
**ACADEMIC POLICY COUNCIL
MINUTES
WEDNESDAY, MARCH 5, 2008**



Absent: Jenkins, Lewis, Ward (Delia Gallinaro attended), Whitaker

1. Approval of APC minutes of February 6, 2008. The minutes were approved as presented.
2. Council of Academic Deans minutes of February 5, 2008. The minutes were reviewed.
3. Update on Review of Academic Policy Statements.
 - a. APS 950809—Conflict of Interest Policy Pertaining to Sponsored Projects. Dean Hebert indicated the review of the policy is in progress. The policy will be placed on a future APC agenda.
 - b. APS 800722—Promotions in Rank and Merit Advances in Salary Within Rank. The review of the policy is in progress. The policy will be placed on a future APC agenda.
 - c. APS 980204—Performance Evaluation of Tenured Faculty. The review of the policy is in progress. The policy will be placed on a future APC agenda.
 - d. APS 810806—Student Educational Records. Dr. Eglsaer indicated that rather than listing all details of the Family Educational Rights and Privacy Act (FERPA) in the Student Educational Records policy, the possibility of linking to the FERPA website is being explored. The topic will be placed on a future APC agenda.
4. Requirements for the BS and BA degrees. The Faculty Senate is reviewing this topic. It will be placed on a future APC agenda. It was requested that the Senate address the issue of how many hours of the core may be taken within the discipline.
5. Faculty Research Council Recommendations. On behalf of the Research Council, Delia Gallinaro made the following recommendations.
 - a. A total of 41 Research Enhancement Fund applications were received. The Research Council recommended the funding of 6 Enhancement Grants for Research for a total of \$96,563 and 6 Enhancement Grants for Professional Development for a total of \$53,758, making a grand total of \$150,321.
 - b. From the 37 Faculty Research Fund applications received, the Research Council recommends the Funding of 10 proposals for a total of \$50,000.

The motion was made and seconded to endorse the recommendations of the Research Council. Passed unanimously.

6. Miscellaneous.

- a. Mission Statement and Table of Programs. Dr. Payne reminded members that the updated mission statement is due to the Coordinating Board in early fall 2008. As per the Board of Regents, a statement needs to be added to the mission statement addressing commercial partnerships. Modifications/additions to the Table of Programs is due at that time also. Dr. Payne urged members to add to the Table of Programs any programs which might be added within the next five years. This information will need to be submitted to the President's Office by the end of June in order to include it in the report to the Board of Regents for the August Board meeting.
- b. IDEA. Dr. Caso indicated that the distribution of forms will begin soon.
- c. NSSE. Dr. Caso stated that there is a very poor return on participation in completing the NSSE. Randomly-selected freshmen and seniors who were asked to participate are encouraged to complete the surveys.
- d. Voluntary System of Accountability (VSA). Dr. Muehsam reported that SHSU has signed up to participate in the VSA. As participations, SHSU is required to enroll in either the CLA, MAAP, or CAAP. Hopefully we can find a few classes where the professors will help the students. There is a possibility of involving this endeavor with the QEP.
- e. Requests for substitutions to the core. Requests for substitutions in the core requirements must be approved by the Coordinating Board. Several substitutions have been made. Concerning substitutions for the core course KIN 215:
 - Neither activity classes nor marching band can be used as a replacement for KIN 215
 - The requirement applies to all students regardless of age or physical condition
 - MS 126 can be used as substitute
 - Students who transfer in an activity class as part of their core requirement from a different university can use the class as a substitute. However, an SHSU student who takes such a class in the summer from a community college will not be allowed to make such a substitution.
- f. Resolution. Dr. Price stated that the Faculty Senate and Staff Council are sending forward a resolution to make SHSU a tobacco-free campus.
- g. APC attendee. Mr. Adams suggested that Jacob Chandler attend APC since he is the Computer Services staff member working with the Division of Academic Affairs.

- h. Prerequisites. Dr. Eglsaer reminded members of a curricular change recently approved by APC. To take upper-level classes (300-400), a student must complete the following core requirements:
- Component 1: English Composition
 - Component 2: Mathematics
 - Component 3: At least one lab science class
- Transfer students have one semester grace period. Dr. Muehsam and Ms. Ringo will work with Mr. Adams to ensure that computer programming is done to accommodate this change.
- i. Let's Talk. Dr. Payne reminded members that Thursday, March 27, is the Let's Talk event.

Dorothy Roberson
Recorder