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**ACADEMIC POLICY COUNCIL  
MINUTES  
WEDNESDAY, NOVEMBER 9, 2005**

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Absent: Caso, Fleming, Spencer (Cory Garcia attended), Thorn

1. Approval of APC minutes of September 7, 2005. The minutes were approved as presented.
2. Council of Academic Deans minutes of August 24, September 14 and 21, and October 5 and 12, 2005. The minutes were reviewed.
3. Update on Review of Academic Policy Statements.
  - a. APS 801007—Courses and Grades Transferred from Other Colleges and/or Universities. Dr. Muehsam distributed copies of the referenced policy. The policy will be reviewed and action taken at the next APC meeting.
  - b. APS 910312—Academic Probation and Suspension. Dr. Muehsam reviewed the proposed revisions to the referenced policy. Two additional revisions were recommended. The motion was made and seconded to endorse the policy with the proposed modifications. Passed unanimously.
  - c. APS 930129—Enrollment in Thesis or Dissertation Courses. Dr. Muehsam will bring the policy back to APC at a future meeting.
  - d. APS 910116—Off-Campus Instruction. Dr. Hebert will bring the policy back to APC at a future meeting.
  - e. APS 940202—Payments to University Employees for Services. Dean Lewis will bring the policy back to APC at a future meeting.
  - f. APS 950601—Readers Not Employed by SHSU Serving on SHSU Thesis and Dissertation Committees. Dr. Muehsam will bring the policy back to APC at a future meeting.
  - g. APS 921007—Academic Advisory Councils. Dr. Eglsaer and Dean Brown will prepare another revision of this policy. The policy will be placed on a future APC agenda.

*Reminder: APC is in the process of reviewing all Academic Policy Statements in an effort to ensure the policies are up to date and compliant with current legislation, Regents' Rules and Regulations, Coordinating Board guidelines, etc. The policies are being reviewed in the order in which they are listed in the numerical indices of the Academic Policy Manual, beginning with the Faculty Section. When this process began, the intent was to review three policies at each meeting. However, some policies are requiring additional time for review. As soon as some of the policies currently under review are brought forward for action, new policies will be distributed for consideration.*

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4. APS 790601, Faculty Instructional Workload Policy. Dr. Eglsaer, Dr. Muehsam, and Dean Hebert presented revisions, including those made by the Faculty Senate, to the faculty workload policy. The motion was made and seconded to endorse the policy with the revisions. Passed unanimously.
5. Miscellaneous.
  - a. Librarians on Location. Ms. Holder announced that Librarians on Location will be in the Writing Center four days per week until the end of November.
  - b. Honors Program dinner. Dr. Sanford announced that on November 18 there will be a reception and dinner for prospective honors students and their parents.
  - c. Deadline for academic scholarships. Dr. Sanford reminded members that February 1, 2006, is the deadline for academic scholarship applications.
  - d. New director for Honors Program. Dr. Payne welcomed Gene Young, who will become Director of the Honors Program at the end of the fall semester, to APC membership.

Dorothy Roberson  
Recorder