discuss the student's career goals for the purpose of suggesting courses. The Director will also carefully review all graduate courses on the student's transcript and record those applicable as specialization or cognate electives.

### **Time Limitation for Completion of the Ph.D. Program**

All degree requirements for the Ph.D. must be completed within six calendar years from the date of admission to the doctoral program. Note: Course work older than five years prior to admission into the doctoral program will not be accepted.

### **Requirements for the Doctor of Philosophy Degree in Counselor Education Counseling Core (18 credits)**

COUN 7110 Doctoral Seminar in Counseling (taken three times, 1 credit each)

- Doctoral Writing Skills (CNE 710)
- Ethical and Professional Issues in Counselor Education (CNE 710)
- Teaching Career Counseling (CNE 710)

COUN 7331 Advanced Counseling Theories (3 credits)

COUN 7332 Advanced Appraisal Techniques (3 credits)

COUN 7334 Theories of Counselor Supervision (3 credits)

COUN 7335 Practice of Counselor Supervision (3 credits)  
 COUN 7337 Advanced Counseling Techniques and Practicum (3 credits)

**Research Component (15 credit minimum)**

COUN 7362 Methods of Counseling Research (3 credits)  
 COUN 7363 Application of Counseling Research (3 credits)  
 COUN 8033 Dissertation (taken a minimum of three times and until completion of the dissertation, 3 credits each)

**Research Tools (9 credits)**

COUN 7373 Statistical Methods for Counselor Education (3 credits)  
 COUN 7372 Qualitative Methodology (3 credits)  
 COUN 7374 Multivariate Methods for Counselor Education (3 credits)

**Specialization Area: (9 credits) Complete either A or B below**

***A. School Counseling***

COUN 7339 Doctoral Internship in Counseling (Clinical) (3 credits)  
 COUN 7339 Doctoral Internship in School Counseling (3 credits)  
 COUN 7110 Seminar in Counseling (1 credit) International Research Internship  
 COUN 7110 Seminar in Counseling (1 credit) International Research Internship  
 COUN 7110 Seminar in Counseling (1 credit) International Research Internship

***B. Counselor Education: (12 credits)***

COUN 7339 Doctoral Internship in Counseling (Clinical) (3 credits)  
 COUN 7339 Doctoral Internship II in Counseling (Teaching) (3 credits)  
 COUN 7336 College Teaching in Counseling (3 credits)  
 COUN 7110 Seminar in Counseling (1 credit) International Research Internship  
 COUN 7110 Seminar in Counseling (1 credit) International Research Internship  
 COUN 7110 Seminar in Counseling (1 credit) International Research Internship

**Specialization Elective's: School Counseling 12 credits; Counselor Education 9 credits**

**Cognate Electives (6 credits)**

The student will work with the Director of the Counselor Education Doctoral Program to choose cognate electives that support the student's specialization experience and research interests.

**Total Hours: 69**

## **Residency Requirements**

The Counselor Education program requires students to meet the criteria for the following three areas during residency: a) Full time enrollment; b) Research and scholarly activities; and, c) Departmental activities. Listed below are suggested activities to satisfy each of these three areas. In addition to being enrolled full-time, a student must include activities approved by the Director of the Counselor Education Doctoral Program under each of the areas of "research and scholarly activities" and "departmental activities."

## **Research and Scholarly Activities**

Students in the Counselor Education Doctoral Program are expected to be active in research activities during their doctoral work. These may include, but are not limited to activities such as:

- Assisting faculty with individual research projects;
- Developing own area of research under faculty advisement;
- Authoring or co-authoring publications with faculty;
- Presenting or co-presenting at conferences;
- Assisting faculty with development of classes (special topics, guest lecturer, etc.);
- Coordinating forum for doctoral students to discuss issues such as dissertation process, research topics, professional identity, or, departmental concerns;
- Attend departmental doctoral seminars and professional development workshops.

## **Departmental Activities**

Students are expected to involve themselves with departmental activities. These may include, but are not limited to activities such as:

- Serving as mentor to incoming doctoral students;
- Assist in orientation for new doctoral students;
- Active member of Chi Sigma Iota, Beta Kappa Tau Chapter, or some other student association.

## **COMPREHENSIVE EXAMINATION**

### **Written and Oral Comprehensive Examination**

The doctoral student must have completed a minimum of 27 semester hours of Counseling Core, Research Component and the majority of the Research Tools and Specialization Area. Students must have completed the following courses prior to taking the Comprehensive Examination: COUN 7331, COUN 7332, COUN 7334, COUN 7335, COUN 7362, COUN 7372, COUN 7373, COUN 7374, COUN 7336 for students in the Counselor Education Specialization Area and a Specialization Area course for students in the School Counseling Specialization Area. Students making satisfactory progress in the cohort process will take the written and oral comprehensive examinations during the spring semester in the second year (sixth semester in the program). The examination must be taken and passed a minimum of eight months before the degree is conferred.

### **General Format and Scheduling**

1. The examination consists of written and oral portions from the Counselor Education Program.
2. The written portion is totally essay.
3. Classes taken in the first five semesters of the program will be addressed during the written and oral comprehensive examinations. Initial plans are for the written examination to be taken during two 3-hour periods per day for two days. Content areas such as counseling theories, appraisal techniques, counseling techniques, group counseling, research and statistics, ethics and professional issues, theories and practice of supervision, specialization electives and cognate electives, may be addressed during the examinations, depending on specific courses



that are taken by each student. Portions of the written examination may be offered in a take-home format.

4. The oral examination will address the same courses included in the written examination.
5. Ethics and multicultural issues will be infused in all questions.
6. The student is expected to cite references in each answer. Current APA Publication Style is expected, where reasonable.

### **Oral Comprehensive Examination**

If a satisfactory evaluation is received on all sections of the written comprehensive examination (or other criteria listed above are satisfied), the student will be notified of the date and time for the oral examination during the semester when the written portion was completed.

### **Content of the Oral Examination**

The student should defend or expand that which s/he has written and is expected to provide appropriate bibliographical information. However, questions are not limited to what the student has written.

### **Evaluation of the Oral Examination**

At the end of the oral examination, the faculty involved in the examination deliberate the outcome of the examination. If the outcome is unfavorable, the Counselor Education doctoral faculty will decide the manner in which the student will be reassessed.

### **Admission to Candidacy for the Doctoral Degree**

The Director of the Doctoral Program will notify the Department Chair that all portions of the qualifying examinations have been successfully completed, and that the dissertation proposal has been submitted and approved. The official notification of admission to candidacy will be made by the Dean of the College of Education.

### **Dissertation Enrollment Requirement**

After doctoral candidates are admitted to candidacy, they are required to enroll in at least three hours of dissertation for three consecutive semesters and one hour every semester thereafter, each semester until the dissertation is completed and approved by the dissertation committee and the Director of the Doctoral Program. Students who fail to enroll for dissertation during any semester after admission to candidacy will be withdrawn from the program and must reapply to Graduate Studies. The degree can be conferred no sooner than eight months after admission to candidacy.

## **PREPARATION AND PRESENTATION OF DISSERTATION PROPOSAL**

### **Dissertation Proposal**

The proposal is a detailed plan for conducting the investigation and should communicate to the dissertation committee precisely what the student plans to do, as well as why, how, when and where the student plans to do it. The proposal is significant in that it becomes a contract between the student and the committee. Any significant changes or deviation in the proposal will require committee approval. The more accurate, complete and detailed

the proposal, the easier it will be to complete the dissertation. Prior to initiating the dissertation research, the student should have the approval of the SHSU committee for Research on Human Subjects.

The committee works closely with the student in preparation of the proposal for dissertation. In this stage of the student's program it is important that the chair of the dissertation committee is appropriately matched to the student's research area. The committee monitors the student's progress in writing the dissertation, advises accordingly and conducts the oral defense of the dissertation.

### **Preparation of the Proposal**

Students are encouraged to utilize the assignments in COUN 7363 Application of Counseling Research to develop an *initial* proposal. It benefits the student if this initial effort is closely related to the proposal which will later be presented to the student's dissertation committee. Work closely with the chair and other committee members in selection of an adequate topic or area for research which is closely related to the counseling field.

### **Before the Proposal Meeting**

At least three weeks prior to the dissertation proposal meeting date, copies of the Proposal must be distributed to the Dissertation Committee Chair and other committee members. Feedback from committee members will be relayed to the Dissertation Committee Chair at least one week prior to the scheduled proposal meeting.

Each proposal should reflect and be based upon an extensive review of the literature. Although the design of the study normally determines the items included in a proposal, most proposals include, but not necessarily limited to the following information:

- Statement of the Problem
- Purpose of the study---states the goals of the research
- Research Questions or Hypotheses
- Significance---indicates why this problem and this study are important; conceptual framework, relevant literature
- Method (or Procedures) ---describes instrumentation, how the study will be conducted, how the data will be collected
- Limitations---conditions beyond the control of the researcher that may restrict the study's conclusions
- De-limitations---restrictions placed on the study by the researcher that may restrict the study's conclusions
- Assumptions---the researcher's beliefs about design aspects of the study which may or may not have been validated
- Treatment of the Data – analyses to be conducted, including, as appropriate, the specific statistical procedures, and alternatives to be used if they are necessary
- IRB approval required prior to beginning the proposal study. Students complete and submit appropriate application materials to the SHSU Committee for the Protection of Human Subjects. The application is available at the website of the Office of Research and Special Programs at [http://www.shsu.edu/~rgs\\_www/ Students](http://www.shsu.edu/~rgs_www/Students)

may not seek IRB approval until their proposal has been presented and accepted by the dissertation committee members.

The decision to include each or any of the above proposal parts (or others) should depend upon the section's appropriateness to the specific study. Further, the proposal must show clear evidence that an appropriate methodology in which the candidate is proficient has been chosen prior to submission.

### **How is the presentation conducted?**

The proposal presentation usually lasts approximately 1-1/2 hours. The procedure may vary, but a standard format includes introductions, introductory remarks by the student regarding his/her interest areas, and an explanation of the proposed study by the student. During the session any faculty member present may ask for clarifications and/or offer suggestions regarding the proposed study. Near the end of the proposal meeting, the student and any student observers leave the room and the committee chair allows faculty members a time for additional comments. The student returns to the session, at which time the student is informed of the doctoral advisory committee's recommendation(s) regarding to the proposed study. The proposal defense should be open to all interested graduate faculty and students. Voting persons include the Dissertation Committee Chair or Co-Chairs and committee members only.

### **Outcome of Proposal Meeting**

After the proposal presentation, the committee members will discuss, without the student present, their recommendation concerning the student's proposed study. The outcome may be one of the following: (a) accept the proposal as is, (b) modify and accept the proposal and the proposal modifications will be reviewed by the chair and/or co-chairs only, (c) modify and accept the proposal but the committee will review the proposal after the recommended modifications have been made, (d) modify the proposal and student will present proposal again to the dissertation committee, (e) reject the proposal. When the proposed study has been approved, the student will complete the IRB and once IRB approval received, student will begin the actual research.

## **Doctoral Dissertation Procedures**

The chair or co-chairs are selected from among the doctoral faculty according to faculty expertise and research interest. The student, in consultation with the dissertation chair, will recommend committee appointments to the Director of the Doctoral Program.

### **Dissertation Committee Membership**

The committee consists of three members, Dissertation Chair and two Doctoral faculty Members. Members of the Graduate Faculty are eligible to serve as chair. Those who are Associate Members of the Graduate Faculty may serve as committee chair with the recommendation of the department chair and approval of the Dean.

### **Dissertation Committee Membership Changes**

The committee may be changed upon approval of the department chair and written

notification by the chair to the Dean. This documentation should be included within the doctoral student's folder. A student might change a member and/or chair when the research area calls for a specialization not represented on the original committee. The student may elect to retain all three of the members from the Department of Educational Leadership and Counseling on the doctoral advisory committee. However, one of these three committee members may be dropped from the committee *after* the student's proposal for the dissertation has been formally approved and filed. This release from committee assignment is agreed upon by the student and member and should be formally communicated to the Chair of the Educational Leadership and Counseling Department, with a copy of the request placed on file in student's departmental folder.

### **Format for the Dissertation**

The dissertation typically follows a five-chapter format. The most recent edition of the Sam Houston State University Publication *Directions on Form, Preparation and Submission of the Final Copies of Master's Theses and Doctoral Dissertation*, is the official style guide. The guide is available at the following website: <http://library.shsu.edu/research/> In addition, students will follow the latest edition of the *Publication Manual of the American Psychological Association* when preparing the written dissertation. The committee may approve another style should that format better suit the need of organizing and presenting the research. In either case, the dissertation is evidence the student is an expert in the chosen topic area. Students are requested to work closely with their Dissertation Chair in determining the topic and in formulating the research design. Students are encouraged to work closely with the dissertation committee while writing the dissertation.

### **DISSERTATION DEFENSE**

#### **Submission of Dissertation Before the Final Defense**

The candidate will complete the agreed upon research and prepare a final manuscript. Candidate will schedule a defense date coordinating times and dates that are convenient for all committee members. At least three weeks prior to the final dissertation defense date, copies of the completed manuscript should be distributed to the Dissertation Chair and other committee members. The dissertation or thesis defense should be opened to all interested graduate faculty and students. Voting persons include the Dissertation Chair and committee members only.

#### **After the Defense**

The candidate will obtain relevant signatures on the Dissertation Signature Page. Additionally, the candidate and the Dissertation Chair will prepare a list of agreed upon changes or modifications to be made to the defended manuscript prior to its submission to the graduate school.

Candidates are cautioned to be aware of required deadlines for final admission of all dissertation or thesis manuscripts, necessary forms, copyright agreements, UMI materials, fee payments, applications for graduation, etc.

### **Special Assistance**

Doctoral students may receive assistance from the Writing Center. This center does not proof-read or edit, but tutors and materials are available to assist with writing skills. If the student uses an outside editor in the preparation of the dissertation, the editor should be familiar with dissertation format/style requirements (e.g., APA).

### **Grade in COUN 8033**

A grade of "IP" is recorded each semester until the dissertation is successfully complete, at which time a grade of **CR** (credit) will be recorded by the doctoral advisory committee chair.

## **Doctoral Internship Clock Hours**

The internship experience must include 600 clock hours (half of these must be direct). Each semester of Internship should include approximately 300 clock hours. Students who require an additional semester of internship to satisfy the 600 clock hour requirement have the option to enroll for variable credit (1-3 semester hours), depending on the hours needed.

### **Settings**

All students must complete at least six semester hours in a setting where the student's primary responsibility is the direct provision of counseling COUN 7337 Advanced Counseling Practicum and Techniques (on-campus) and COUN 7339 Internship (off campus). Internship I (clinical) will be completed at an off-campus site. The second semester of Internship (II) will be completed in a school counseling leadership setting (school counselor specialization), or teaching in the master's degree program (counselor education specialization).

## **Code of Ethics/Confidentiality**

The Counseling Program abides by the Code of Professional Ethics of the American Counseling Association. All students in the program are expected to follow the Code of Ethics from the point of entry into the program through graduation. Practicum interns are expected to perform their duties with integrity and professional competence. The following guidelines are offered for the purpose of maintaining these high standards of service.

1. Interns will not misrepresent themselves either by title or professional capabilities.
2. No one shall be denied professional service because of his/her race, religion, gender, sexual orientation, political affiliation or social or economic status.
3. Informed consent for the specific counseling service(s) and a signed release for audio-and video-taping must be obtained from the client(s) prior to proceeding with counseling sessions. Client(s) must be informed of the presence of supervisors and student observers.
4. An intern will not use the counseling relationship to further personal interests of any kind. Sexual intimacy with clients is unethical and illegal. The acceptance of

gifts is unethical. Clients seen in the supervised practicum are not to be seen in private practice by the same counselor.

5. An awareness of unethical conduct on the part of a colleague or another professional should be brought to the attention of a faculty supervisor.
6. Confidentiality is of primary concern in the waiting room, hallways and practicum. All supervisors and interns are obligated to protect a client's personal data in verbal discussions.

### **Care and Maintenance of Case Records**

- 1 Strict confidentiality will be observed at all times in record keeping, tape recordings and case presentations. Clinical faculty will maintain and support this confidentiality. The client must provide written permission before any data may be divulged or before the counselor can request information about the client from another professional, except as provided under state law.
- 2 Confidential information which indicates an immediate physical danger to any individual or to the client him/herself must be communicated to the appropriate or professional worker, even without the client's consent. The supervisor should be notified and apprised of the information. The client must also be informed of this communication. Consultation should be sought when necessary and referrals to other health professionals will be made when problems are outside the recognized boundaries of the intern's competence.
3. Written data must be appropriately filed. At no time are clients or non-practicum individuals allowed in the practicum area except as clients in the counseling rooms.

### **Videotaping**

Interns are responsible for supplying their own DVD and tape recorders for recording their sessions. Interns will video all of their sessions. All interns must learn how to operate and care for the video equipment. No DVD's may be taken from or used outside the supervised practicum area without permission of the supervisor. Copies of the DVD's may not be made without permission of the supervisor.

### **Student Liability Insurance**

During the doctoral practicum and internships, students can be held responsible legally and financially for the results of their professional activities. Each student is required to obtain professional liability insurance which is designed to provide coverage for acts of malpractice, error or omission in the performance of their duties whether they are actual or alleged. (Note: acts that are held to be negligent are rarely deliberate).

Insurance can be purchased through several agencies. Brochures are available in the supervised practicum area. Teachers may find that their supervised practicum activities are covered under their teacher's liability insurance. Some interns have purchased liability insurance through their homeowner's insurance policy. A copy of the intern's liability insurance should be given to the Director, prior to enrollment in COUN 7337

## GRADUATION

### **Filing for Graduation**

As specified in the Graduate Catalog, the student must file for graduation in the Registrar's Office by the deadline indicated in the schedule of classes or the Graduate Catalog for that particular semester. A student is entitled to graduate under the degree provisions of the catalog in effect at the time of admission into the doctoral program or a subsequent year, provided that in all cases the student fulfills the requirements of a catalog within six years of enrollment in doctoral course work.

### **Commencement**

The degree is conferred at the commencement following the fulfillment of all requirements. The candidate is expected to be present at the ceremony, and permission from the Director of the Doctoral Program must be obtained if circumstances prevent a candidate from attending commencement.

### **Equal Opportunity – Affirmative Action**

Sam Houston State University policy and practice strongly support the goals of equal opportunity and affirmative action in its educational programs and activities. SHSU does not discriminate on the basis of sex, religion, race, color, national origin, age, disability or other criteria prohibited by law in employment of faculty and staff, or admission and treatment of students, and both in terms of staff and programs we are moving ahead to comply with the goals and objectives of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments Act of 1972 and Executive Order 11246.

No otherwise qualified applicant for student enrollment shall be illegally denied admission to Sam Houston State University on the above-mentioned basis.

A position has been designated by Sam Houston State University to coordinate services to the disabled. The Director, Counseling and ADA Services is the university's compliance coordinator for Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. In this capacity, the Director of Counseling and ADA Services arranges for students and coordinates workplace accommodations. The Director, Counseling and ADA Services is the individual whom concerns about physical access to facilities should be addressed. The Director for Counseling and ADA Services is located in the Lee Drain Building, North Annex, on the Sam Houston State University campus. The telephone number is (936) 294-1720.

### **Retention/Dismissal Procedure**

It is the goal of the Counselor Education Doctoral Program to uphold the current 2005 Code of Ethics and Standards of Practice of the American Counseling Association which states that [counselor education programs]... *assist students and supervisees in securing remedial assistance when needed, and dismiss from the training program supervisees who are unable to provide competent service due to academic or personal limitations* (Section F.3.a.).

It is the professional responsibility of the Counselor Education Program faculty to ensure that students not only exhibit the knowledge and skills required of a professional counselor, but also have the personality and relationship capacities to utilize those skills. Faculty must regularly review and discuss individual student's progress. Students are expected to model professional behavior throughout the program.

### **Retention/Dismissal Related to Academic Performance**

Academic dismissal will result from failure to maintain the university's required grade point average. The student should consult the graduate catalog ([www.shsu.edu/gradcat/](http://www.shsu.edu/gradcat/)) regarding academic probation and suspension from degree programs. Any student who wishes to contest a final grade shall follow the provisions outlined in the Sam Houston State University Grievance Policy.

### **Retention/Dismissal Related to Non-Academic Limitations**

A student who fails to demonstrate appropriate communication, interpersonal or professional skills, as identified by a faculty member, may be required by the department to seek remediation including, but not limited to, repeating courses and/or receiving counseling. In accordance with university policy, a student may be suspended or expelled for academic dishonesty, including, but not limited to, cheating, falsifying assignments and plagiarism. ([www.shsu.edu/gradcat/degree requirements.html](http://www.shsu.edu/gradcat/degree requirements.html)). In addition, a student who demonstrates personal limitations that impede professional performance, who is harmful to clients, or who violates ethical standards, may be asked to leave the program.

If a faculty member has concerns regarding non-academic limitations of a student:

1. The faculty member will confer with the student regarding the concern, clarifying that the student's continuation in the program could come under review according to the program's Retention Procedure. The faculty member will document the meeting in a "memorandum to file," one copy of which will be given to the student and another placed in the student's file.
2. If an agreement is not reached with the student, if the student fails to progress satisfactorily after the conference, or if the situation is of a nature that suggests program action might be necessary, the faculty member will bring the matter to the Director and may consult with the Director regarding options. If resolution is not reached at this point, the Director may refer the matter to the Counselor Education doctoral faculty. Recommendations will be made and referred to the department chair.
3. The department chair will notify the student in writing of the recommendations of the Counselor Education doctoral faculty, and notify the Dean of the College of Education and Applied Science. The Dean will review the matter and assure that due process was followed.

## **Evaluation of Instructors and the Program**

In addition to students evaluating the instructor near the end of each course they take, graduates of the program are expected to participate in periodic program evaluations by completing and returning program evaluation forms mailed from the department. These



forms will be sent out every three years to recent graduates, along with forms for the graduates to provide to their employer/supervisor who, in turn, complete and return the form to the department. All forms must be returned anonymously. A very high response rate is needed by the department to provide information necessary to make changes to improve the program, and your participation will be greatly appreciated. The results of the surveys of graduates and supervisors/employers will be tabulated and summarized. Results will be distributed to students, the university administration and the agencies with whom we have working relationships.

### **SHSU Grievance Policy**

The following procedures are quoted directly from the "Process for Dealing with Student Grievance Cases", University policy number APS 900823:

Under the provisions of this policy, academic grievances include disputes over: a. Course grades; b. Unauthorized class absences or tardiness; c. Suspension for academic deficiency; d. An instructor's alleged unprofessional conduct related to academic matters; e. Graduate comprehensive and oral examinations; f. Theses and dissertations. If, in turn, the division/department chair, academic dean, Academic Appeals Panel, or Vice President for Academic Affairs and Student Services finds a disputed action conflicts with federal or state law, university, college, division or department policy, or with the instructor's stated class policy, a decision should be rendered in favor of the aggrieved student.

If the dispute is determined to be based upon professional judgment, the aggrieved student is entitled to have, as appropriate and, in turn, the division/department chair, academic dean, Academic Appeals Panel and Vice President for Academic Affairs and Student Services form an opinion about the dispute and so advise the individuals involved. After considering the advice provided by any or all of the administrators participating in hearing the grievance, the individual(s) involved in the dispute shall retain the academic freedom to decline to change the original judgment in the matter.

Allegations of student misconduct, as defined in paragraph 5.2, Chapter VI of the Rules and Regulations, Board of Regents, Texas State University System and Sam Houston State University student Guidelines, published by the Office of the Associate Vice President for Student Services and Dean of Student Life, will be referred to the Office of the Associate Vice President and Dean of Student Life for necessary action. Allegations, questions or appeals involving academic dishonesty, (i.e., cheating, plagiarism, collusion, and/or abuse of resource materials) will be processed in accordance with the procedures set forth in Academic Policy Statement 810213, "Procedures in Cases of Academic Dishonesty"

There shall be in each college an Academic Appeals Panel. The members of the panel shall be chosen by procedures established by the college dean. The panel will consist of not more than four faculty members and may include up to two students at the discretion of the dean. The chair of the panel will be selected from the panel members by the appointees to the panel. A division/department chair or any party to the appeal being heard may not serve on the panel.

The Academic Appeals Panel will be involved in an alleged grievance only after the

normal procedures outlined in paragraph 4.01a, b, and c below have been exhausted. The Academic Appeals Panel will hear appeals involving disputes over those matters set forth in paragraph 2.01 -a- through -f- of this policy. Appeals regarding university/college degree requirements, student misconduct or scholastic dishonesty will not be addressed by the panel.

4.01 The following steps are to be followed in pursuing an academic grievance or an appeal of suspension for academic deficiency:

- a. In the event of an academic grievance, the student must first appeal to his or her instructor or committee chair for a resolution of the matter and must do so within sixty days following the end of the semester or summer session during which the dispute arises. If the grievance involves a suspension for academic deficiency, the student appeals directly to the appropriate academic dean.
- b. If an academic grievance is not satisfactorily resolved with the instructor or committee chair, the student may appeal to the chair of the academic division or department in which the complaint or dispute is centered.
- c. If the academic grievance is still unresolved after an appeal to the chair of the division or department, the student may appeal to the dean of the college in which the dispute is centered. The dean will notify the faculty member or committee chair of the complaint and may request that both the faculty member or committee chair as appropriate and student provide a written explanation of the circumstances to the dean within a reasonable time, as specified by the dean.
- d. If a resolution of an academic grievance or an appeal from a suspension for academic deficiency is not reached at the level of the college dean, the student may, within two weeks, submit a written statement of the alleged grievance or appeal through the college dean to the chair of the Academic Appeals Panel of the college in which the complaint or dispute is centered. The Panel will investigate the alleged grievance or the appeal and present such findings and recommendations as the Panel finds appropriate to the college dean. To assure prompt resolution, the Panel shall strive to submit its findings and recommendations to the college dean within two weeks from the date of the receipt of the statement of grievance/appeal by the chair of the Panel. The college dean may accept, modify, or reject the recommendations of the Panel.
- e. If the matter remains still unresolved, a final appeal may be made to the Office of the Vice President for Academic Affairs and Student Services. The Vice President for Academic Affairs and Student Services will receive all documents pertaining to the dispute from the academic dean. The Office of the Vice President for Academic Affairs and Student Services will inform the student, the instructor and/or committee chair, and the administrators participating in the appeals process of the decision and the final disposition of the matter within two weeks of receipt of the appeal.

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**Appendix A: TEMPORARY STUDY PLAN**

Ph.D. in Counselor Education Plan (minimum 69 hours)

Student's Name \_\_\_\_\_ Sam ID# \_\_\_\_\_

<b>Required Courses:</b>	<b>Proposed Enrollment Date</b>	<b>Actual Completion Date</b>
<b>CORE COURSEWORK (18 hours):</b>		
COUN 7110 Doctoral Seminar in Counseling		
COUN 7110 Doctoral Seminar in Counseling		
COUN 7110 Doctoral Seminar in Counseling		
COUN 7331 Advanced Counseling Theories (3 cr)		
COUN 7332 Advanced Appraisal Techniques (3 cr)		
COUN 7334 Theories of Counselor Supervision (3 cr)		
COUN 7335 Practice of Counselor Supervision (3 cr)		
COUN 7337 Advanced Counseling Techniques and Practicum (3 cr)		
<b>RESEARCH COMPONENT (15 hours, minimum):</b>		
COUN 7362 Methods of Counseling Research (3cr)		
COUN 7363 Application of Counseling Research (3 cr)		
COUN 8033 Dissertation (3 cr) COUN 8033 is taken for a minimum of nine (9) credits. Students must register for COUN 8033 each semester or until the dissertation is finished.		
<b>RESEARCH TOOLS (9 hours):</b>		
COUN 7372 Qualitative Methodology (3 cr)		
COUN 7373 Statistical Methods for Counselor Education		
COUN 7374 Multivariate Methods for Counselor Education Research		
<b>SPECIALIZATION AREA (21 hours):</b>		
<b>Complete either A or B below</b>		
<b>A. School Counseling</b>		
COUN 7339 Doctoral Internship in Counseling (Clinical) (3 cr)		
COUN 7339 Doctoral Internship in School Counseling (3 cr)		
<i>Specialization Elective (3 cr)</i>		
<i>Specialization Elective (3 cr)</i>		
<i>Specialization Elective (3 cr)</i>		
<i>Specialization Elective (3 cr)</i>		
COUN 7110 Seminar in Counseling (1 cr): International Research Internship (IRI)		
COUN 7110 Seminar in Counseling (1 cr): IRI		
COUN 7110 Seminar in Counseling (1 cr): IRI		
<b>B. Counselor Education</b>		
COUN 7339 Doctoral Internship in Counseling (Clinical) (3 cr)		
COUN 7339 Doctoral Internship in Counseling (Teaching) (3 cr)		
<i>Specialization Elective (3 cr)</i>		
<i>Specialization Elective (3 cr)</i>		
<i>Specialization Elective (3 cr)</i>		
COUN 7336 College Teaching in Counseling (3 cr)		
COUN 7110 Seminar in Counseling (1 cr): International Research Internship (IRI)		
COUN 7110 Seminar in Counseling (1 cr): IRI		
COUN 7110 Seminar in Counseling (1 cr): IRI		

<b>COGNATE ELECTIVES (6 hours):</b> Below are select courses students may take. The list of courses or programs is not exhaustive. The student will work with the Director of the Doctoral Program to choose cognate electives that support the student's specialization.		
<i>Educational Leadership</i>		
<i>EDLD 7331 Leadership Theory and Application (3 hr)</i>		
<i>EDLD 7332 Instructional Theory and Application (3 hr)</i>		
<i>EDLD 7334 Issues in Contemporary Education (3 hr)</i>		
<i>EDLD 7333 Societal Factors Affecting Education (3 hr)</i>		
<i>Criminal Justice</i>		
<i>CRIJ 6388 Seminar on Drugs, Society and Policy Issues (3 cr)</i>		
<i>CRIJ 7333 Proseminar in Criminal Justice Issues (3 cr)</i>		
<i>Clinical Forensic Psychology: Choose two, three-credit (3 cr) Psychology courses from the following:</i>		
<i>PSYC 7360 Multicultural Psychology (3 cr)</i>		
<i>PSYC 7392 Topics in Psych: Development Psychopathology (3 cr)</i>		
<i>PSYC 7392 Topics in Psych: Empirically Supported Treatments (3 cr)</i>		
<i>PSYC 7336 Mental Health Law (3 cr)</i>		
<i>PSYC 7335 Law and Psychology (3 cr)</i>		
<i>PSYC 7362 Ethics (3 cr)</i>		
<i>PSYC 7333 Law and Social Psychology (3 cr)</i>		
<i>Master's Courses that may be considered include: PSYC 5330, 5331, 5332, 5336, 5339, 5360, 5361, 5381, 5388, 5392 and 5397.</i>		

I have read the Counseling Doctoral Program Student Handbook and understand the contents. \_\_\_\_\_ (initial)

**NOTE TO STUDENT:** This study plan will remain in effect and will be the basis for course registration until requirements for regular admission to the Counseling Program have been met. If this study plan is followed and if the student does not change objectives, all courses satisfactorily completed will apply to the degree program outlined above.

\_\_\_\_\_  
Signature of Advising Counseling Professor/Date

\_\_\_\_\_  
Signature of Graduate Student/Date

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