
**ACADEMIC POLICY COUNCIL
MINUTES
WEDNESDAY, APRIL 6, 2005**



Absent: Harman (Debra Price attended), Parker, Plishker, Ringo, Ward (Janet Mullings attended)

1. Approval of APC minutes of March 2, 2005. The minutes were approved as presented.
2. Update on review of Academic Policy Statements.
 - a. APS 810213—Procedures in Cases of Academic Dishonesty. Dr. Muehsam presented a revised copy of the policy. The policy was revised to add section 5.36 of Chapter VI of the TSUS *Rules and Regulations* to the SHSU policy. Two minor changes were suggested. The motion was made and seconded to endorse the policy with the changes. Passed unanimously.
 - b. APS 801007—Courses and Grades Transferred from Other Colleges and/or Universities. Dr. Muehsam will continue to review this policy to determine if the policy should address both undergraduate and graduate student course and grade transfers. The policy will be placed on a future APC agenda.
 - c. APS 851104—Procedure in Matters Involving Public Propriety. A motion was made and seconded to delete this policy. Motion passed.
 - d. APS 860110—Courses Which Last Less Than a Semester or Summer Session. A subcommittee consisting of Dean Chapman, a representative from the University Faculty Senate (Debra Price will inform Marsha Harman), Teresa Ringo, and Suzette Kohers will review the policy. The policy will be placed on a future APC agenda.
 - e. APS 860211—University Textbook Requisition Procedure. A number of changes were made to the policy. A motion was made and seconded to endorse the policy with the changes. Motion passed.
 - f. APS 860904—Academic Credit for Work Experience. A motion was made and seconded to refer this policy to the University Faculty Senate for review. Motion passed.
 - g. APS 850822—Guidelines for Awarding Academic Scholarships. Dr. Sanford distributed a revision of this policy and asked APC members to review the changes. The policy will be placed on the next APC meeting agenda.

Reminder: APC is in the process of reviewing all Academic Policy Statements in an effort to ensure the policies are up to date and compliant with current legislation, Regents' Rules and Regulations, Coordinating Board guidelines, etc. The policies are being reviewed in the order in which they are listed in the numerical indices of the Academic Policy Manual, beginning with the Faculty Section. When this process began, the intent was to review three policies at each meeting. However, some policies are requiring additional time for review. Occasionally there is a need to review a policy out of order so that a particular situation may be addressed.

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3. Academic Policy Statements to be reviewed at next meeting.
 - a. APS 891208—University Photocopying for Classroom, Research and Library Reserve Use
 - b. APS 910116—Off-Campus Instruction
 - c. APS 910312—Academic Probation and Suspension

4. Miscellaneous.
 - a. Computer Services update. Jim Stevens informed APC members that hackers continue to attack servers at SHSU. He encouraged those who have control over servers to be alert and to keep system administrators informed of inappropriate activity.

 - b. Saturdays@Sam. Ms. Chandler stated that Saturdays@Sam, held on April 2, was a great success. November 19 is the date for the next scheduled Saturdays@Sam.

 - c. Student advising. Bill Fleming reported that 1500 students had been advised in one week at the SAM Center. The SAM Center is working to encourage students to seek advisement earlier.

 - d. Summer scholarships. Dr. Sanford announced that April 15 is the deadline for applying for summer scholarships.

Maxine Clarke
Recorder for Dorothy Roberson