

**SUPERVISOR'S EVALUATION OF STUDENT
PERFORMANCE DURING INTERNSHIP PROGRAM**

DEPARTMENT OF AGRICULTURAL SCIENCES
SAM HOUSTON STATE UNIVERSITY
HUNTSVILLE, TX 77341-2088

Please circle the letter grade that you believe the student should receive for his or her performance during this internship:

Student Name _____ **A**__ **B**__ **C**__ **D**__ **F**__

We would appreciate your cooperation in rating this student in terms of his or her performance on internship placement in your agency, business, or operation. Your response will help the academic advisor in assigning a letter grade and identifying areas requiring attention in the student's continuing professional development. Thank you for your cooperation.

Criteria:	Rating (Please place an x in the box chosen)				
	Excellent	Good	Fair	Unacceptable	Not observed or not applicable
A. Personal Characteristics					
1. Cooperates with management					
2. Cooperates with other workers					
3. Willingness to work					
4. Dependable					
5. Honest					
6. Ethical behavior					
7. Shows initiative					
8. Appearance					
9. Motivation					
10. Personality					
11. Accepts supervision					
12. Accepts constructive criticism					
13. Punctuality and attendance					
14. Professional attitude					
B. Skills					
1. Shows leadership ability					
2. Communication - oral					
3. Communication - writing					
4. Shows mechanical ability					
5. Learns new operations					
6. Adaptable to a variety of jobs					
C. Potential for a career in this industry					

Continue on next page

Student Name _____

1. Was the student adequately prepared to work in your program?
Yes _____ No _____ Somewhat _____
 - a. In terms of academic preparation, list any areas in which the student appeared to be well-prepared.

 - b. List any areas in which you believe additional preparation would have improved the student's capability to work in your agency, firm or company.

2. How did the student demonstrate his or her acceptance of responsibility for program planning and implementation?

3. In your opinion, what are: a) the student's greatest strengths, and b) what areas may need improvement?
 - a.

 - b.

4. Did you get your "money's worth" from this student? (i.e. was the student's contribution to your business, firm or agency worth at least as much as you paid?)
Yes _____ No _____ Maybe _____

5. While some interns may be fairly early in their college education and have limited academic training, based on what you've experienced with this intern, what recommendations do you have to include in this student's academic program that would more adequately prepare the student for future professional roles?

Continue on next page

6. Would you be willing to place another student with a similar background on internship at your agency?

Yes _____ No _____ Maybe _____

If yes, we will add your name and address to our list of approved internship sites. If no, would you please indicate the reason why your agency can no longer participate in our Internship Program? This information may assist us in future planning.

7. Additional comments.

Supervisor's Signature

Date

8. If you have questions regarding this evaluation form, please contact the student's internship advisor by calling (936) 294-1215. When completed, return this form to:

Faculty Advisor
Department of Agricultural Sciences
Sam Houston State University
Huntsville, TX 77341-2088