



**Computer Services Department**  
Computer Upgrade Request Form



**The options below are available as upgrades to existing University computers.**  
If you are requesting a new workstation please refer to the "Computer Request Form" on the Computer Services web site.  
Please contact Computer Services (X44704) if the option you want is not listed.

<b>Upgrade Options</b>				
<b>Description</b>	<b>Price</b>	<b>Quantity</b>	<b>Total</b>	
256MB DDR	\$75.00	_____		_____
512MB DDR	\$138.77	_____		_____
40Gig HD IDE	\$66.00	_____		_____
80Gig HD IDE	\$85.00	_____		_____
Internal Modem	\$50.00	_____		_____
External Zip 750	\$152.00	_____		_____
Dell A215 Speakers	\$27.00	_____		_____
Dell 5650 Surround	\$90.00	_____		_____
Dell CDRW/DVD	\$116.00	_____		_____
Optical Mouse	\$25.00	_____		_____
17" Dell LCD	\$476.10	_____		_____
19" Dell LCD	\$647.10	_____		_____
20" Dell LCD	\$899.10	_____		_____
Other _____		_____		_____

<b>Total Amount of upgrade options:</b> \$ _____	
<b>Billing Info:</b> _____	_____
Department	(Account Number)
_____	_____
Authorized Signature	Date

<b>Deliver to Name:</b> _____	Status: (Faculty / Staff)
Username: _____	Phone #: _____
Delivery Location Building: _____	Room: _____ Node: _____

**A separate request must be made for each computer requested.**  
Fax completed form to (936) 294-1231