

09/20/2007 Impact Planning Committee Meeting Agenda (and notes from the 08/21/07 meeting)

\*\*\* Notice from Dr. Muehsam on change in meeting days: starting this month, we will meet on the 3<sup>rd</sup> Thursday of the month instead of the 3<sup>rd</sup> Tuesday (same time and place though) so our next meeting will be at 10am Thursday 9/20/07 in LSC 319

- 1) Mitchell mentioned that the Coordinating Board is going to require more information on item 20 for graduate students by the end of the calendar year. This will involve knowing the year they entered a graduate program and whether they changed graduate programs and also the completion rate for graduate programs – in progress by Nina Cushman. This will also involve a graduate gpa by program.
- 2) Mitchell is going to put in a formal work order for the new prerequisites on core component area courses before a student can take upper level classes. I believe they have to complete component area 1, 2 and ½ of their lab sciences but I have not yet seen any formal written specs on this. This goes into effect S08. I believe Mark as a draft page on this from APC and Jacob Chandler was going to check with him on that. It was mentioned that if they are an Education major, the mth requirement would be 184 and 185. Dr. Eglsaer mentioned that transfer students will be allowed a 1 semester allowance on this requirement so we'll just have to do an override on that. There will be no new substitutes for non-transfer students (current substitutions already in place are OK).
- 3) Teresa is going to add notes to the declaration of major form to handle the issue of us going from 120 to 128 hours for the majority of degree plans starting in F08.
- 4) We will continue to enhance the auto apply of financial aid system. It was mentioned that if someone applies for an etfl and/or stl then we can pretty much be assured they are planning to come to school here and not require those to go out to the website and ask that their refund be released early (if they are due one). There is also an issue of it sending an email to students who still owe after their aid is applied but they only owe a future due balance so I will work on fixing the program so that they don't get that email in that case. I plan to have this in place by S08. I still also plan to look at breaking down the fee statement with more info on aid that has applied to student accounts.
- 5) It was suggested that we have a separate program from sems05mg that just has the dates in it that are maintained by Ugrad Admissions. Currently, sems05mg is owned by Teresa since it also contains dates maintained by the Registrar's office. By splitting this program we can have one owned by Teresa that just has the Registrar office maintained dates on it and another owned by Trevor that just has the Ugrad Adm maintained dates on it. Teresa is going to put a work order in for this.
- 6) Patty mentioned that the e-signature for semester loans was working great. Kudos to all involved in that! :)

- 7) Bill would like for the probation email to be modified to tell students that they need to provide their student id (samid) when contacting the Advisement Center. Someone will put in a work order for this.
- 8) It was mentioned that the THEA Math prerequisite may be going to 270 for S08 and someone will let us know soon and will put in a work order for that. This will be for new SHSU students only (beginning freshmen and transfers). We would need to get the programming done by 9/17/07 in order to get it into the schedule of classes and advisement screens and by 11/01/07 in order to get it programmed into the registration system.
- 9) Keri Rogers asked about the attendance initiative and where the email comes from that goes out to students in the wrong class. Nina can hopefully answer that at the next meeting.
- 10) It was mentioned that for F07 graduation, the College of Humanities & Social Sciences will have their ceremony on Friday night and the College of Arts & Sciences and the College of Business will have their ceremony the following Saturday morning and CJ and the College of Education & Applied Sciences will have their ceremony Saturday afternoon.

Please send any corrections to this document to Suzette Kohers.