Sam Houston State University  
Council of Academic Deans  
Wednesday, August 28, 2013 – 9:30a.m.

Present:  
Dr. Jaimie Hebert  
Dr. Eglsaer  
Dr. Jerry Bruce  
Dr. Kandi Tayebi  
Dr. Vince Webb  
Dr. John Pascarella  
Dr. Mitchell Muehsam  
Dr. Ron Shields  
Dr. Gene Young  
Dr. Michael Lacourse  
Guest:  
Ms. Karen Whitney  
Ms. Donna Artho

Minutes

1. Approval of Minutes for Council of Academic Deans Retreat for August 14, 2013

2. Legislative Update
   a. Overview of the difference of the senate and house, sessions (regular – 140 days, 1st called session – 30 days, 2nd called session – 30 days, 3rd called session – 7 days). Tracking the bills include what is relevant to the university, watch hearing and floor debates, modify communications that office made with stake holders and distribute. No outcome based funding was implemented for general academic institutions. Current structure based on enrollment.
   b. TEXAS grant received a 25% increase in funding. 2015 community colleges will no longer be eligible for TEXAS grants, but funding will be transferred to another grant program. Target amount per award is $5,000 at universities (award is flexible).
   c. Texas B-On-Time (zero-interest loan program for eligible students). 2015 community colleges will no longer be eligible for BOT loans. The loan is a forgiven when a student meets the minimum academic and time to degree criteria (completion of degree in four years). This loan is based on a 4-year undergraduate plan. This loan is expected to serve 6750 students at public universities. SHSU average has about 100 students that take advantage of this loan currently. 2015 the University will be able to increase the awards allocated. **CAD would like more information regarding this loan – will ask a representative from Enrollment Management to come to future meeting to discuss the loan.
   d. Fixed Rate Tuition Plan – entering undergraduate students and incoming transfers must be given the choice to opt in or out for the plan. Will be implemented Fall 2014.
   e. Reimburse University for waived/exempted tuition - $30 million appropriated in 2012-2013. SHSU will be reimbursed 1.07 million
   f. Carry of concealed handguns on campus – did not pass. SB 1907 did pass to prohibit IHE from creating a policy to prevent students with CHL from storing gun/ammo in car on campus. University can write a policy to prohibit students from carrying handguns in their vehicles.
   g. Texas forensic science commission and crime victims Institute taskforce – passed
   h. Land Transfer and Student Fee request – TDCJ to SHSU – did pass, 2) increase the statutory caps on recreations sports and student service fee increase caps to allow growth – did not pass.
i. Expand junior/community college program to bachelors degree – did not pass
j. SB 215 – THECB Sunset bill, removes authority to close low producing programs, approve capital projects, undergraduate success rate in reviewing request for new programs, approve changes to CIP coding, degree designation degree title, program consolidation, mission statement and table of programs (preliminary authority is no longer in place).
   i. Requires THECB to review new degree program request within 5 business days of receipt of completed application and approve within 1 year.
   ii. To request a new program the institution is required to provide information concerning:
       1. Workforce need
       2. Unnecessary duplication of programs
       3. Adequate funding
       4. Faculty and other necessary resources
       5. Academic or workforce standards
k. SB 1531 – provide each entering undergraduate:
   i. Communication will be standard information given to each student

3. HEAF Allocations
   a. Total requested 4.4 million / 3.2 million was allocated to AA division. Provost office needs suggestions on bringing the request down to 3.2. Deans need to look at the entire set of HEAF request in the attachment and cut request down. *Items that cannot be reallocated: Library (1.3 million) this is how the institution pays for those things. *Deans Email Jaimie Hebert with new allocations by Friday, August 30th.

4. Terminal Degree Matrix
   a. Show what terminal degrees are required for college programs. Keep SAC’s requirements in mind when looking at terminal degree. Institution responsible for (SAC’s 3.7.1) reviewing the credentials Provost office will send out a revised matrix at later date.

5. Spring Incomplete Grades
   a. Currently when a student takes an incomplete they have until the next full semester to make up grade. For the Spring incomplete grade – the student must complete the course in the summer. This causes problems for the student and the faculty member involved due to in many cases the student or faculty are away from campus during the summer. Richard Eglasaer suggest the student has until the following next full long. CAD approves Spring incomplete grades will be due by the end of the upcoming Fall semester. Associate Provost’s Office will communicate this with the Office of the Registrar.

6. Miscellaneous
   a. Any Budget impacts that an area may have bring up during Fall CAD meetings, so the impacts can be worked into the next budget process.