Sam Houston State University
Council of Academic Deans
Wednesday, November 13, 2013 – 9:30a.m.

Present: Dr. Jaimie Hebert  Dr. Richard Eglsaeer  Dr. Jerry Bruce  
Dr. Kandi Tayebi  Dr. John Pascarella  Dr. Mitchell Muehsam  
Dr. Ron Shields  Dr. Gene Young

Guest:  Dr. Holly Miller

Minutes

1. Approval of Minutes for Council of Academic Deans for October 9, 2013

2. Saturday @ Sam – Double check with chairs to make sure each department will have a representative to give presentations. Enrollment Management is requesting presenters to stay from 11-12 (an hour extra than the usual time) to give students the opportunity to visit other departments.

3. Enrollment Issues – Internally there is bottlenecks in some of the programs – due to capacity. The Sam Center is advising students to take classes down at lonestar due to sections at capacity. While looking at budget and growth each college should start thinking how to solve this issue. Current obstacle: TSI changes (scoring 230 from 270) students are put in freshman math course instead of remedial math courses – finding funding to help these students succeed in the freshman classes, math center, additional sections, space, and qualified professors. Suggested: assign TA’s to Math Center, currently remedial classes are taught by TA’s – with the new TSI scoring – the remedial sections will decrease. In result of the decrease move the TA’s to the Math Center. Deans should discuss this with their chairs and/or advisors and see if there are sections that your students are having trouble get in to – send to Provost to discuss later.

4. Overloads – Faculty Senate conducted a survey regarding overloads to survey how many overloads are taught, compensated, uncompensated; 329 faculty members responded. Action: Deans take a look at your college findings in the survey and compare to what you are actually doing in your college. At next one on one talk with the provost where overloads stand in your area.

5. Faculty Reappointment, Tenure, & Promotion Policy – Need to include College of Health Sciences with the following departments: Nursing & Health and Kinesiology – approved by CAD.

6. Faculty Development Leave Policy – If a faculty member is not granted Developmental leave by the Office of the Provost, but recommended for leave and funded from College funds Senate would like the leave to be called something other than Developmental Leave. Suggested: if supported and funded by College Budget – list as Professional Leave (not Faculty
Developmental Leave). Vice Provost will revise and work with Faculty senate and send the Deans the updates to consider.

7. Miscellaneous
   i. Posting advertising template – approved by Human Resources to use while advertising faculty postings.

Recorder
Julie Schwab