Minutes

1. Approval of Minutes for Council of Academic Dean meeting for August 28, 2013

2. Battle of the Piney Woods:
   a. November 2nd @ 2:00pm. 4th year for Battle of the Piney Woods @ Reliant Stadium. Each College, Athletics, Student Services, Alumni office come together to host one large tailgate. Reliant requires University to use Aramark ($11 a person approx.) The food portion is around $11-12K. Chair of Homecoming Committee would like to inquire how CAD feels about the ONE tailgate (The Alumni Office will arrange all tents to be picked up and transported to Houston: set up, break down and bring tents back). Alumni Office and the Homecoming committee set the tailgate up – each college is to send a representative and invite alumni to the tailgate. Cost will be approximately $1200 per college. This year there may be more departments/divisions that will join in the tailgate. CAD agreed to keep the one large tailgate and for the Alumni Office to coordinate as they have in the past.
   b. Founders Day – Implement in Spring 2014 (date still being determined). Charged by Office of the President, President Gibson would like this event to be an annual event to invite alumni and past faculty back to campus. Charlie Vienne has created a committee and has meet once. Committee would like to request each college (Office of the Dean) to host a lunch for their alumni. At that then it will be open to the academic track sessions. Logistics are in the early stage of planning, but sub-committees will be developed. Faculty Senate and members from Academic Affairs will be involved in the Academic Track portion of the planning.

3. Minor in Forensic Science Request – Will be tailored towards criminal justice majors interested in investigative or non-laboratory based careers in forensic science and natural science majors with interest in laboratory based careers. This minor will also accommodate students majoring in biology, computer science, nursing, and chemistry. Dr. Eglsaer quested if there will be double dipping in the courses for criminal justice? Dr. Jerry Bruce recommended including a statement in the minor that there should not be any double dipping. CAD approved and seconded the motion to forward on.
4. Minor Request Process – Should come to CAD first then send to Graduate Studies office. Graduate Studies will continue to work with departments on the curriculum. Once approved at CAD then Provost Office to send to Graduate Studies to forward to appropriate offices.

5. Piper Professor – (SHSU has had 18 Piper Professors) University is allowed to nominate one professor.
   a. Timeline for Piper Nomination
      i. September 23rd Deans send nomination with a summary that states the stand out points for that faculty member to Office of the Provost
      ii. September 24th Office of the Provost sends all nominations to CAD for review
      iii. September 25th CAD will discuss each nomination and make selection
   b. Distinguished Professor - Faculty that have been nominated by the committee and approved through the Provost office can be resubmitted to the President’s office (without going through the application process). Those that were not approved by the committee will need to resubmit and go through the application process. The Provost will meet with committee to discuss this new process. Provost office will send out a memo to the 4 that were not awarded the title this year stating their colleagues and the Provost has deemed the faculty member worthy and the faculty member is not required to reapply and his/her name will be sent forth to the President’s office for approval in the future.

6. Fixed Rate Plan – Handout that was published by system office. SHSU will go by the system wide plan. Guarantee Price Plan is the name of the fixed rate plan. The plan is to be implemented in Fall 2014. The plan will be optional. It is up to the student to opt in at the time of initial registration. The plan applies to any student entering into the university and this plan does include transfer students. The plan is set for the price the year the student enters the university. Only applies to resident students and the student can be part time. Tuition and fee’s are based on assumed 3.95% annual inflation rate. The student is required a minimum of 12 consecutive semesters after the date of initial enrollment with the summer term considered a semester. Additional per course fees are not included in this fixed rate at this point. Tuition plans do not transfer from one university to another – ex) a student can transfer to Texas State, SRSU, SR-RGC, or LU and opt in on their fixed tuition rate.

7. Chair Workload Policy – Provost office will send the draft of new matrix brought to CAD last spring to revisit along with current chair stipend in place. Questions, comments, recommendations should be sent to John Pascarella to bring to a future CAD meeting for discussion.

8. Miscellaneous

   Recorder
   Julie Schwab