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**ACADEMIC POLICY COUNCIL  
MINUTES  
WEDNESDAY, OCTOBER 1, 2003**

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Those absent: Fleming, Plishker, Ringo, Ward (Wes Johnson attended), Cartwright

Visitor: Marsha Harman

1. Approval of APC minutes of September 17, 2003. The minutes were approved as presented.
  2. Council of Academic Deans minutes of August 13 and 20, 2003. The minutes were distributed and discussed.
  3. Update on Review of Academic Policy Statements. The following policy statements are being reviewed:
    - a. APS 801014—Graduate Faculty Status. Dr. Muehsam distributed proposed revisions to the policy. The referenced policy, along with proposed revisions, will be discussed and acted upon at the next APC meeting.
    - b. APS 810814—Tenets for Academic Status for Professional Librarians. Ms. Holder distributed a revised policy. The proposed revision will be discussed at the next APC meeting.
    - c. APS 820317—The Faculty Evaluation System. As agreed upon at an earlier APC meeting, an ad hoc committee comprising a couple of academic deans and a department chair from each college was formed. Members of the ad hoc committee have been selected and will work with the Faculty Evaluation Committee in reviewing the referenced policy. The Faculty Evaluation Committee will make recommendations to APC at a future date.
    - d. APS 820830—Faculty Grievance Procedure.
      - Section 2.03 has been referred to the Faculty Senate for discussion. Dr. Payne asked Fernando Gomez, General Counsel for The Texas State University System, to review the entire policy to make sure it is consistent with the staff grievance policy. Dr. Gomez's suggestions/comments have been received and Dr. Eglsaer is working on incorporating them into the policy.
- This policy will be placed on a future APC agenda.
- e. APS 830401—Insurance Fringe Benefits and Sick Leave Accrual for Interim Faculty Members. Because of changes being made outside the university (legislature), verbiage in this policy may be affected. Payroll and Human Resources will have an opportunity to review this policy. The referenced policy will be placed on a future APC agenda.

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- f. APS 840901—Early Retirement Program for University Faculty. Dean Lewis will rewrite section 3 and bring back new wording to APC. Payroll and Human Resources will have an opportunity to review this policy. The referenced policy will be placed on a future APC agenda.
- g. APS 030603, Enrollment and Facilities Use Policy. Dr. Eglsaer is looking into concerns with this policy and will place the item on a future APC agenda.

*Reminder: APC is in the process of reviewing all Academic Policy Statements in an effort to ensure the policies are up to date and compliant with current legislation, Regents' Rules and Regulations, Coordinating Board guidelines, etc. The order in which the policies are being reviewed is as they are listed in the numerical indices of the Academic Policy Manual, beginning with the Faculty Section. When this process began, the intent was to review three policies at each meeting. However, some policies are requiring additional time for review. As soon as some of the policies currently under review are brought forward for action, new policies will be distributed for consideration.*

- 4. APS 860811—Outside Employment of Faculty. Dr. Payne presented a revised version of the referenced policy so that it would be in compliance with The Texas State University System Board of Regents *Rules and Regulations*. There was a question concerning section 2.07—Should the word “essays” or “assays” be used? Dr. Payne will check with Fernando Gomez. The motion was made and seconded to accept the revisions. Passed unanimously.
- 5. Policies Concerning Use of Austin Hall, Gibbs Ranch, Old Main Pit, and Peabody Library. The referenced policies were discussed.
- 6. Academic Regalia. Dr. Payne asked for input concerning having official regalia for SHSU. Members did not feel there was a need.
- 7. Miscellaneous.
  - a. Remedial Plan. Dr. Eglsaer presented a remedial plan drafted by the committee overseeing the various academic support programs. Each department requiring remedial work detailed the cut-off point to determine students’ remedial needs, as well as options for demonstrating competency. Recommendations include the following:
    - > Students who need more than one area of remediation will be restricted from taking upper-level classes.
    - > Decisions to restrict upper-level classes until a student completes all remediation will be left up to the individual departments. Typically, this will be tied to class prerequisites rather than remedial issues (i.e., students must complete Math 164 or equivalent prior to enrolling in upper-level classes).

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- > Students who fail a remedial class will be placed on probation and will be required to meet with their academic dean.

The motion was made and seconded to formulate this plan into a policy statement. Faculty Senate representatives wished to take the plan to the Senate for input. The motion was tabled and will be put on a future APC agenda.

- b. Budget Issues. Dr. Payne discussed several budget issues.

Dorothy Roberson  
Recorder