

Sam Houston State University
Meeting Minutes
September 13, 2006

- A. Call to Order
Bill Fleming called the meeting to order at 1:35 p.m.
- B. Presentation of Certificates to retiring Staff Council members
Certificates were presented to the retiring staff council members with a big thank you.
- C. Minutes from August 9, 2006, meeting were reviewed and approved.
- D. Election of Chair-Elect
Only one nomination was presented to the council, Kristi Kreier. With no other nominations it was a unanimous decision.
- E. Old Business
 - a. Committee Assignments
There are six council members on each committee except one where there are 7 members.
 - b. Committee issues
Each committee was presented with issues for the new year:
Staff Development Committee – Market Adjustment of salaries
Public Relations Committee – Incentives for furthering education
Administrative Issues Committee – Evaluation of staff for merit instrument
Communications Committee – Staff Council survey of campus positions and entities
Campus Enhancement Committee – Campus Renovations: AB IV; razing of Frels and Wilson; new mall area; other campus changes
 - c. After a discussion on various parking issues on campus, it was decided to ask Dennis Culak to come back to clarify the concerns.
- F. New Business

Mary Ellen Sims left pamphlets on the SHSU Mentor Program. They were in need of about 50 more mentors. The council was asked to take the pamphlets back to their offices and try to recruit mentors.
- G. Input from Staff Council Members

- a. Discussion of the Fall Social - It was decided to have sandwiches and drinks purchased by the Staff Council. For the dessert, each council member would bring two-dozen cookies. The Public Relations Committee will get the invitation out to all staff members.

H. Brief meetings of committees

The general meeting adjourned around 2:00 p.m. so each committee could meet and discuss committee issues. Each committee elected a chair and recorder as listed below.

Communications: Chair, Julia May

Public Relations: Chair, Sophia Polk Recorder, Cathy Johnson

Staff Development: Chair, Kristi Kreier Recorder, Teri Neiderhiser

Administrative Issues: Chair/Recorder, Dorothy Roberson

Campus Enhancement: Chair, Danny Coker Recorder, Vicki Barrilleaux

After Committee meeting everyone left around 2:30 p.m.