



**Sam Houston State University
College of Education**

PRIOR MILITARY SERVICE, EDUCATION, AND TRAINING

Audience: Faculty Staff Students

Contact person: Rebecca Saiz

PURPOSE: To outline procedures for crediting prior or ongoing military service, training, or education toward the training, education, work experience, or related requirements for educator certification (TAC 228.35.a.5.A)

GUIDELINE TEXT: Candidates will be granted course credit for prior military training or education in accordance with SHSU military service credit practices, as developed and applied by the SHSU admissions office.

Candidates will be granted credit toward course assignments for prior or ongoing military service. Military service must be directly related to the certification sought in order to be considered. Credit toward course assignments will be granted based on an evaluation that follows the guidelines established by the American Council on Education (ACE)'s Guide to the Evaluation of Education Experiences in the Armed Services. No credit will be given toward field experience, clinical teaching, practicum, or internship requirements. To request a transcript evaluation for course credit, contact the program's coordinator.

Acceptable forms of documentation include:

[AARTS](#) Transcript (Army ACE Registry Transcript)

[CCAF](#) Transcript (Community College of the Air Force Transcript)

[SMART](#) Transcript (Sailor/Marine ACE Registry Transcript)

Approved by: Christina Ellis, Ed.D.

Date: 5/26/2020

Next review date: 5/26/2022