COBA LEADERSHIP TEAM MINUTES  
Wednesday, May 1, 2019

Present: Gloria Buchanan, Mark Frank, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, and Valerie Richards.

1. **Bill Angrove – Online Programs for Non-Completers.** Meeting was postponed and will be scheduled for a later date. There was a discussion about 7 ½ week courses. A schedule will need to be in place by fall 2020. The Dean will talk to the Provost and other Deans to see how they plan to handle 7 1/2 week courses. Marketing for the online programs for non-completers will begin this summer.

2. **Approval of Minutes.** The minutes were approved.

3. **Action items for strategic plan.** The Leadership Team went over action items for the strategic plan. The action items will be presented at the Advisory Council Meeting tomorrow.

4. **Overview of CAD meeting.**
   - **Graduation (employment) survey.** Pam Laughlin met with CAD to present information from the graduation survey. The survey is given to graduating seniors. There was a 30 percent response rate. Mrs. Laughlin is going to email a link to the Dean so he can have access to the data.
   - **CUPA – HR data.** There was a request from Faculty Senate to have access to data. The data cannot be shared with faculty.

5. **Miscellaneous.**
   - The Leadership Team decided that there should be more college faculty committees.
   - The Leadership Team went over agenda for the faculty/staff meeting.