
ACADEMIC POLICY COUNCIL MINUTES WEDNESDAY, OCTOBER 20, 2004



Those absent: Eglsaer, Parker, Plishker, Stevens

Visitor: Heather Thielemann, Jim Carter

1. Orientation dates. Dr. Heather Thielemann announced that the following dates during the summer of 2005 have been set for orientation for new and transfer students.

New student orientation dates:

- Thursday/Friday—June 9, 10
- Tuesday/Wednesday—June 21, 22
- Tuesday/Wednesday—June 28, 29
- Thursday/Friday—July 14, 15
- Thursday/Friday—July 21, 22
- Monday/Tuesday—August 1, 2

Transfer student orientation dates:

- Friday—June 17
- Friday—July 8

2. SAT/ACT minimum scores/PREP requirements for fall 2005. Dr. Thielemann reported that the President's Cabinet had approved a recommendation for change in the SAT/ACT composite minimum score requirement for the first quartile students in the 11%-25% of class rank to SAT=850 and ACT=17. In addition, a recommendation was made that students entering SHSU with the PREP (Personal Review of Education Potential) equation and a probability of success less than .60 will be required to attend orientation and enroll in and complete SAM 136 (Freshman Seminar).
3. Noel Levitz representative. Dr. Thielemann announced that there will be a representative of Noel Levitz making a presentation on campus on November 30.
4. Approval of APC minutes of October 6, 2004. The minutes were approved as presented.
5. Council of Academic Deans minutes of September 1 and 29, 2004. The minutes were reviewed.
6. Update on Review of Academic Policy Statements.
 - a. APS 820317—The Faculty Evaluation System (*in progress*).
 - b. APS 820830—Faculty Grievance Procedure. Dr. Eglsaer reported that Fernando Gomez will come to campus on November 11, 2004, to discuss this policy with the Faculty Senate.
 - c. APS 900420—Reassigned Time for Faculty Members Pursuing Research and Artistic Endeavors (*CAD is reviewing*).
 - e. APS 911106—Appointment of Affiliated Faculty Members. Dorothy is checking to see if changes to this policy had been previously recommended. The policy will be brought back to APC.

Academic Policy Council – Minutes

Wednesday, October 20, 2004

Page 2

- f. APS 921007—Advisory Councils. Dean Chapman and Dr. Harman presented major revisions to the policy. The motion was made and seconded to endorse the revised policy. Passed unanimously.

Reminder: APC is in the process of reviewing all Academic Policy Statements in an effort to ensure the policies are up to date and compliant with current legislation, Regents' Rules and Regulations, Coordinating Board guidelines, etc. The policies are being reviewed in the order in which they are listed in the numerical indices of the Academic Policy Manual, beginning with the Faculty Section. When this process began, the intent was to review three policies at each meeting. However, some policies are requiring additional time for review. Occasionally there is a need to review a policy out of order so that a particular situation may be addressed.

7. Review of Academic Policy Statements.

- a. APS 980204—Performance Evaluation of Tenured Faculty. Review of this policy will be deferred until a later date.
- b. APS 900823—Academic Grievance Procedure for Students. Several revisions were recommended. The motion was made and seconded to endorse the policy with revisions. Passed unanimously.
- c. APS 840502—Admission Standards for Undergraduate Students. The policy will be reviewed and placed on the next APC agenda.

8. Academic Policy Statement 041020—Appointment of Clinical Faculty Members. Dr. Payne presented the referenced policy statement. Several changes were suggested. The motion was made and seconded to endorse the policy with revisions. Passed unanimously.

9. Academic Policy Statements to be reviewed for next meeting.

- a. APS 800401—Class Attendance
- b. APS 811006—Disabled Student Policy
- c. APS 850320—Graduation with Special Scholastic Recognition for Transfer Students

Dorothy Roberson
Recorder