

Thank you for your inquiry about bringing a group of prospective students to visit Sam Houston State University. Please complete and return the information below. Once we receive your group information we will check the date/time availability and get back with you as soon as possible.

Name of Group	
Address of Group (include city, state, and zip)	
Event Contact Name	
Event Contact Title	
Event Contact Email Address	
Event Contact Work Phone	
Event Contact Cell Phone	
Are you interested in Eating on Campus (please read the dining information below)	
Dining Location	
Arrival Date Requested <b>(Mon-Thur Only)</b>	
Alternate Date	
Has your group visited SHSU before	
If yes when	
Approximate Number of Students	
Any Students With Special Needs	
Grade of Students	
Arrival Time	
Departure time ( <i>time you will need to leave SHSU campus?</i> )	
Number of Adults Accompanying Group	
Charter bus, school bus, van, or car	
How many buses, vans, or cars	
Is your group interested in seeing any other departments	
If yes, which department(s)	
Would you be interested in bringing a group to our campus preview day? (see information below)	

For groups of 10 - 75 students we provide a walking campus tour and a DVD presentation with a question/answer session. We offer a campus tour by bus (utilizing your buses), a mini-walking tour (weather permitting) and a DVD presentation with a question/answer session for groups of more than 75 students. If your students are interested in visiting any other areas on campus, we will be happy to contact the departments and make those arrangements.

#### **DINING INFORMATION**

Students visiting the campus, frequently eat at the Paw Print or Café Belvin. *Advance notice to the Visitor Center is requested from our group visitors planning to eat in these facilities.* Groups planning to eat in Cafe Belvin should contact also Aramark directly for these arrangements.

The Paw Print is located on the first floor of the Lowman Student Center and offers several dining choices including Chick-fil-A, Burger King, Quiznos, and Pizza Hut. (Prices are comparable to these same restaurants elsewhere.) Café Belvin is located in the Belvin-Buchanan Residence Hall and serves a variety of food in a buffet style.

Students on group tours who may need snacks during the day should plan to bring something with them. There will be no access to vending machines during campus tours. Requests for students to bring sack lunches must be approved in advance.

Our dining facilities are managed by Aramark. Should you have a request for any special arrangements regarding dining on campus in the Paw Print or Café Belvin (pre-payment, coupons, billing, special accommodations etc. or current pricing for Café Belvin) we suggest that you contact Aramark directly. You can access their website at [www.shsu.edu/aramark](http://www.shsu.edu/aramark) or you may call 936.294.1930.

## **CAMPUS PREVIEW DAY**

**You may also be interested in our campus preview day, Saturdays @ SAM, on March 27, 2010. At that time students can tour the campus, see dorm rooms, attend academic sessions, visit Help Desks (Admission, Residence Life, etc.), and attend an Organizations Fair. We welcome groups for this event.**

**As soon as the date and time are confirmed, I will send you a confirmation email with directions and parking information.**