



TITLE: Prior Coursework and Experiences in Teacher Certification Programs

Audience: Faculty Staff Students

Contact person: Rebecca Saiz

RATIONALE: To outline procedures for substituting prior or going service, training, or education toward teacher certification requirements

GUIDELINE TEXT: Candidates will be granted credit toward previous coursework completed at an accredited Institution of Higher Education following SHSU transfer credit policies. Additionally, the experience, education, or training applied toward teacher certification must:

1. not be counted as part of the field experience or clinical teaching requirements
2. be completed within five years of the date of admission to the Educator Preparation Program
3. be directly related to the certification sought

At the point of admission to the SHSU Educator Preparation Program, candidates will be granted credit toward teacher certification for all previous coursework completed at SHSU and accepted as transfer credit by SHSU, provided that the coursework meets the above listed requirements.

Students who take a leave of absence of more than one long semester must notify the program each July of the student's intent to complete the program. Students who do not notify the program of their intent to complete will be withdrawn from the program and will be required to reapply should they decide to pursue further coursework. Upon readmission, students will be granted credit for prior completed coursework following the guidelines above, which may result in the need to retake or complete additional coursework.

Approved by: Sandra Stewart, Ed.D.

Date: 07/26/2017

Next review date: 07/26/2022