
**ACADEMIC POLICY COUNCIL
MINUTES
WEDNESDAY, OCTOBER 15, 2008**



Absent: Adams, Brown (Karen Smith attended), Holder, Webb (Janet Mullings attended), Young

Dr. Eglsaer presided over the meeting.

1. Approval of APC minutes of June 4, 2008. The minutes were approved as presented.
2. Council of Academic Deans minutes of May 28, June 11 and 25, July 9 and 30, August 20 and 27, and September 10, 2008. The minutes were reviewed.
3. Update on Review of Academic Policy Statements.
 - a. APS 950809—Conflict of Interest Policy Pertaining to Sponsored Projects. The review of the policy is in progress.
 - b. APS 800722—Promotions in Rank and Merit Advances in Salary Within Rank. The review of the policy is in progress.
 - c. APS 980204—Performance Evaluation of Tenured Faculty. The review of the policy is in progress.
4. Proposed SHSU syllabus guidelines. Dr. Eglsaer distributed copies of proposed SHSU syllabus guidelines. The proposed guidelines were discussed at length. The deans will discuss the guidelines with their faculty and bring feedback to the next APC meeting.
5. Core curriculum. Dr. Eglsaer reminded APC members that substitutions to the core curriculum cannot be made unless the Coordinating Board has approved the substitution. In addition, courses taken internationally do not fulfill the cultural component of the core.
6. Miscellaneous.
 - a. Assistant Directors of Admissions. Mr. Thorn indicated that two assistant directors had been hired—one for recruiting and admission counseling and one for marketing and communications.
 - b. Mini-Profiles. Dr. Caso reported that the mini-profiles will be distributed soon.
 - c. IDEA. Dr. Caso stated that IDEA evaluation forms will be distributed soon.
 - d. SACS update. Dr. Muehsam reported that Marcy Stoll, SACS representative, will be on campus October 24. The chair of the on-site team will be on campus February 25. The on-site visit is scheduled for March 24-26.

- e. Merit and market adjustments. Dr. Edmonson reported that the Faculty Senate is looking into merits and market adjustments for those faculty on the 3-3 teaching load as compared to those on the 4-4 teaching load.

Dorothy Roberson
Recorder